

# **CITY OF WHITEHORSE – STANDING COMMITTEES**

Monday, January 20, 2025 – 5:30 p.m.

Council Chambers, City Hall

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## **CALL TO ORDER**

## **ADOPTION OF AGENDA**

**PROCLAMATIONS**            Bell Let's Talk Day (January 22, 2025)

**DELEGATIONS**            David Loeks, Wildfire Awareness Society – Whitehorse: A  
Firesafe City  
Keith Lay, Active Trails Whitehorse Association –  
Neighbourhood Trail Plans and Snowmobile Bylaw

## **CORPORATE SERVICES COMMITTEE**

1. Advance Re-Budgets for Property Management Capital Projects
2. Public Input Report – 2025-2028 Capital Expenditure Program
3. Umbrella Budget Amendment Bylaws
4. Authorization of Tax Lien Summary List
5. Write-off Uncollectible Accounts
6. New Business

## **CITY PLANNING COMMITTEE**

1. New Business

## **DEVELOPMENT SERVICES COMMITTEE**

1. New Business

## **CITY OPERATIONS COMMITTEE**

1. Commencement Report – Crestview Phase 2 Flow Improvements
2. Commencement Report – 2025 Asphalt Surface Overlay Program
3. Commencement Report – Waste Management Facility Ditching and Fencing
4. Commencement Report – Waste Management Facility Transfer Station Operations
5. New Business

## **COMMUNITY SERVICES COMMITTEE**

1. New Business

## **PUBLIC HEALTH AND SAFETY COMMITTEE**

1. New Business



**PROCLAMATION**  
**BELL LET'S TALK DAY**  
**January 22, 2025**

**WHEREAS** the City of Whitehorse supports the mental wellbeing of its residents and staff and Bell Let's Talk Day is a day of conversation, support, and positive change for mental health; and

**WHEREAS** the City of Whitehorse recognizes simple actions like learning about ways to support friends or looking for ways to create change in your workplace or community can make a difference for those people affected by a mental illness or mental health issue; and

**WHEREAS** the City of Whitehorse will raise a flag to celebrate Bell Let's Talk Day and encourages all citizens to play a part and help create positive change;

**THEREFORE, I,** Mayor Kirk Cameron, do hereby proclaim Wednesday, January 22, 2025 as Bell Let's Talk Day in the City of Whitehorse.

Kirk Cameron  
Mayor

**CITY OF WHITEHORSE**  
**CORPORATE SERVICES COMMITTEE**  
**Council Chambers, City Hall**



**Chair:** Dan Boyd

**Vice-Chair:** Eileen Melnychuk

January 20, 2025

Meeting #2025-02

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1. Advance Re-Budgets for Property Managements Capital Projects  
Presented by Peter O'Blenes, Manager, Property Management
  2. Public Input Report – 2025-2028 Capital Expenditure Program  
Presented by Svetlana Erickson, Manager, Financial Services
  3. Umbrella Budget Amendment Bylaws  
Presented by Svetlana Erickson, Manager, Financial Services
  4. Authorization of Tax Lien Summary List  
Presented by Svetlana Erickson, Manager, Financial Services
  5. Write-off Uncollectible Accounts  
Presented by Svetlana Erickson, Manager, Financial Services
  6. New Business

## **ADMINISTRATIVE REPORT**

<b>TO:</b>	Corporate Services Committee
<b>FROM:</b>	Administration
<b>DATE:</b>	January 20, 2025
<b>RE:</b>	Advance Re-Budgets for Property Management Capital Projects

### **ISSUE**

Council re-budget approval of some multi-year Property Management Capital Projects in advance of the regular re-budget process.

### **REFERENCE**

- [2024-2027 Capital Expenditure Program](#)
- [Proposed 2025-2028 Capital Expenditure Program](#)
- Proposed Bylaw 2025-15 (Attachment 1)

### **HISTORY**

The City's re-budget process consolidates outstanding, unfinished projects from the prior year capital expenditure program to that of the current year. Typically, this process is done for all projects and is brought to Council in March for decision, after year-end adjustments and postings are finalized. This timeline ensures accuracy and accountability when allocating remaining funds.

In some instances, specific projects may require earlier re-budget approval due to critical deadlines, funding requirements, or operational needs. The three projects identified in this report are multi-year projects which fall under this category. Each project has external funding agreements with fixed timelines and are expected to require significant lead time between material order and delivery. Seeking early re-budget approval ensures these projects remain on schedule.

The following projects are recommended for early re-budget:

1. 360c00823 City Hall Energy Upgrades
  - Funded through the Small Communities Fund.
  - Substantial completion is required by September 2026
  - 2024 unspent budget \$8,202,448
2. 360c00822 Canada Games Centre (CGC) Ventilation Project
  - Funded through the COVID-19 Resilience Infrastructure Stream (ICIP).
  - Partial completion is required before the 2026 Arctic Winter Games.
  - Federal funding deadline is December 2026.
  - 2024 unspent budget \$4,595,335

3. 320c01119 Mount McIntyre Recreation Centre (Mt. Mac) Upgrades
  - Funded through ICIP Green, Covid-19 and Recreation Streams.
  - Work must align with Arctic Winter Games schedules and meet federal funding deadlines.
  - 2024 unspent budget \$9,738,420

### **ALTERNATIVES**

1. Re-budget remaining funds for projects 360c00823, 360c00822, and 320c01119 by increasing the 2025 Capital Expenditure Program; or
2. Refer the matter back to Administration for further review.

