

MINUTES of REGULAR Meeting #2024-04 of the Council of the City of Whitehorse called for 5:30pm on Monday, February 26, 2024, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott  
Councillors Dan Boyd  
Kirk Cameron  
Jocelyn Curteanu  
\*Michelle Friesen  
Ted Laking  
Mellisa Murray

ALSO PRESENT: City Manager Jeff O'Farrell  
Director of Community Services Krista Mroz  
Director of Corporate Services Valerie Braga  
A/Director of Development Services Peter Duke  
A/Director of People and Culture Kevin Lyslo  
Director of Operations and Infrastructure Tracy Allen

\*Indicates electronic participation.

Mayor Cabott called the meeting to order at 5:30pm

## CALL TO ORDER

## AGENDA

### 2024-04-01

It was duly moved and seconded  
THAT the Agenda be adopted as presented.

Carried Unanimously

## PROCLAMATIONS

Mayor Laura Cabott proclaimed February 28, 2024 to be Pink Shirt Day in the city of Whitehorse, a day to promote anti-bullying initiatives and to express support for victims.

Pink Shirt Day

## MINUTES

### 2024-04-02

It was duly moved and seconded  
THAT the Minutes of the Regular Council meeting dated February 12, 2024 be adopted as presented.

Carried Unanimously

## DELEGATE SUBMISSIONS

Ben Pereira, the president of Neighbourly North, urged the City to be diligent when interpreting data as part of the recommended study on short-term rental impacts. The delegate also commented that the definition of a short-term rental will need clarification within future regulations.

Ben Pereira, President,  
Neighbourly North – HLDAC  
Short-Term Rental  
Recommendations

Kristina Craig, representing the Yukon Anti-Poverty Coalition, spoke in support of the HLDAC Short-Term Rental Recommendations, and in support of moving forward without completing the proposed study so that change can happen quickly.

Kristina Craig, Yukon Anti-Poverty Coalition – HLDAC Short-Term Rental Recommendations

Forest Pearson appeared before Council to express the importance of the Hamilton Boulevard trail and share the success of the volunteer work that was done to maintain the trail throughout the 2023-2024 winter. The delegate urged the City to consider the maintenance cost as part of the 2024 to 2026 Operating Budget.

Forest Pearson – 2024 to 2026 Operating Budget Bylaw

Colin McCann spoke in support of amending the 2024 to 2026 Operating Budget Bylaw to include additional funds for snow and ice maintenance on the trails, specifically the Hamilton Boulevard trail.

Colin McCann – 2024 to 2026 Operating Budget Bylaw

### **PUBLIC INPUT SESSION**

Mayor Cabott advised that a Public Input Session was scheduled at this meeting to hear any submissions with respect to the Copper Ridge Development Area Master Plan.

Copper Ridge Development Area Master Plan

Nick Smart expressed traffic concerns about the area as it is now, requesting a traffic circle to slow traffic speed from vehicles coming off Hamilton Boulevard.

Nick Smart

Spence Hill spoke in support of the land being used for housing, specifying interest in supportive housing.

Spence Hill

John Gunter reminded Council that about 67% of respondents were opposed to the development and highlighted concerns such as traffic issues, but mainly the loss of the green space. The speaker emphasized that the City needs to maintain green space in the area and this is the only central green space in Copper Ridge.

John Gunter

Stewart Clarke, a board member of the Copper Ridge Neighbourhood Association, brought forward concerns on the lack of description within the planning documents that specify whether parking is on- or off-street. The speaker advocated for the plans to include off-street parking for residents so that the streets are still navigable.

Stewart Clarke

Anna Chapman spoke on the importance of green spaces, how they benefit mental and physical health, and how they are essential for casual recreation. The speaker also commented that the original survey did not provide sufficient details on the project and on the level of densification.

Anna Chapman

With no other members of the public present to speak, the Public Input Session for the Copper Ridge Development Area Master Plan was closed.

Public Input Closed

**COMMITTEE REPORTS**

**Development Services Committee**

There was no report from the Development Services Committee.

