



**Minutes of the meeting of the
Development Services Committee**

Date	April 2, 2024	2024-07
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Kirk Cameron *Councillor Jocelyn Curteanu *Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, there is no report from the Development Services Committee.



Minutes of the meeting of the City Operations Committee

Date	April 2, 2024	2024-07
Location	Council Chambers, City Hall	
	Councillor Ted Laking - Chair Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd Councillor Kirk Cameron *Councillor Michelle Friesen *Councillor Jocelyn Curteanu Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure	

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Your Worship, the City Operations Committee respectfully submits the following report:

1. **New Business – Robert Service Way Update**

A Committee member requested an update on the status of the Robert Service Way escarpment and roadway changes. Administration responded that monitoring has confirmed ground thawing has begun, and more activity is expected within the next few months. To mitigate smaller slides, traffic lanes have been shifted away from the escarpment and lock blocks to contain debris have been installed.

2. **New Business – Traffic-Calming Initiatives**

As requested by a Committee member, Administration confirmed that an initial list of areas to consider for traffic-calming projects has been compiled based on feedback from the community, with the next step being to consider priorities and proposed solutions.



Minutes of the meeting of the Community Services Committee

Date	April 2, 2024	2024-07
Location	Council Chambers, City Hall	
	Councillor Kirk Cameron – Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	*Councillor Jocelyn Curteanu	
	*Councillor Michelle Friesen	
	Councillor Ted Laking	
	Councillor Mellisa Murray	
Staff Present	Jeff O’Farrell, City Manager	
	Krista Mroz, Director of Community Services	
	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Mélodie Simard, Manager, Parks and Community Development	

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Your Worship, the Community Services Committee respectfully submits the following report:

1. **Lease Agreement – Frank Slim Building Concession Services**

A proposal to enter a lease agreement with Desycan was presented. The purpose of the lease is to provide seasonal concession services at the Frank Slim Building in Shipyards Park from May 1 to September 30 for a two-year period. During the off-peak season, the proposed lease would allow use of the Frank Slims Building kitchen for alternative uses such as additional City recreational programming such as cooking classes. Additional information was provided on the RFP and the lease process.

The Recommendation of the Community Services Committee is

THAT Council direct that Bylaw 2024-27, a bylaw to authorize a lease agreement with Desycan to provide seasonal food concession services at the Frank Slim Building in Shipyards Park, be brought forward for consideration under the bylaw process.

2. **Proclamation – Green Shirt Day (April 7, 2024)**

Mayor Laura Cabott proclaimed April 7, 2024, to be Green Shirt Day in the city of Whitehorse, a day to honour the victims of the Humboldt Broncos bus crash and encourage Canadians to register as organ donors.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	April 2, 2024	2024-07
Location	Council Chambers, City Hall	
	Councillor Mellisa Murray - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	*Councillor Jocelyn Curteanu	
	*Councillor Michelle Friesen	
	Councillor Ted Laking	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	
	Ryan Leef, Manager, Bylaw Services	

* Indicates electronic participation

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Vacant and Abandoned Buildings Bylaw

Council was presented with the proposed Vacant and Abandoned Buildings Bylaw 2024-19, a bylaw to provide regulations for vacant and abandoned buildings to ensure property is secure and does not pose public safety risks. As requested by Committee members, Administration provided additional details on several topics, including the history of how the proposed fees and regulations were developed, clarity on an inspector's authority, definitions used, and enforcement in instances of non-compliance. The possibility of revising the timeline to incorporate additional public engagement opportunities or a delayed coming-into-force date were discussed. It was confirmed that the Housing and Land Development Advisory Committee was generally in support of this concept.

The Recommendation of the Public Health and Safety Committee is

THAT Council direct that Bylaw 2024-19, a bylaw to regulate Vacant and Abandoned Buildings, be brought forward for consideration under the bylaw process.

2. New Business – Lodgepole Lane

As requested by a Committee member, Administration provided information on a Lodgepole Lane property, confirming that Bylaw Services continues to monitor safety, that a charge has been laid under the Maintenance Bylaw, and that an update will be available at the conclusion of the court process.

3. Delegate Gabriele Watts – Fire Smart and Emergency Preparedness

Delegate Gabriele Watts emphasized the importance that all members of the community know how to react in an emergency, urged Council to develop an awareness campaign alongside the Yukon Government so that those who have not been reached by previous attempts can be made aware and asked Council to provide an update on the Wildfire Risk Reduction Strategy and Action Plan.



**Minutes of the meeting of the
Corporate Services Committee**

Date	April 2, 2024	2024-07
Location	Council Chambers, City Hall	
	Councillor Ted Laking - Chair	
	Mayor Laura Cabott	
Committee Members Present	Councillor Dan Boyd	
	Councillor Kirk Cameron	
	*Councillor Jocelyn Curteanu	
	*Councillor Michelle Friesen	
	Councillor Mellisa Murray	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff Present	Valerie Braga, Director of Corporate Services	
	Lindsay Schneider, Director of People and Culture	
	Mike Gau, Director of Development Services	
	Tracy Allen, Director of Operations and Infrastructure	

* Indicates electronic participation

Your Worship, there is no report from the Corporate Services Committee.



Minutes of the meeting of the City Planning Committee

Date	April 2, 2024	2024-07
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Dan Boyd - Chair Mayor Laura Cabott Councillor Kirk Cameron *Councillor Jocelyn Curteanu *Councillor Michelle Friesen Councillor Ted Laking Councillor Mellisa Murray	
Staff Present	Jeff O'Farrell, City Manager Krista Mroz, Director of Community Services Valerie Braga, Director of Corporate Services Lindsay Schneider, Director of People and Culture Mike Gau, Director of Development Services Tracy Allen, Director of Operations and Infrastructure Peter Duke, Manager, Planning Services	

* Indicates electronic participation

Your Worship, the City Planning Committee respectfully submits the following report:

1. Official Community Plan Administrative Amendments

Several Administrative amendments to the 2040 Official Community Plan (OCP) were presented, including map corrections and amendments to various policies to increase their flexibility and clarity. Responding to questions from Committee members, Administration provided the rationale behind some of the proposed changes and confirmed consultation was done with the Kwanlin Dün First Nation and Ta'an Kwäch'än Council regarding the map changes to their lands.

The Recommendation of the City Planning Committee is

THAT Council direct that Bylaw 2024-22, amendments to the Official Community Plan, be brought forward for consideration under the bylaw process.

2. New Business – Mining Activities Update

As requested by a Committee member, Administration confirmed that the Public Hearing Report on the Zoning Amendment regarding mining activities has been postponed to April 15, 2024.

There being no further business the meeting adjourned at 8:04 P.M.


Laura Cabott, Mayor


Corporate Services