### **ANALYSIS**

Each project has critical timelines driven by external funding agreements and operational needs:

- City Hall Energy Upgrades Project  
This project supports sustainability goals and energy efficiency improvements for City Hall. Delaying the re-budget could jeopardize funding deadlines and project completion.
- CGC Ventilation Project  
Ventilation and HVAC upgrades are essential for improving air quality and energy efficiency at the facility. These upgrades address long-standing issues at the facility. Part of the project will prepare the facility for use during the Arctic Winter Games.
- Mt. Mac Upgrades Project  
The upgrades ensure code compliance and enhance energy efficiency. Delays in re-budgeting would affect the ability to meet Arctic Winter Games schedules and funding deadlines.

Re-budgeting now will enable the timely award of contracts and procurement of materials, ensuring compliance with funding agreements to avoid further project delays.

### **ADMINISTRATIVE RECOMMENDATION**

THAT Council direct that the remaining funds from the 2024 Capital Expenditure Program for projects 360c00823, 360c00822, and 320c01119 be re-budgeted to 2025; and

THAT Council direct that Bylaw 2025-15, a bylaw to amend the 2025 to 2028 Capital Expenditure Program to include re-budgeting 2024 capital expenditures in the amount of \$22,536,203 be brought forward for consideration under the bylaw process.

**CITY OF WHITEHORSE**  
**BYLAW 2025-15**

A bylaw to amend the 2025 to 2028 Capital Expenditure Program Bylaw 2025-06

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WHEREAS Section 238 of the *Municipal Act* (R.S.Y. 2002) provides that Council shall by bylaw adopt an Annual Operating Budget and a multi-year Capital Expenditure Program; and

WHEREAS Section 241 of the *Municipal Act* provides that no expenditure shall be made which increases total expenditures above what was approved in the Annual Operating Budget or the Capital Budget unless such expenditure is approved by bylaw; and

WHEREAS it has become necessary to increase the 2025 to 2028 Capital Expenditure Program to provide for advance re-budgeting of the below 2024 Capital Project;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The 2025 to 2028 Capital Expenditure Program is hereby amended by increasing the 2025 Capital Budget in the amount up to \$8,202,448 to provide for the expenses related to Project 360c00823 City Hall Energy Upgrades project.
2. The 2025 to 2028 Capital Expenditure Program is hereby amended by increasing the 2025 Capital Budget in the amount up to \$4,595,335 to provide for the expenses related to project 360c00822 Canada Games Centre Ventilation project.
3. The 2025 to 2028 Capital Expenditure Program is hereby amended by increasing the 2025 Capital Budget in the amount up to \$9,738,420 to provide for the expenses related to Project 320c01119 Mount McIntyre Recreation Centre Upgrades project.
4. This bylaw shall come into full force and effect upon final passing thereof.

**FIRST and SECOND READING:**

**THIRD READING and ADOPTION:**

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Kirk Cameron, Mayor

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Corporate Services

## **ADMINISTRATIVE REPORT**

<b>TO:</b>	Corporate Services Committee
<b>FROM:</b>	Administration
<b>DATE:</b>	January 20, 2025
<b>RE:</b>	Public Input Report – 2025-2028 Capital Expenditure Program

### **ISSUE**

Report on public feedback on the proposed 2025-2028 Capital Expenditure Program.

### **REFERENCE**

- [2025-2028 Capital Expenditure Program \(Proposed Bylaw 2024-50\)](#)
- Attachment 1 – Public Input Report – General Questions and Comments

### **HISTORY**

Following the presentation of the 2025-2028 Capital Expenditure Program on December 9, 2024, the proposed program was posted on the City's website, and an email address was provided for public feedback. Advertisements for public input identified the designated email address and included details about the public input session held at the regular Council Meeting on January 13, 2025.

### **ALTERNATIVES**

1. Bring forward the 2025-2028 Capital Expenditure Program bylaw for Second and Third reading; or
2. Postpone the 2025-2028 Capital Expenditure Program bylaw and refer it to administration for further analysis.

### **ANALYSIS**

Two written submissions were received from residents and organizations, with multiple comments and suggestions, and five members of the public appeared at the public input session. For the purposes of this report, the budget-related input received has been separated from comments outside the scope of the 2025-2028 Capital Expenditure Program or questions requesting project clarifications. Those comments, questions and responses are summarized in Attachment 1.

The public input has been summarized as follows:

#### **Wildfire Safety and Sustainable Energy Use**

One submission suggested the City ensure that capital building projects prioritize wildfire safety, especially in the materials used, and incorporate sustainable energy sources.

#### **Response**

Fire safety and energy efficiency are key considerations in planning and design of the City's capital facility projects. We prioritize fire-resistant materials and explore sustainable energy solutions like biomass heating in our projects. The City works to enhance fire resilience in facility infrastructure by focusing on reducing fire risk and improving safety.

For example, the Whitehorse Operations Building – Biomass Heating project began in 2024 and will be re-budgeted in 2025 to continue the design and procurement of a biomass system for the entire facility, including the new office expansion.

### **Infrastructure Development and Maintenance**

Two submissions were received encouraging the City to prioritize progressive infrastructure development and maintenance. Key focus areas include sidewalk repairs and construction, street safety improvements, and the escarpment risk assessment. The submissions specifically recommended the following:

- Prioritize downtown infrastructure renewal, waterfront enhancements, and active transportation improvements to foster a sustainable, connected and vibrant urban environment.
- Improve the downtown sidewalk network by addressing locations where sidewalks are absent to enhance safety and accessibility.
- Evaluate and implement suggested street reconstruction projects, intersection upgrades, and traffic signal replacements to improve safety, accessibility, and connectivity.
- Conduct a thorough study of the escarpment to analyze and mitigate potential risks.

