



**Minutes of the meeting of the
Development Services Committee**

Date	January 8, 2024	2024-01
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair	
	Mayor Laura Cabott	
Committee	Councillor Kirk Cameron	
Members	Councillor Jocelyn Curteanu	
Present	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Valerie Braga, Director of Corporate Services	
Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, there is no report from the Development Services Committee.



Minutes of the meeting of the City Operations Committee

Date	January 8, 2024	2024-01
Location	Council Chambers, City Hall	
	Councillor Jocelyn Curteanu - Chair	
	Mayor Laura Cabott	
Committee	Councillor Dan Boyd	
Members	Councillor Kirk Cameron	
Present	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Valerie Braga, Director of Corporate Services	
Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, there is no report from the City Operations Committee.



Minutes of the meeting of the Community Services Committee

Date	January 8, 2024	2024-01
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron – Chair	
	Mayor Laura Cabott	
Committee	Councillor Dan Boyd	
Members	Councillor Jocelyn Curteanu	
Present	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Valerie Braga, Director of Corporate Services	
Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, the Community Services Committee respectfully submits the following report:

1. **Staff Acknowledgement**

Mayor Cabott thanked City staff for their work putting up seasonal lights, organizing light tours, and coordinating the New Years firework display.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	January 8, 2024	2024-01
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair	
	Mayor Laura Cabott	
Committee	Councillor Dan Boyd	
Members	Councillor Kirk Cameron	
Present	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Ted Laking	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Valerie Braga, Director of Corporate Services	
Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, there is no report from the Public Health and Safety Committee.



Minutes of the meeting of the Corporate Services Committee

Date	January 8, 2024	2024-01
Location	Council Chambers, City Hall	
	Councillor Ted Laking - Chair	
	Mayor Laura Cabott	
Committee	Councillor Dan Boyd	
Members	Councillor Kirk Cameron	
Present	Councillor Jocelyn Curteanu	
	Councillor Michelle Friesen	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Valerie Braga, Director of Corporate Services	
Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Svetlana Erickson, Manager of Financial Services	

* Indicates electronic participation

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Semi-Annual Procurement Report (July – December 2023) – For Information Only

The Procurement Policy requires that Council be provided with a semi-annual update on procurement projects. Administration provided a detailed listing of semi-annual projects from July to December 2023. There were no contract extensions/renewals and no instances of non-compliance noted. Administration provided additional information on several projects as requested by Committee members.

2. 2023 Umbrella Grants Bylaw

Throughout 2023, the City provided grants and donations to a variety of groups and organizations. Some grants were awarded by council resolution and others by administration in accordance with established policies. The Municipal Act requires that grants be authorized by bylaw. Accordingly, an umbrella bylaw is being brought forward to authorize the grants properly awarded throughout 2023.

The Recommendation of the Corporate Services Committee is

THAT Council direct that Bylaw 2024-04, a bylaw to authorize the allocation of various grants for the year 2023 in the amount of \$1,253,365.23 be brought forward for consideration under the bylaw process.

3. Commencement Report – Street Sweepers

A commencement report was presented to authorize the procurement of two Street Sweepers. Funding for two Street Sweepers is included in the approved 2024 Capital Expenditure Plan with a total budget of \$1,130,000. Administration provided further information on the average lifespan of the sweepers, and their operational and environmental value.

The Recommendation of the Corporate Services Committee is

THAT Council authorize Administration to commence the procurement related to 2024 projects 320c00922 – Additional Street Sweeper and 320c01209 – Replacement Street Sweeper.

4. Re-budget and Commencement Report – Livingstone Lagoon Desludging

A report requesting re-budget approval and procurement commencement for the desludging of Cell A of the Livingstone Trail Environmental Control Facility (LTCEF) was presented. The project will allow for the removal of settled biosolids which is required to keep the system running efficiently. As capital re-budgets are not normally brought forward until March, Council is asked to approve the re-budget in advance so that the procurement can proceed. Additional detail was given on the plan moving forward and operation procedures.

The Recommendation of the Corporate Services Committee is

THAT Council direct that Bylaw 2024-13, a bylaw to amend the 2024 to 2027 Capital Expenditure Program by increasing the 2024 Capital Budget for project 650c00321 Livingstone Lagoon Desludging in an amount up to \$735,335, be brought forward for consideration under the bylaw process; and

THAT Administration be authorized to commence the procurement for the project.

