

MINUTES of REGULAR Meeting #2024-02 of the Council of the City of Whitehorse called for 5:30pm on Monday, January 29, 2024, in Council Chambers, City Hall.

PRESENT: Deputy Mayor Jocelyn Curteanu  
Councillors Dan Boyd  
Kirk Cameron  
\*Michelle Friesen  
Ted Laking  
\*Mellisa Murray

ABSENT Mayor Laura Cabott

ALSO PRESENT: City Manager Jeff O'Farrell  
Director of Community Services Krista Mroz  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of People and Culture Lindsay Schneider  
Director of Operations and Infrastructure Tracy Allen

\*Indicates electronic participation

Deputy Mayor Curteanu called the meeting to order at 5:30pm

**CALL TO ORDER**

**AGENDA**

**2024-02-01**

It was duly moved and seconded  
THAT the Agenda be adopted as presented.

Carried Unanimously

**PROCLAMATIONS**

Deputy Mayor Curteanu proclaimed the month of February to be Black History Month in the city, a time to bring attention to injustice and to celebrate Black culture and tradition.

Black History Month

**MINUTES**

**2024-02-02**

It was duly moved and seconded  
THAT the Minutes of the Regular Council meeting dated January 15, 2024 be adopted as presented.

Carried Unanimously

**COMMITTEE REPORTS**

**City Budget Committee**

Deputy Mayor Jocelyn Curteanu presented the Budget Speech for the 2024 Operating Budget, and the 2025 and 2026 Provisional Budgets.

Budget Address – 2024 to 2026 Operating Budget

**Development Services Committee**

There was no report from the Development Services Committee.

No Report

**City Operations Committee**

Administration provided information on additional snow-clearing efforts in effect, including enlisting contractors to help with snow removal and an enhanced Bylaw focus downtown.

Snow-Clearing in the City

**Community Services Committee**

Mayor Laura Cabott proclaimed January 24, 2024 to be Bell Let's Talk Day in the City of Whitehorse, a day of conversation, support, and positive change for mental health.

Proclamation – Bell Let's Talk Day (January 24, 2024)

**Public Health and Safety Committee**

A Committee member commented that Council is interested in hearing updates on FireSmart work in advance of the upcoming fire season.

New Business – Firesmart Work Reminder

Given the potential harm to drinking water from mineral exploration activities, a Committee member requested and was provided clarification on the City's responsibility to ensure the safety of the City's water supply. Administration confirmed they are comfortable with the regulations in place to protect the city's drinking water.

New Business – Mining Influence on Water Quality

**Corporate Services Committee**

**2024-02-03**

It was duly moved and seconded THAT Council authorize Administration to commence the procurement of project 240c00622 Copper Haul Road Improvements.

Commencement Report – Copper Haul Road Improvements

Carried Unanimously

**2024-02-04**

It was duly moved and seconded THAT Council direct that Bylaw 2024-12, a bylaw to authorize the write-off of uncollectible accounts, be brought forward for consideration under the bylaw process.

Write-Off Uncollectable Accounts

Carried Unanimously

**2024-02-05**

It was duly moved and seconded THAT Council direct that the City Seal be affixed to the 2023 Tax Lien Summary List to authenticate the list.

Authorization of Tax Lien Summary

Carried Unanimously

**2024-02-06**

It was duly moved and seconded  
THAT Council direct that Bylaw 2024-05, a bylaw to amend the 2023 to 2026 Capital Expenditure Program with respect to budget adjustments made throughout 2023, be brought forward for consideration under the bylaw process; and  
THAT Bylaw 2024-06, a bylaw to amend the 2023 to 2025 Operating Budget with respect to budget adjustments made throughout 2023, be brought forward for consideration under the bylaw process.

2023 Umbrella Budget  
Amendments

Carried Unanimously

**2024-02-07**

It was duly moved and seconded  
THAT Council direct that the application under the urban electrification program for Lot 1619, Block 105/D14, Plan 100044223 be accepted; and  
THAT Bylaw 2024-17, a bylaw to authorize a local improvement charge for urban electrification at Lot 1619, Block 105/D14, Plan 100044223 be brought forward for consideration under the bylaw process.

Urban Electrification Local  
Improvement

Carried Unanimously

**City Planning Committee**

**2024-02-08**

It was duly moved and seconded  
THAT Council approve the Conditional Use application to allow office use on the ground floor of a one-storey, 1,283 m<sup>2</sup> building proposed to be built at 3 and 5 Garden Road.

Public Input Report –  
Conditional Use Application –  
3 and 5 Garden Road

Carried Unanimously

**2024-02-09**

It was duly moved and seconded  
THAT Council direct Administration schedule a Public Input Session at the Regular Council Meeting of February 26, 2024, on the proposed Copper Ridge Development Area Master Plan.

Copper Ridge Development  
Area Master Plan

Carried Unanimously

**2024-02-10**

It was duly moved and seconded  
THAT Council direct that Bylaw 2024-08, a bylaw to enter into a lease agreement with the Downtown Urban Gardeners Society for a 0.34ha lease area comprised of Lot 6 and a portion of Lots 7-9, Block 144, Lots 1-5, Block 145, and a portion of Lane, Block 144, Plan 20148 LTO, be brought forward for due consideration under the bylaw process.

Lease Agreement Renewal –  
Downtown Urban Garden  
Society

Carried Unanimously

Pursuant to Section 213(3) of the *Municipal Act* and Section 22 of the Council Procedures Bylaw 2021-12, it was agreed that discussion on this item would be moved in-camera following the Standing Committees.