### **Response**

The suggestions received will be reviewed as part of the City's ongoing assessment of infrastructure priorities and planning. The proposed 2025-2028 Capital Expenditure Program incorporates several projects focused on infrastructure development and maintenance, including:

- **Downtown South Reconstruction - Preliminary Engineering** – Increased density, aging infrastructure, and traffic changes along with geohazards and soil contamination have underscored the area's needs. A 2025 engineering study is planned to reassess priorities, estimate costs, and guide future budgets, addressing utility maintenance issues, improving the neighborhood, and ensuring sustainable infrastructure.
- **Downtown Reconstruction - Strickland Street (3rd - Escarpment)** – The project will replace water and sewer systems, upgrade roads with curbs, sidewalks, and landscaping, and improve fire flows, drainage, and transportation.
- **Downtown Reconstruction - Alexander Street West (4th - Escarpment)** – This area will undergo full infrastructure renewal, as outlined in the 1997 Downtown District Pre-Design Report. The project includes replacing water and sewer systems, upgrading roads with curbs, gutters, sidewalks, and landscaping, and improving fire flows.
- **Downtown Reconstruction - Wood & Jarvis** – This area will be fully reconstructed, including water, sewer, and surface infrastructure upgrades. The project involves replacing curbs, gutters, sidewalks, and paving, along with upgrading the 1950s-era water main and hydrants. Traffic signals will be added at Second Avenue and Wood Street for safer crossings.



- **Major Sidewalk Repairs** - Multiple City sidewalk repairs are planned to ensure safety and accessibility in the downtown core and continue ongoing repairs on Two Mile Hill.
- **Robert Service Way Engineered Slope Repairs - Detailed Design & Construction Inspection** – This consists of completing a detailed engineering design to develop a permanent solution to this section of road involving slope reshaping, roadway realignment, and infrastructure to manage seepage.

### **Pickleball Courts**

Two submissions supported the inclusion of pickleball courts in the proposed budget, highlighting their benefits for recreation, inclusivity, and tourism by serving residents of all ages and enabling tournament hosting.

### **Response**

Pickleball's popularity is growing, with over 1.37 million players in Canada. To meet this demand, Whitehorse plans to build six outdoor courts, including two with accessibility features. Site assessments and reviews are scheduled for 2025.

### **Accessibility and Active Transportation**

Two submissions addressed the City's plans to improve safety and accessibility in Whitehorse through active transportation infrastructure and regulatory signage. The submissions specifically requested that the City:

- Update the existing snow and ice control policy to prioritize sidewalk maintenance and accessibility to parking stalls, curb cuts, ramps, bus stops, and crosswalks in the downtown area.
- Development of a Downtown Trail plan for the Downtown and adjacent areas.
- Construction of a paved multi-use trail along Lewes Boulevard and lower escarpments trail pathway to complete the Downtown loop.
- Consider the concept of the Yukon River pedestrian bridge.

### **Response**

The City is working towards improvements in accessibility and active transportation. The proposed 2025-2028 Capital Expenditure Program includes several projects with active transportation components, such as:

- **Neighborhood traffic calming** – will reduce vehicular speeds and enhance safety for pedestrians and cyclists via speed displays, temporary curb extensions, and speed cushions.
- **Active Transportation Pathways Rehabilitation** – The City of Whitehorse's asphalt path network is vital to active transportation. Ongoing maintenance, including crack sealing, subgrade repairs, and drainage improvements, is crucial to extend their lifespan and prevent costly replacements.
- **Active Transportation & Regulatory Signage - Spot Improvements** – focuses on safety and signage improvements for the Active Transportation network, including bike lane signs and markings. For example, recent upgrades on Lewes Boulevard added bike lane buffers and signs.

The City acknowledges the importance of snow and ice control. The Snow & Ice Control Policy was revised in 2023 to ensure safe access to transportation routes, including sidewalks and active transportation networks. Current efforts are directed at education and enforcement, with additional resources allocated to address ramps and stalls in the downtown area.

The City recognizes the requests for a Downtown Trail Plan, however current focus is on efforts to review and propose updates to trail policies, definitions, and the excluded trails list to ensure alignment.

The 2024 Transportation Master Plan (TMP) outlines a vision for a safe, equitable, and sustainable transportation network accommodating all ages, abilities, incomes, and seasons. It emphasizes the development of a multi-modal transportation system, including active transportation infrastructure. Implementation depends on funding availability and competing priorities. Its timing will depend on future funding opportunities and alignment with the City's evolving active transportation infrastructure needs.

The TMP includes a proposed pedestrian bridge connecting downtown to the hospital, aimed at improving active transportation and accessibility. While the project aligns with strategic goals, the TMP serves as a guiding framework, and implementation depends on funding availability and competing priorities. Due to limited resources and the need to address higher-priority projects, the pedestrian bridge is classified as a long-term initiative. Its timing will depend on future funding opportunities and alignment with the City's evolving infrastructure needs.

Administration will review and consider any suggestions and recommendations not addressed in the 2025-2028 Capital Expenditure Program for future capital planning.

#### **ADMINISTRATIVE RECOMMENDATION**

THAT Council direct that Bylaw 2024-50, a bylaw to adopt the 2025 to 2028 Capital Expenditure Program, be brought forward for second and third reading under the bylaw process.