No Report

**City Operations Committee**

**2024-04-03**

It was duly moved and seconded THAT Council adopt the 2024 Transportation Master Plan as a guiding document.

2024 Transportation Master Plan

Carried Unanimously

Administration provided an update on accessibility work in regard to snow and ice, citing an additional 100 staff hours and 220 contractor hours spent on the initiative since January.

New Business – Snow and Ice Accessibility Update

**Community Services Committee**

**2024-04-04**

It was duly moved and seconded THAT Reid Vanier, John MacPhail, Kelan Deigh, Anne Morgan, Marg White and Jacob Rolcoff be appointed to the Recreation Grant Task Force for a five-year term to expire on March 2029.

Recreation Grant Task Force Appointments

Carried Unanimously

Councillor Ted Laking presented a Notice of Motion to bring forward at the Regular Council meeting February 26, 2024, on developing accessible trails within existing neighbourhoods.

Notice of Motion – Councillor Laking – Accessible Trails

In regard to the free transit fare discussions, the City is waiting to hear back from the NDP and Liberal parties on the last letters sent. Further information was provided on City involvement in the discussions.

New Business – Free Transit Update

Mayor Laura Cabott proclaimed February 21, 2024 to be International Mother Language Day in the city of Whitehorse, recognizing the numerous mother languages in the community and the important role they play when communicating with friends and family.

Proclamation – Mother  
Language Day (February 21,  
2024)

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

No Report

**Corporate Services Committee**

**2024-04-05**

It was duly moved and seconded  
THAT Council direct that Bylaw 2024-01, a bylaw to adopt the 2024 Operating Budget and the 2025 and 2026 Provisional Budgets, be brought forward for Second and Third Readings under the bylaw process; and  
THAT the associated 2024 Tax Levy Bylaw 2024-02, and Fees and Charges Amendment Bylaw 2024-03 be brought forward for Second and Third Readings under the bylaw process.

Public Input Report – 2024 to  
2026 Operating Budget Bylaw

Carried Unanimously

In accordance with Council's Procurement Policy, Administration provided information to Council on anticipated procurements for Capital projects and operating requirements over \$100,000 for the period of March and April 2024. Additional details were given on specific projects as requested by Committee members.

Upcoming Procurements  
(March/April) – For  
Information Only

**2024-04-06**

It was duly moved and seconded  
THAT Council authorize Administration to commence the procurement for project 240c00621 McIntyre Drive Traffic Calming.

Commencement Report –  
McIntyre Drive Traffic  
Calming

Carried Unanimously

**2024-04-07**

It was duly moved and seconded  
THAT Council authorize Administration to commence the procurement for project 5000c00123 Replacement Aerial Apparatus.

Commencement Report –  
Replacement Aerial  
Apparatus

Carried Unanimously

**2024-04-08**

It was duly moved and seconded  
THAT Administration be authorized to commence the  
procurement for project 650c00819 Waste Management  
Facility Transfer Station Upgrades.

Commencement Report –  
Waste Transfer Station  
Upgrades

Carried Unanimously

**2024-04-09**

It was duly moved and seconded  
THAT the Council Member Summary Reports for 2023  
including attendance, expense and travel claims, and voting  
records for the members of Council be accepted as presented.

2023 Council Summaries

Carried Unanimously

A Committee member asked for an update on the street  
renaming motion. Administration responded that the City is  
following the lead of the Kwanlin Dun First Nation and will be  
ready to proceed when they are.

New Business – Street  
Renaming Update

Administration confirmed that the majority of the City's  
permanent staff have completed the mandatory First Nation  
101 Training and that the City is working towards increasing  
the completion rate for other staff.

New Business – First Nation  
101 Training

Councillor Michelle Friesen presented a Notice of Motion to  
bring forward at the Regular Council meeting of February 26,  
2024, on reviewing the Truth and Reconciliation 94 Calls to  
Action, updating the Moving Forward Together document, and  
implementing a reporting system on progress to Council.

