

EMPLOYEE REFERRAL PROGRAM

We are on a mission to discover, attract and retain the best talent and are turning to the real expert – you! Your unique perspective and insider knowledge about what makes our workplace special are invaluable.

Why Your Support Matters?

Your firsthand experience as a City employee equips you with the ability to identify individuals in your network who will add value to our organization. If we hire someone you refer, you'll earn a \$1,000 referral bonus, and they will get a \$1,000 signing bonus. For "Hot Jobs," it's an additional \$1,000 (Hot Jobs refers to positions that are currently in high demand in the job market).

Who Are We Looking for?

We encourage you to refer candidates from all walks of life who embody our core values: (Collaboration, Appreciation, Respect, Teamwork, and Acknowledgment) and are keen to contribute to the City of Whitehorse. The City of Whitehorse is committed to Inclusion, Diversity, Equity, and Accessibility (IDEA), and we seek to make additions to our team that share the same commitment.



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How to Refer?

- Find an Open Job Posting

Check for the job that recently opened on the City website, www.whitehorse.ca/careers OR emails from careers@whitehorse.ca



- Make a referral

Submit your referral to hr@whitehorse.ca

- Ask them to apply

Your submitted referral does not count as an application – your referral candidate still needs to apply to the open job posting through the online application process.



- Get paid

If your referral is hired, you'll receive the referral reward after they have successfully completed six (6) months of continuous employment.

To access the Employee Referral Program Form, click here.