### **Budget Input Process**

**Question:** Has the City changed the process for providing public budget input feedback?

**Answer:** No, the City has not changed the process for budget input feedback. Each year, the public has the opportunity to share their feedback on the upcoming budget during the month of May through the *Engage Whitehorse* platform. Additionally, feedback can be provided after the first reading of the budget. This ensures transparency and public engagement throughout the budget development process.

### **Chadburn Lake Park Signage and Cabins**

**Question:** How will the \$222,000 allocated for the Chadburn Lake cabin removal be utilized, including the updates to park signage?

**Answer:** The Chadburn Lake cabins and outhouses, located along the shoreline, have significant structural deficiencies and are unsafe for use. Closed to the public since 2023, they pose liability risks and are vulnerable to vandalism and fire. Due to their remote location, they are difficult for staff to access, making removal urgent. The project includes a hazard assessment, demolition, removal of 2 cabins and 6 outhouses, site cleanup, and necessary restoration. A temporary sign will serve as a short-term replacement. This will remain in place until we can create permanent signs for all the access and day-use areas within Chadburn Lake Regional Park. The temporary sign will replace the old one located on Chadburn Lake Road, near the fish ladder.

**Question:** How does the City plan to address gaps in the Downtown sidewalk network, especially in areas like Hawkins, Lambert, Ogilvie, Front, and 5th Avenue, while prioritizing safety, accessibility, and mobility equity? Is there a plan to expand the 2025 budget to complete these missing sidewalks in the commercial core?

**Answer:** Large-scale sidewalk repairs are underway, including recent work on Hanson, Hawkins, and Elliott streets, and ongoing work on Two Mile Hill. Future priorities focus on downtown area, with coordination between Engineering Services and pavement reviews. The City continues to prioritize safety and snow/ice control, with a focus on asset management for repairing or replacing aging infrastructure.

### **Active Transportation and Regulatory Signage**

**Question:** How will the City ensure the \$50,000 per year for Active Transportation & Regulatory Signage spot improvements is fully used, and how will community feedback be incorporated to prioritize projects like improving the Robert Service Way/4th Avenue roundabout connection to the Millennium Trail for better accessibility and safety?

**Answer:** This annual budget funds quick, low-cost safety improvements in the Active Transportation network, including signage and line painting, such as the bike lane buffer on Lewes Boulevard. These updates are guided by resident feedback, improve safety and visibility, especially in winter.

### **Safety and Accessibility**

**Question:** How will the City address the lower escarpment paved path to complete the "Downtown Loop," including the LET North and LET South pathways, and planning for the 5th and Rogers site and the Main Street and 3rd Avenue intersection improvements for safety, accessibility, and vibrancy?

**Answer:** The City completed high-level transportation planning through the 2024 Transportation Master Plan (TMP). While extending the lower escarpment trail is included in the Bicycle Network Plan, it was not identified as a high priority during the assessment of citywide active transportation needs. The TMP includes the north LET pathway in the 2024–2030 implementation plan, but it is not currently included in the 4-year capital plan. Through the development of the 5th & Rogers project the City does have an interest in exploring a north-south connection to the LET via 5<sup>th</sup> or base of the escarpment depending on presence of geo-hazards and design being led by the developer. Based on the transportation planning completed, Main Street and 3rd Avenue was not assessed as a priority for improvements at this time.

### **Mt. McIntyre Upgrades**

**Question:** Can the City provide further details on the Mt. McIntyre upgrades, specifically how this project relates to those listed in Appendix B and clarify whether it is categorized as an Appendix A project, before Council approval?

**Answer:** The three projects related to the Mount McIntyre Recreation Centre (MMRC) are interconnected as part of a comprehensive plan to upgrade the facility:

- **320c01119 Mt McIntyre Upgraded – Construction** focuses on major upgrades, including code compliance, energy-efficient equipment, and repairs in preparation for the 2026 Arctic Winter Games. These upgrades will improve energy efficiency, safety, and functionality, starting in 2025.
- **360c00625 Mt McIntyre Rec Facility Civil Upgrade** addresses the fire hydrant, which was found to be inaccessible and non-compliant. This project, planned for summer 2025, will improve fire department access and safety by installing a new hydrant and making necessary repairs.
- **360c00725 Mt McIntyre Rec Facility Roof/Envelope Upgrades** focuses on addressing aging infrastructure identified in a 2023 review, including replacing the roof, improving insulation, and enhancing Arctic entrances. This work is scheduled to start after the 2026 Arctic Winter Games, funded through the Green and Inclusive Building Program (GICB).

Together, these projects will modernize and improve the facility's safety, accessibility, energy efficiency, and overall functionality.

## **ADMINISTRATIVE REPORT**

<b>TO:</b>	Corporate Services Committee
<b>FROM:</b>	Administration
<b>DATE:</b>	January 20, 2025
<b>RE:</b>	2024 Umbrella Budget Amendments

### **ISSUE**

Bylaw authorization of amendments made during 2024 to the Capital Expenditure Program and the Operating Budget.

### **REFERENCE**

- [Municipal Act \(R.S.Y. 2002\)](#)
- Proposed Bylaw 2025-06 (Attachment 1)
- Proposed Bylaw 2025-07 (Attachment 2)

### **HISTORY**

Section 239 of the *Municipal Act* provides that Council may establish by bylaw a procedure to authorize expenditures that vary from the annual Capital and Operating Expenditure Programs. In accordance with the provisions of the capital and operating budget bylaws, a number of properly authorized budget amendments occurred throughout 2024. These amendments are now being brought forward under umbrella bylaws for approval as required by the *Municipal Act*.