Notice of Motion – Councillor  
Friesen – Moving Forward  
Together

Councillor Michelle Friesen presented a Notice of Motion to  
bring forward at the Regular Council meeting February 26,  
2024, on amending the Municipal Addressing and Naming  
Policy to include all City events and awards, and incorporating  
an anti-racism and anti-discrimination lens to naming practices.

Notice of Motion – Councillor  
Friesen – Naming Policy

**City Planning Committee**

**2024-04-10**

It was duly moved and seconded  
THAT Council direct that Bylaw 2023-33, a bylaw to amend the  
zoning of 1302 Centennial Street from RS – Residential Single  
Detached to RMx(g) – Residential Multiple Housing (modified)  
to allow for the development of up to 10 dwelling units, be  
brought forward for Second and Third Reading under the  
bylaw process.

Public Hearing Report –  
Zoning Amendment – 1302  
Centennial Street

Carried Unanimously

**2024-04-11**

It was duly moved and seconded  
THAT Council direct that Bylaw 2024-16, a bylaw to amend the Zoning Bylaw to allow for a wider range of opportunities for residential development, be brought forward for consideration under the bylaw process.

Zoning Amendment –  
Housing-Related  
Amendments

Carried Unanimously

**2024-04-12**

Following discussion, it was duly moved and seconded  
THAT Council refer the Housing and Land Development Advisory Committee recommendations on Short-Term Rentals to Administration and that a study be completed regarding the impacts of Short-Term rentals and the proposed recommendations.

HLDAC Short-Term Rental  
Recommendations

Carried Unanimously

Delegate Ben Pereira, President of Neighbourly North, appeared before Council to speak on the short-term rental market and the history of Neighbourly North. The delegate commented that good companies are in favour of regulations as long as they are fair and based on feedback from the community and then provided clarity on short-term rental terminology as requested by a Committee member.

Delegate Ben Pereira,  
President of Neighbourly  
North – The Short-Term  
Rental Housing Market

**NEW AND UNFINISHED BUSINESS**

As per Section 105 of the 2021-12 Council Procedures Bylaw, the following motion was separately considered by Council.

**2024-04-13**

It was duly moved and seconded  
THAT Council direct the Mayor to write the Minister of Highways and Public Works to follow-up on previous communications between the City and the Yukon Government requesting that accessible trails be developed connecting neighbourhoods via the Alaska Highway Corridor such as in between Pine Ridge and Fox Haven; and

Motion – Councillor Laking –  
Accessible Trails (Part One)

Carried Unanimously

**2024-04-14**

It was duly moved and seconded  
THAT Administration be directed to develop a plan to identify and develop estimated costs for accessible trails that could be developed within existing neighbourhoods, such as Porter Creek and Whistle Bend, for submission to the 2025 capital budget process.

Motion – Councillor Laking –  
Accessible Trails (Part Two)

Carried Unanimously

**2024-04-15**

It was duly moved and seconded  
THAT the identified actions be shared through an update of the Moving Forward Together document and that this update is to be done in consultation with Kwanlin Dün First Nation and the Ta'an Kwäch'än Council;  
THAT the update includes our current status on the 2016 actions, and where feasible, timelines and implementation plans for each item moving forward; and  
THAT an update on the implementation of the identified Calls to Action and other reconciliation work within the City of Whitehorse be provided through an annual report presented to Council through the regular Committee and Council process.

Motion – Councillor Friesen –  
Moving Forward Together

Carried (6-1)

IN FAVOUR: Mayor Laura Cabott, Councillors Cameron, Curteanu, Friesen, Laking and Murray

OPPOSED: Councillor Boyd

**2024-04-16**

It was duly moved and seconded  
THAT the motion be referred to Administration for further analysis.

Motion – Councillor Friesen –  
Naming Policy

Carried Unanimously

**BYLAWS**

**2024-04-17**

It was duly moved and seconded  
THAT Bylaw 2024-16, a bylaw to amend the Zoning Bylaw to allow for a wider range of opportunities for residential development, be given First Reading.