Housing Accelerator Fund –  
In-Camera

**NEW AND UNFINISHED BUSINESS**

**2024-02-11**

It was duly moved and seconded  
THAT Council approve the Housing Accelerator Fund Action Plan for the City of Whitehorse and that the Mayor be authorized to enter into a contribution agreement with Canada Mortgage and Housing Corporation to receive program funds.  
Carried Unanimously

Housing Accelerator Fund

Councillor Ted Laking presented a Notice of Motion to bring forward at the next Regular Council meeting February 12, 2024 on amending the Official Community Plan to increase the maximum building height limit.

Notice of Motion – Councillor  
Laking – Building Height  
Maximum

**BYLAWS**

**2024-02-12**

It was duly moved and seconded  
THAT Bylaw 2024-01, a bylaw to adopt the 2024 Annual Operating Budget and the 2025-2026 Provisional Budgets, be given First Reading.  
Carried Unanimously

**BYLAW 2024-01**  
2024 – 2026 Operating  
Budget  
FIRST READING

**2024-02-13**

It was duly moved and seconded  
THAT Bylaw 2024-02, a bylaw to levy taxes for the year 2024, be given First Reading.  
Carried Unanimously

**BYLAW 2024-02**  
Tax Levy Bylaw  
FIRST READING

**2024-02-14**

It was duly moved and seconded  
THAT Bylaw 2024-03, a bylaw to amend the Fees and Charges Bylaw in accordance with the 2024, be given First Reading.  
Carried Unanimously

**BYLAW 2024-03**  
Fees and Charges Bylaw  
Amendment  
FIRST READING

**2024-02-15**

It was duly moved and seconded  
THAT Bylaw 2024-05, a bylaw to amend the 2023 to 2026 Capital Expenditure Program with respect to budget adjustments made throughout 2023, be given First Reading.  
Carried Unanimously

**BYLAW 2024-05**  
Umbrella Capital Budget  
Amendment Bylaw  
FIRST READING

**2024-02-16**

It was duly moved and seconded  
THAT Bylaw 2024-05 be given Second Reading.  
Carried Unanimously

**BYLAW 2024-05**  
Umbrella Capital Budget  
Amendment Bylaw  
SECOND READING

**2024-02-17**

It was duly moved and seconded  
THAT Bylaw 2024-06, a bylaw to amend the 2023 to 2025  
Operating Budget with respect to budget adjustments made  
throughout 2023, be given First Reading.  
Carried Unanimously

**BYLAW 2024-06**  
Umbrella Operating  
Budget Amendment Bylaw  
FIRST READING

**2024-02-18**

It was duly moved and seconded  
THAT Bylaw 2024-06 be given Second Reading.  
Carried Unanimously

**BYLAW 2024-06**  
Umbrella Operating  
Budget Amendment Bylaw  
SECOND READING

**2024-02-19**

It was duly moved and seconded  
THAT Bylaw 2024-08, a bylaw to enter into a lease agreement  
with the Downtown Urban Gardeners Society for a 0.34 ha  
lease area comprised of Lot 6 and a portion of Lots 7-9, Block  
144, Lots 1-5, Block 145, and a portion of Lane, Block 144,  
Plan 20148 LTO, be given First Reading.  
Carried Unanimously

**BYLAW 2024-08**  
Lease Agreement  
Renewal – Downtown  
Urban Garden Society  
FIRST READING

**2024-02-20**

It was duly moved and seconded  
THAT Bylaw 2024-08 be given Second Reading.  
Carried Unanimously

**BYLAW 2024-08**  
Lease Agreement  
Renewal – Downtown  
Urban Garden Society  
SECOND READING

**2024-02-21**

It was duly moved and seconded  
THAT Bylaw 2024-12, a bylaw to authorize the write-off of  
uncollectible accounts, be given First Reading.  
Carried Unanimously

**BYLAW 2024-12**  
Write-Off Uncollectible  
Accounts  
FIRST READING

**2024-02-22**

It was duly moved and seconded  
THAT Bylaw 2024-12 be given Second Reading.  
Carried Unanimously

**BYLAW 2024-12**  
Write-Off Uncollectible  
Accounts  
SECOND READING

**2024-02-23**

It was duly moved and seconded  
THAT Bylaw 2024-17, a bylaw to authorize a local  
improvement charge for urban electrification at Lot 1619, Block  
105/D14, Plan 100044223, be given First Reading.  
Carried Unanimously

**BYLAW 2024-17**  
Urban Electrification Local  
Improvement  
FIRST READING

**2024-02-24**

It was duly moved and seconded  
THAT Bylaw 2024-17 be given Second Reading.  
Carried Unanimously

**BYLAW 2024-17**  
Urban Electrification Local  
Improvement  
SECOND READING

**2024-02-25**

It was duly moved and seconded  
THAT Bylaw 2024-04, a bylaw to authorize the allocation of  
various grants for the year 2023 in the amount of  
\$1,253,365.23, be given Third Reading.  
Carried Unanimously

**BYLAW 2024-04**  
2023 Umbrella Grant  
Bylaw  
THIRD READING

**2024-02-26**

It was duly moved and seconded  
THAT Bylaw 2024-13, a bylaw to amend the 2024 to 2027  
Capital Expenditure Program by increasing the 2024 Capital  
Budget for project 650c00321 Livingstone Lagoon Desludging  
in an amount up to \$735,335, be given Third Reading.  
Carried Unanimously

**BYLAW 2024-13**  
Re-budget – Livingstone  
Lagoon Desludging  
THIRD READING

There being no further business, the meeting adjourned at 6:24p.m. **ADJOURNMENT**



  
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Laura Cabott, Mayor

  
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Corporate Services

Adopted by Resolution at Meeting #2024-03