The approved Capital Expenditure Program for 2024 is as follows:

\$ 17,675,163 – Approved 2024 Expenditures – Appendix A (Bylaw 2023-27)

\$ 27,049,248 – Projects Added to Appendix A due to confirmation of external funding

\$ 73,558,271 – Capital Projects Re-Budgeted from 2023 (Bylaw 2024-21 and 2024-13, and 2024-58)

\$ 12,300,857 – Capital Budget Amendments by Council Resolutions

\$130,583,539 – Total 2024 Approved Capital Expenditures

The approved Operating Budget for 2024 is as follows:

\$110,555,551 – Approved 2024 Operating Budget Bylaw 2024-01 – Appendix A

\$ 1,096,940 – Administrative and Council Amendments

\$111,652,491 – Total 2024 Operating Budget

### **ANALYSIS**

Schedule 1 to each of the bylaws provides a listing of the budget amendments properly approved throughout 2024. Appendix A is the final version of the budget as amended.

**ADMINISTRATIVE RECOMMENDATION**

THAT Council direct that Bylaw 2025-06, a bylaw to amend the 2024 to 2027 Capital Expenditure Program with respect to budget adjustments made throughout 2024, be brought forward for consideration under the bylaw process; and

THAT Bylaw 2025-07, a bylaw to amend the 2024 to 2026 Operating Budget with respect to budget adjustments made throughout 2024, be brought forward for consideration under the bylaw process.

## **CITY OF WHITEHORSE**

### **BYLAW 2025-06**

A bylaw to amend the 2024 to 2027 Capital Expenditure Program to authorize expenditures that vary from the approved Capital Expenditure Program

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WHEREAS Section 238 of the *Municipal Act* (R.S.Y. 2002) provides that Council shall by bylaw cause a multi-year Capital Expenditure Program to be prepared and adopted; and;

WHEREAS Section 239 of the *Municipal Act* provides that Council may by bylaw establish a procedure to authorize and verify expenditures that vary from the Capital Expenditure Program; and

WHEREAS a number of budget adjustments made throughout 2024 in accordance with the procedures outlined in Budget Bylaw 2023-27 have resulted in an increase in total expenditures above what was approved in the 2024 to 2027 Capital Expenditure Program;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Schedule “1”, attached hereto and forming part of this bylaw, is hereby adopted as a summary of the amendments totalling \$112,908,376. Appendix “A” to Bylaw 2023-27, a bylaw to authorize the 2024 to 2027 Capital Expenditure Program, is hereby deleted and replaced by a new Appendix “A” attached hereto and forming part of this bylaw.
3. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST and SECOND READING:**

**THIRD READING and ADOPTION:**

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Kirk Cameron, Mayor

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Corporate Services

**CITY OF WHITEHORSE**  
**2024 CAPITAL EXPENDITURE PROGRAM AMENDMENTS**  
**SCHEDULE 1**

<b>APPROVED CAPITAL EXPENDITURE PROGRAM</b>	<b>BYLAW</b>	<b>AMOUNT</b>
Approved 2024 Capital Expenditure Program (Appendix A)	Bylaw 2022-41	17,675,163
<b>APPROVED CAPITAL EXPENDITURE PROGRAM</b>		<b>\$ 17,675,163</b>

**2024 REVISIONS**

<b>APPENDIX B PROJECTS MOVED TO APPENDIX A</b>	<b>PROJECT</b>	<b>AMOUNT</b>
Fire Hall #1 Access Improvements	240c00122	250,000
Sanitary Sewer Utility Stations - Upgrades	240c00124	431,250
Crestview Water Improvements	240c00222	3,500,000
Water Stations - Upgrades	240c00224	143,750
Water Flow Meter Chambers - Upgrades	240c00324	321,875
Water Reservoirs - Upgrades	240c00424	18,750
McIntyre Drive Traffic Calming	240c00621	4,200,000
Active Transportation & Regulatory Signage - Spot Improvements	240c00724	50,000
Escarpment Risk Assessment	240c00824	400,000
Neighborhood Speed Limit Reductions - Engineering and Engagement	240c01424	50,000
Whistle Bend 3rd Vehicle Entrance - Planning	240c01824	50,000
Left Turn at Second Avenue and Ogilvie Street	240c01924	50,000
Downtown Sanitary Trunk Main Rehabilitation - Assessment and Design	240c02024	300,000
Range Road Pedestrian Crossings	240c02224	45,000
Selkirk Street Active Transportation Improvements	240c02424	350,000
City Fiber Optic Network Expansion	300c00720	285,000
Ice Resurfacer Replacement	320c00215	450,000
Building Consolidation Plan - Municipal Services Building Demolition	320c00318	2,475,000
Additional Transit Buses	320c00722	2,100,000
Replacement Transit Buses	320c01016	1,400,000
Electric Vehicle (EV) Charging Stations	360c00223	135,000
CGC - Aquatic Centre Domestic Water Line Upgrade	360c00224	1,625,000
Whitehorse Operations Building - Biomass Heating	360c00323	200,000
CGC Roof Upgrade	360c00324	90,000
Para Ramp Infills	500c00409	100,000
Additional Electric Transit Driver Shuttles	500c00423	130,000
Additional Pumper Truck - Station 3	500c00524	2,200,000
Transit Shelters & Benches	580c00115	250,000
Community Emissions Inventory	600c00124	55,000
Storm Water Management Plan	650c00224	250,000
Landfill Gas Assessment	650c00624	175,000
Crestview Lagoon Outfall	650c00724	200,000
Residential/Commercial Organics & Waste Carts	650c01118	170,000
Town Square 2024	720c00224	120,000
McIntyre Creek Park Management Plan	720c00323	183,257
Wayfinding Plan	720c00324	37,500
Housing Accelerator Plan	720c00824	1,175,000
Bike Rack Program	740c00224	20,400
Mural Pump Station Riverdale	740c00524	48,500
Whistle Bend Phase 6 Playground	740c00623	1,008,966
Replace Irrigation System At Rotary Park	740c01115	230,000
Ozone System Replacement	750c00124	250,000
Takhini Arena Floor Replacement	750c00224	200,000
Tee cup Replacement	750c00323	75,000
Arena Stanchion Replacement - NWTEL & ATCO Ice	750c00324	300,000
CGC Flooring Replacement - Main Concourse	750c00424	350,000
Chlorine Scrubber & Auto Shut Off Safety Device - CGC	750c00624	250,000
Running Track Perimeter Flooring Replacement - CGC	750c00822	350,000
<b>TOTAL APPENDIX B PROJECTS WITH FUNDING AGREEMENTS</b>		<b>\$ 27,049,248</b>