5. Mayor's Travel Expense Authorization

A report was presented requesting authorization of the Mayor's Travel to the Arctic Urban & Regional Cooperation's Arctic Frontiers (AURC) meeting in Tromsø, Norway, and to the Mat-Su 2024 Arctic Winter Games (AWG) in Alaska, USA. AURC is an international program that brings together expertise on pressing Arctic issues such as climate change mitigation. The Mayor is invited to participate in the AWG 2024 Mat-Su as part of the official handoff to the next AWG host city. Travel costs for both trips are expected to be well within the Mayor's 2024 travel budget allocation.

The Recommendation of the Corporate Services Committee is

THAT travel expenses beyond those covered by AURC and AWG be authorized for Mayor Cabott to attend Arctic Frontiers, January 27 to February 2, 2024 and Arctic Winter Games March 13 to 16, 2024.



Minutes of the meeting of the City Planning Committee

Date	January 8, 2024	2024-01
Location	Council Chambers, City Hall	
	Councillor Michelle Friesen - Chair	
	Mayor Laura Cabott	
Committee	Councillor Dan Boyd	
Members	Councillor Kirk Cameron	
Present	Councillor Jocelyn Curteanu	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Valerie Braga, Director of Corporate Services	
Present	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, the City Planning Committee respectfully submits the following report:

1. **Zoning Amendment – 2086 Second Avenue**

An application to amend the zoning of 2086 Second Avenue to allow a building with a maximum height of 25m was presented. The proposed building is six-storeys with retail services on the ground floor and offices above. The applicant is seeking a special modification due to the recent adoption of the Official Community Plan which allows greater heights in the Downtown. Administration provided additional information on the development plan and on potential impacts to surrounding properties and to the downtown in general. Several Committee members questioned how building height maximums will be considered in the Zoning Bylaw rewrite, to which it was answered that changes would come forward in phase 2 of the rewrite.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2024-09, a bylaw to amend the zoning at 2086 Second Avenue to allow for the development of a building with a maximum height of 25m, be brought forward for consideration under the bylaw process.

2. Conditional Use Application – 3/5 Garden Road – For Information Only

A report on a Conditional Use application to allow offices on the ground floor at 3/5 Garden Road was presented. The applicant has an agreement to purchase the two vacant properties to develop a single-storey 1,283m² office complex contingent on the approval of this Conditional Use application. Administration responded to questions on compliance with the Official Community Plan and the Zoning Bylaw, potential objection from surrounding property-owners, and details about the project.

3. Delegate Skeeter Wright, McLean Residents' Association – Mineral Exploration and Mining in the City

Stating he was speaking on behalf of a group of neighbourhood associations, non-government organizations and numerous individual residents, Skeeter Wright informed Council of a pending application for amendments to the Zoning Bylaw and the 2040 Official Community Plan regarding the regulation of mineral exploration and mining in the City. The delegate responded to questions, providing desired outcomes and details on the new circumstances that the delegate felt have led to the requested changes being needed.

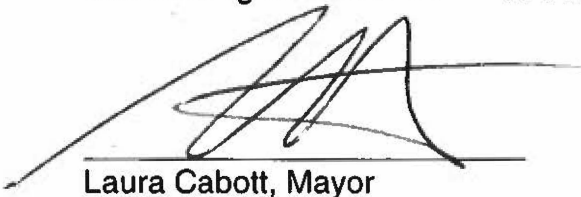
4. New Business – Mineral Exploration in the City

A Committee member asked about whether the City has jurisdiction to deny mineral exploration permits within the city. Information was provided on how the City's Zoning Bylaw and the 2040 Official Community Plan regulate development within the context of the Yukon Government's Quartz Mining and Municipal Acts. It was also explained that permit conditions are used to ensure environmental and public concerns are addressed. Administration confirmed that if the amendments proceed, the public would be able to participate in a Public Hearing to give their comments on the topic.

5. New Business – Building Height Limits

A Committee member expressed a concern that even with the increase to building height limits coming forward in a future Zoning Bylaw rewrite, development may still be held up which will further impact the existing housing crisis. The member suggested that it may be time to reconsider height limits. Another Committee member agreed, stating that capacity can be increased within the city's core.

There being no further business the meeting adjourned at 7:24 P.M.



Laura Cabott, Mayor



Corporate Services

