



**Minutes of the meeting of the
Development Services Committee**

Date	November 6, 2023	2023-20
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron Councillor Jocelyn Curteanu *Councillor Michelle Friesen Councillor Ted Laking	
Absent	Deputy Mayor Mellisa Murray Jeff O'Farrell, City Manager	
Staff Present	Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Taylor Eshpeter, A/Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services Stephanie Chevalier, Development Coordinator, Development Services	

* Indicates electronic participation

Your Worship, the Development Services Committee respectfully submits the following report:

1. **Main Street Town Square Pilot Project – Engagement Summary and Debrief Report – For Information Only**

A debrief report on the Main Street Town Square Pilot Project was presented along with a summary of the exit engagement survey. Administration provided additional information on retail profits and losses, stakeholder and organization consultation, timeline constrictions and potential improvements, and strategies that could be applied to make a second Town Square project more successful.



Minutes of the meeting of the City Operations Committee

Date	November 6, 2023	2023-20
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron *Councillor Michelle Friesen Councillor Ted Laking	
Absent	Deputy Mayor Mellisa Murray Jeff O'Farrell, City Manager	
Staff Present	Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Taylor Eshpeter, A/Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the City Operations Committee respectfully submits the following report:

1. **Delegate – Ramesh Ferris – Snow and Ice Control Policy**

Delegate Ramesh Ferris presented on the winter mobility challenges of those with physical disabilities and provided recommendations for amendments to the Snow and Ice Control Policy to increase downtown accessibility.

2. **Delegate – Paul Sheridan, Yukon Spring – Importance of Water for Consumption**

Paul Sheridan, owner of Yukon Spring, appeared as a delegate with concerns about the potential risk to the quality of the water supply his company uses due to the proposed increased usage of the Kulan snow storage site.

3. **New Business – Monitoring Water Quality**

A Committee member questioned if there were plans to monitor water quality impacts caused by City snow storage sites. Further questions were asked regarding alternative sites. It was confirmed that there are processes in place to monitor the water quality, and that alternative locations continue to be explored.

4. New Business – Canadian Rideshare Organization Outreach

A question was raised regarding the potential of Transportation Network Companies operating in Whitehorse, and what possible challenges or barriers may be hindering their operation. Administration clarified that outreach is something that would be done during phase two of the Vehicle for Hire Bylaw review.

5. New Business – Snow Clearing for Accessibility

A Committee member requested information on the feasibility of including snow clearing on accessible stalls and curb cuts as Priority 2 under the Snow and Ice Control Policy. Administration responded that many roads mentioned are located in the City's Priority 1 designated areas, so would currently get a faster response time than proposed. Also, under the Maintenance Bylaw, the responsibility for snow clearance of the para-ramps and curb cuts falls to adjacent property owners with a shorter response time than proposed. The City continues to employ fines, enforcement, and education strategies to gain further compliance.

6. New Business – Sima Para-Snowboard World Cup Event

Information was requested on plans to remove accessibility barriers during an upcoming para-snowboarding event. Administration confirmed that research on the event will be done to explore opportunities for the City to provide support.

7. New Business – Accessibility Concerns at the Inclusivity Advisory Committee

A Committee member asked if concerns for accessibility under the Snow and Ice Control Policy were considered when brought up at the Inclusivity Advisory Committee. It was confirmed that the topic was considered generally, but the Advisory Committee had not advanced to detailed work on any draft workplan topics.

8. Notice of Motion – Councillor Friesen – Snow and Ice Control Accessible Stalls

Councillor Michelle Friesen presented a Notice of Motion to bring forward at the next Regular Council meeting November 14, 2023, proposing the Snow and Ice Control Policy be amended to improve snow clearing in accessible stalls and para-ramps.



**Minutes of the meeting of the
Community Services Committee**

Date	November 6, 2023	2023-20
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron – Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Jocelyn Curteanu *Councillor Michelle Friesen Councillor Ted Laking	
Absent	Deputy Mayor Mellisa Murray	
	Jeff O'Farrell, City Manager	
Staff Present	Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Taylor Eshpeter, A/Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Community Services Committee respectfully submits the following report:

1. Proclamation – Indigenous Veterans Day (November 8)

Mayor Laura Cabott proclaimed November 8, 2023 to be Indigenous Veterans Day in the city of Whitehorse, a time to recognize more than 200 years of Indigenous contributions to military service.