**CITY OF WHITEHORSE**  
**2024 CAPITAL EXPENDITURE PROGRAM AMENDMENTS**  
**SCHEDULE 1**

<b>APPROVED RE-BUDGETS</b>	<b>BYLAW / RESOLUTION</b>	<b>PROJECT</b>	<b>AMOUNT</b>
Capital Projects from 2023 approved for re-budget to 2024	2024-21		72,822,936
Increase 2024 budget to include project for Livingstone Lagoon Desludging	2024-02-26	650c00321	735,335
<b>TOTAL APPROVED RE-BUDGETS</b>			<b>\$ 73,558,271</b>

**2024 REVISIONS**

<b>BUDGET AMENDMENTS: COUNCIL REVISIONS</b>	<b>RESOLUTION</b>	<b>PROJECT</b>	<b>AMOUNT</b>
Increase 2024 budget by bringing forward the 2025 Budget for Takhini Arena Furnaces	2024-03-06	320c01713	385,000
Amend 2024 capital budget to include a new project for Transit Decarbonization Roadmap	2024-06-03	580c00124	95,000
Increase 2024 budget for Additional Transit Buses	2024-12-09	320c00722	150,000
Increase 2024 budget for Replacement Transit Buses	2024-12-09	320c01016	100,000
Amend 2024 capital budget to include a new project for Development Process Guide and Education Sessions	2024-13-06	720c01524	60,000
Amend 2024 capital budget to reduce project Policy Development	2024-13-08	220c00220	(66,213)
Amend 2024 capital budget to include a new project for Wildfire Risk Reduction Pilot Program	2024-13-08	740c01024	274,939
Increase 2024 budget for Robert Service Way Permanent Solution	2024-13-09	240c00924	250,000
Reduce 2024 budget per Q2 Capital Variance for Pavement Management System	2024-17-05	240c00123	(14,556)
Reduce 2024 budget per Q2 Capital Variance for Free Fare Transit Study	2024-17-05	580c00123	(574)
Reduce 2024 budget per Q2 Capital Variance for Land Acquisition – 7220 7th Avenue	2024-17-05	720c00221	(380,000)
Increase 2024 budget by bringing forward the 2025 Provisional Budget for Selkirk Water Treatment	Bylaw 2024-40	650c00421	3,000,000
Reduce 2024 budget per Q3 Capital Variance for Water Flow Meter Chambers - Upgrades	Bylaw 2024-58	240c00324	(321,875)
Reduce 2024 budget per Q3 Capital Variance for Takhini Sanitary Trunk Main	Bylaw 2024-58	240c01120	(200,000)
Reduce 2024 budget per Q3 Capital Variance for Lewes Boulevard Bus Lane	Bylaw 2024-58	240c01421	(200,000)
Reduce 2024 budget per Q3 Capital Variance for Human Resource Management System & Employee Satisfaction Survey	Bylaw 2024-58	280c00221	(260)
Reduce 2024 budget per Q3 Capital Variance for Additional Loader Snow Blower	Bylaw 2024-58	320c00217	(117,388)
Reduce 2024 budget per Q3 Capital Variance for Replacement Animal Control Vehicle - Bylaw	Bylaw 2024-58	320c00622	(5,571)
Increase 2024 budget per Q3 Capital Variance for Mount McIntyre Recreation Centre Upgrades	Bylaw 2024-58	320c01119	9,319,000
Reduce 2024 budget per Q3 Capital Variance for Transit Decarbonization Roadmap	Bylaw 2024-58	580c00124	(30)
Reduce 2024 budget per Q3 Capital Variance for Metal Pile - One Year	Bylaw 2024-58	650c01019	(229)
Reduce 2024 budget per Q3 Capital Variance for Tank Farm Master Plan	Bylaw 2024-58	720c002220	(4,804)
Reduce 2024 budget per Q3 Capital Variance for Town Square 2024	Bylaw 2024-58	720c00224	(864)
Reduce 2024 budget per Q3 Capital Variance for Commercial and Industrial Land Planning and Design Ice Lake Road South	Bylaw 2024-58	720c00623	(20,718)
<b>TOTAL BUDGET AMENDMENTS: COUNCIL REVISIONS</b>			<b>\$ 12,300,857</b>

<b>TOTAL 2024 CAPITAL EXPENDITURE PROGRAM AS OF DECEMBER 31, 2024</b>	<b>\$ 130,583,539</b>
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**CITY OF WHITEHORSE**  
**2024-2027 CAPITAL EXPENDITURE PROGRAM**  
**APPENDIX A: APPROVED**