**BYLAW 2024-16**  
Zoning Amendment –  
Housing-Related  
Amendments  
FIRST READING

Carried Unanimously

**2024-04-18**

It was duly moved and seconded  
THAT Bylaw 2023-33, a bylaw to amend the zoning of 1302 Centennial Street from RS – Residential Single Detached to RMx(g) – Residential Multiple Housing (modified) to allow for the development of up to 10 dwelling units, be given Second Reading.

**BYLAW 2023-33**  
Zoning Amendment –  
1302 Centennial Street  
SECOND READING

Carried Unanimously

**2024-04-19**

It was duly moved and seconded  
THAT Bylaw 2023-33 be given Third Reading.

**BYLAW 2023-33**  
Zoning Amendment –  
1302 Centennial Street  
THIRD READING

Carried Unanimously

**2024-04-20**

Following discussion, it was duly moved and seconded THAT Bylaw 2024-01, a bylaw to adopt the 2024 Annual Operating Budget and the 2025-2026 Provisional Budgets, be given Second Reading.

Carried (5-2)

IN FAVOUR: Mayor Laura Cabott, Councillors Cameron, Curteanu, Friesen, and Murray

OPPOSED: Councillors Boyd and Laking

**BYLAW 2024-01**  
2024-2026 Operating  
Budget Bylaw  
SECOND READING

**2024-04-21**

It was duly moved and seconded THAT Bylaw 2024-01 be given Third Reading.

Carried (5-2)

IN FAVOUR: Mayor Laura Cabott, Councillors Cameron, Curteanu, Friesen, and Murray

OPPOSED: Councillors Boyd and Laking

**BYLAW 2024-01**  
2024-2026 Operating  
Budget Bylaw  
THIRD READING

**2024-04-22**

It was duly moved and seconded THAT Bylaw 2024-02, a bylaw to levy taxes for the year 2024, be given Second Reading.

Carried (6-1)

IN FAVOUR: Mayor Laura Cabott, Councillors Boyd, Cameron, Curteanu, Friesen, and Murray

OPPOSED: Councillor Laking

**BYLAW 2024-02**  
Tax Levy Bylaw  
SECOND READING

**2024-04-23**

It was duly moved and seconded THAT Bylaw 2024-02 be given Third Reading.

Carried (6-1)

IN FAVOUR: Mayor Laura Cabott, Councillors Boyd, Cameron, Curteanu, Friesen, and Murray

OPPOSED: Councillor Laking

**BYLAW 2024-02**  
Tax Levy Bylaw  
THIRD READING

**2024-04-24**

It was duly moved and seconded THAT Bylaw 2024-03, a bylaw to amend the Fees and Charges Bylaw in accordance with the 2024 Operating Budget, be given Second Reading.

Carried (6-1)

IN FAVOUR: Mayor Laura Cabott, Councillors Boyd, Cameron, Curteanu, Friesen, and Murray

OPPOSED: Councillor Laking

**BYLAW 2024-03**  
Fees and Charges Bylaw  
Amendments  
SECOND READING



**2024-04-25**

It was duly moved and seconded  
THAT Bylaw 2024-03 be given Third Reading.

Carried (6-1)

IN FAVOUR: Mayor Laura Cabott, Councillors Boyd, Cameron,  
Curteanu, Friesen, and Murray

OPPOSED: Councillor Laking

**BYLAW 2024-03**  
Fees and Charges Bylaw  
Amendments  
THIRD READING

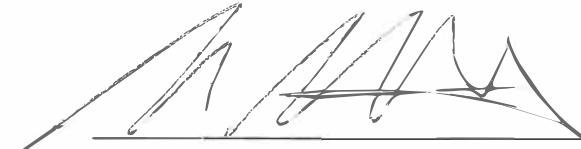
**2024-04-26**

It was duly moved and seconded  
THAT Bylaw 2024-07, a bylaw to authorize a lease agreement  
with Physio Plus for space at the Canada Games Centre, be  
given Third Reading.

Carried Unanimously

**BYLAW 2024-07**  
Lease Agreement –  
Physio Plus at the Canada  
Games Centre  
THIRD READING

There being no further business, the meeting adjourned at 11:32 P.M. **ADJOURNMENT**



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Laura Cabott, Mayor



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Corporate Services