2. Proclamation – Remembrance Day (November 11)

Mayor Laura Cabott proclaimed November 11, 2023 to be Remembrance Day in the city of Whitehorse, a time to honour all who have served our country.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	November 6, 2023	2023-20
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Kirk Cameron – Vice-Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Jocelyn Curteanu *Councillor Michelle Friesen Councillor Ted Laking	
Absent	Deputy Mayor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Taylor Eshpeter, A/Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. **Delegate – David Loeks and Sue Johnson, Wildfire Awareness Society – Wildfire Risk Reduction**

Daivd Loeks and Sue Johnson of the Wildfire Awareness Society presented information on the danger of fire embers and the importance of fire-smarting residential structures. The delegates responded to questions asked by Committee members on data and local efforts.

2. **Delegate – Florian Boulais – Different Ways to Organize Wildland Fire Resources**

Delegate Florian Boulais gave a presentation on preparing for wildfires and overall climate change, specifying a unique budget is needed for wildfire resiliency and public education campaigns, and emphasizing the importance of the City leading change.

3. New Business – Safe Drinking Water Risk

A Committee member requested clarity over potential risk to the safety of drinking water. Administration confirmed that the water quality is constantly being monitored, is currently safe, and that the risk of boil-water advisories is low at this time. It was confirmed that design work on the Selkirk Facility is being done to further reduce the small risk and to plan for the future.



**Minutes of the meeting of the
Corporate Services Committee**

Date	November 6, 2023	2023-20
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Ted Laking - Chair Mayor Laura Cabott Councillor Dan Boyd Councillor Kirk Cameron Councillor Jocelyn Curteanu *Councillor Michelle Friesen	
Absent	Deputy Mayor Mellisa Murray Jeff O'Farrell, City Manager	
Staff Present	Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Taylor Eshpeter, A/Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services Nicole Tattam, Supervisor, Parks and Community Development	

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Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Festival and Special Event Grant Allocations

Administration presented the recommended allocations of the Festival and Special Event Grants and provided further information on the application and approval processes.

The Recommendation of the Corporate Services Committee is

THAT Council approve Festival and Special Event Grant allocations in the amount of \$50,000 dollars.

2. Housing and Land Development Advisory Committee Appointment

A report to fill the existing vacancy on the Housing and Land Development Advisory Committee by appointing Michael Hale was presented.

The Recommendation of the Corporate Services Committee is

THAT Council approve the appointment of Michael Hale to the Housing and Land Development Advisory Committee.

3. Inclusivity Advisory Committee Recommendations

A recommendation from the Inclusivity Advisory Committee (IAC) to expand member eligibility was presented. Administration responded to questions from Committee members on the reasoning behind the recommendation from IAC, limitations of the current eligibility requirements, and the potential marketing campaign for recruitment. Some Committee members suggested contacting non-government organizations directly and considering providing honorarium for members.

The Recommendation of the Corporate Services Committee is

THAT Council maintain current eligibility requirements which require Advisory Committee members to be residents of the city.

4. Advisory Committee Bylaw Amendments

Administration presented proposed amendments to the Advisory Committee Bylaw to address procedural issues that have arisen in operation and gave additional information as requested.

The Recommendation of the Corporate Services Committee is

THAT Council direct that proposed Bylaw 2023-32, a Bylaw to amend the Advisory Committee Bylaw, be brought forward for consideration under the bylaw process.



Minutes of the meeting of the City Planning Committee

Date	November 6, 2023	2023-20
Location	Council Chambers, City Hall	
	Councillor Dan Boyd – Vice-Chair Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron Councillor Jocelyn Curteanu *Councillor Michelle Friesen Councillor Ted Laking	
Absent	Deputy Mayor Mellisa Murray Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Taylor Eshpeter, A/Director of Operations and Infrastructure Wendy Donnithorne, Manager of Legislative Services	

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Your Worship, the City Planning Committee respectfully submits the following report:

1. Conditional Use Application – 22 Metropolit Lane Public Input Report

A report on the results of the Public Input Session for 22 Metropolit Lane was presented.


The Recommendation of the City Planning Committee is

THAT Council approve the Conditional Use application for 22 Metropolit Lane to allow a 136 m² caretaker residence as a secondary use, as shown on the submitted plans.

2. New Business – Population Growth

A Committee member noted the accelerated population growth expected over the next six years and questioned if growth planning was on track. Administration confirmed there are discussions between different levels of government taking place for the next subdivisions already, and that policies and bylaws such as the Housing Incentive Policy and Zoning Bylaw will be reviewed and updated to accommodate a prepare for the growth. It was also noted that the 2040 Whitehorse Official Community Plan sets a focus on planning for the next 20 years and beyond.

There being no further business the meeting adjourned at 8:42 P.M.



Laura Cabott, Mayor



Corporate Services