	JOB ID & NAME	DEPARTMENT	2024 CAPITAL BUDGET	2024 REBUDGETS & AMENDMENTS	2024 REVISED BUDGET	2025 CAPITAL BUDGET	2026 CAPITAL BUDGET	2027 CAPITAL BUDGET	ALL YEARS TOTAL BUDGET
1	120c00115 Asset Management	Director, Operations	-	223,601	223,601	-	-	-	223,601
2	100c00223 Southern Tutchone Naming	Director, People and Culture	-	38,631	38,631	-	-	-	38,631
3	220c00116 Records Management	Legislative Services	-	490,978	490,978	-	-	-	490,978
4	220c00121 2021 Municipal Election Pilot Project	Legislative Services	-	81,203	81,203	-	-	-	81,203
5	220c00124 2024 Municipal Election	Legislative Services	155,000	-	155,000	-	-	-	155,000
6	220c00220 Policy Development	Legislative Services	(66,213)	424,577	358,364	-	-	-	358,364
7	100c00122 Landslide	Engineering Services	-	1,426,692	1,426,692	-	-	-	1,426,692
8	240c00119 Marwell Lift Sanitary Forcemain Repair	Engineering Services	-	196,618	196,618	-	-	-	196,618
9	240c00122 Fire Hall #1 Access Improvements	Engineering Services	308,000	-	308,000	-	-	-	308,000
10	240c00123 Pavement Management System	Engineering Services	50,444	122,300	172,744	-	-	-	172,744
11	240c00124 Sanitary Sewer Utility Stations - Upgrades	Engineering Services	431,250	-	431,250	604,375	268,750	46,875	1,351,250
12	240c00209 Hillcrest Reconstruction - Phase 2	Engineering Services	7,000,000	537,751	7,537,751	-	-	-	7,537,751
13	240c00219 Well 6 Improvements	Engineering Services	-	439,823	439,823	-	-	-	439,823
14	240c00222 Crestview Water Improvements	Engineering Services	3,500,000	440,967	3,940,967	-	-	-	3,940,967
15	240c00224 Water Stations - Upgrades	Engineering Services	143,750	-	143,750	54,375	256,250	65,000	519,375
16	240c00311 Range Road South Lift Station	Engineering Services	114,575	499,607	614,182	-	-	-	614,182
17	240c00312 Bridge, Culvert, and Structural Signal Support Inspections	Engineering Services	-	30,000	30,000	-	-	-	30,000
18	240c00320 Force Main Condition Assessment Program	Engineering Services	-	164,215	164,215	-	-	-	164,215
19	240c00321 Downtown Reconstruction - Wood & Jarvis	Engineering Services	-	209,589	209,589	-	-	-	209,589
20	240c00323 Whistle Bend Snow Storage Facility - Design and Permitting	Engineering Services	-	167,971	167,971	200,000	2,300,000	-	2,667,971
21	240c00324 Water Flow Meter Chambers - Upgrades	Engineering Services	-	-	-	6,250	-	38,750	45,000
22	240c00417 Range Road and Two Mile Hill Intersection Upgrades - Design	Engineering Services	-	453,814	453,814	-	-	-	453,814
23	240c00418 Downtown Reconstruction: Cook St West (4th to Escarpment)	Engineering Services	-	306,746	306,746	-	-	-	306,746
24	240c00423 Transportation Corridor Improvements - Copper/Quartz	Engineering Services	-	129,049	129,049	-	-	-	129,049
25	240c00424 Water Reservoirs - Upgrades	Engineering Services	18,750	-	18,750	-	-	24,375	43,125
26	240c00523 Yukon River Crossing Expansion - Options Evaluation	Engineering Services	-	79,899	79,899	-	-	-	79,899
27	240c00621 McIntyre Drive Traffic Calming	Engineering Services	4,200,000	32,166	4,232,166	-	-	-	4,232,166
28	240c00622 Copper Haul Road Improvements	Engineering Services	40,000	632,596	672,596	-	-	-	672,596
29	240c00623 Neighbourhood Traffic Calming	Engineering Services	150,000	-	150,000	150,000	150,000	150,000	600,000
30	240c00724 Active Transportation & Regulatory Signage - Spot Improvements	Engineering Services	50,000	-	50,000	50,000	50,000	50,000	200,000
31	240c00814 Hidden Valley Storm Pond - Pumping	Engineering Services	-	158,969	158,969	-	-	-	158,969
32	240c00821 Chilkoot Way Active Transportation Improvements	Engineering Services	-	386,305	386,305	-	-	-	386,305
33	240c00824 Escarpment Risk Assessment	Engineering Services	400,000	-	400,000	-	-	-	400,000
34	240c00924 Robert Service Way Engineered Slope Repairs - Detailed Design	Engineering Services	250,000	-	250,000	-	-	-	250,000
35	240c01109 Robert Service Way Riverbank Protection	Engineering Services	-	50,000	50,000	-	-	-	50,000
36	240c01116 Water & Sewer Study (City Wide)	Engineering Services	-	130,078	130,078	-	-	-	130,078
37	240c01120 Takhini Sanitary Trunk Main	Engineering Services	(299,800)	2,671,632	2,371,832	-	-	-	2,371,832

**CITY OF WHITEHORSE**  
**2024-2027 CAPITAL EXPENDITURE PROGRAM**  
**APPENDIX A: APPROVED**

	JOB ID & NAME	DEPARTMENT	2024 CAPITAL BUDGET	2024 REBUDGETS & AMENDMENTS	2024 REVISED BUDGET	2025 CAPITAL BUDGET	2026 CAPITAL BUDGET	2027 CAPITAL BUDGET	ALL YEARS TOTAL BUDGET
38	240c01216 Transportation Study (City Wide)	Engineering Services	-	37,298	37,298	-	-	-	37,298
39	240c01222 Crosstown Watermain	Engineering Services	-	2,890,265	2,890,265	-	-	-	2,890,265
40	240c01421 Lewes Boulevard Bus Lane	Engineering Services	(272,775)	931,845	659,070	-	-	-	659,070
41	240c01424 Neighbourhood Speed Limit Reductions - Implementation	Engineering Services	50,000	-	50,000	-	-	-	50,000
42	240c01621 Snow Dump Management Plan	Engineering Services	(65,000)	101,826	36,826	-	-	-	36,826
43	240c01724 Asset Management Planning and Implementation - Engineering	Engineering Services	300,000	-	300,000	300,000	300,000	300,000	1,200,000
44	240c01824 Whistle Bend 3rd Vehicle Entrance - Planning	Engineering Services	50,000	-	50,000	-	-	-	50,000
45	240c01924 Left Turn at Second Avenue and Ogilvie Street	Engineering Services	50,000	-	50,000	-	-	-	50,000
46	240c02021 Fire Hydrant Infill and Replacement	Engineering Services	-	34,168	34,168	-	-	-	34,168
47	240c02024 Downtown Sanitary Trunk Main Rehabilitation - Assessment and Design	Engineering Services	300,000	-	300,000	3,000,000	-	-	3,300,000
48	240c02124 Whistle Bend Snow Dump Reclamation	Engineering Services	50,000	-	50,000	-	-	-	50,000
49	240c02224 Range Road Pedestrian Crossings	Engineering Services	45,000	-	45,000	-	-	-	45,000
50	240c02424 Selkirk Street Active Transportation Improvements	Engineering Services	350,000	-	350,000	-	-	-	350,000
51	240c02524 Watermain & Wastewater Improvements - Assessment & Design	Engineering Services	210,000	-	210,000	-	-	-	210,000
52	740c00609 Grey Mountain Cemetery Expansion	Engineering Services	-	316,053	316,053	-	-	-	316,053
53	260c00109 Office Furniture	Financial Services	85,000	6,934	91,934	50,000	50,000	50,000	241,934
54	260c00120 Implementation of Asset Retirement Obligations Standard	Financial Services	-	72,522	72,522	-	-	-	72,522
55	280c00122 Job Evaluation System Review	Human Resources	300,000	148,750	448,750	-	-	-	448,750
56	280c00221 Human Resource Management System & Employee Satisfaction Survey	Human Resources	(260)	3,960	3,700	-	-	-	3,700
57	300c00110 Software Acquisition	Business & Technology Systems	142,000	-	142,000	48,100	34,700	32,960	257,760
58	300c00111 Software Licensing Renewals	Business & Technology Systems	935,098	275,784	1,210,882	1,087,190	1,122,360	1,158,743	4,579,175
59	300c00112 Security Cameras	Business & Technology Systems	47,900	66,462	114,362	45,100	52,600	55,230	267,292
60	300c00113 Enterprise Resource Planning (ERP) Development	Business & Technology Systems	-	161,557	161,557	45,000	40,000	30,000	276,557
61	300c00117 Land and Building Services Records Digitization	Business & Technology Systems	-	124,870	124,870	-	-	-	124,870
62	300c00118 Radio and Location Equipment	Business & Technology Systems	41,100	183,918	225,018	42,400	63,700	68,000	399,118
63	300c00120 Computer Infrastructure - Network and Communications Links	Business & Technology Systems	477,300	473,414	950,714	450,500	440,500	298,200	2,139,914
64	300c00121 Fire Department Radio Upgrades	Business & Technology Systems	265,000	198,221	463,221	-	-	-	463,221
65	300c00123 Cyber Security Systems	Business & Technology Systems	457,200	-	457,200	457,200	345,256	355,613	1,615,269
66	300c00124 Health and Safety Software	Business & Technology Systems	42,000	-	42,000	-	-	-	42,000
67	300c00220 Computer Infrastructure - Servers and Storage	Business & Technology Systems	405,000	252,408	657,408	386,300	213,372	267,718	1,524,798
68	300c00221 Water and Waste Services Computerized Maintenance Management System	Business & Technology Systems	-	295,187	295,187	-	-	-	295,187
69	300c00223 Meeting Room Upgrades	Business & Technology Systems	36,400	-	36,400	24,000	-	-	60,400
70	300c00224 Telecommunications Study	Business & Technology Systems	114,000	-	114,000	-	-	-	114,000
71	300c00320 Computer Infrastructure - User Devices and Support	Business & Technology Systems	282,500	-	282,500	496,600	216,900	219,700	1,215,700
72	300c00323 Fleet Management Telemetry and Tracking	Business & Technology Systems	168,680	120,677	289,357	160,440	108,000	111,000	668,797
73	300c00324 Aerial Imaging and Lidar Capture	Business & Technology Systems	95,300	-	95,300	-	95,300	-	190,600
74	300c00422 Council Chambers IT Renewal	Business & Technology Systems	26,000	226,324	252,324	26,000	26,000	-	304,324

**CITY OF WHITEHORSE**  
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JOB ID & NAME	DEPARTMENT	2024 CAPITAL BUDGET	2024 REBUDGETS & AMENDMENTS	2024 REVISED BUDGET	2025 CAPITAL BUDGET	2026 CAPITAL BUDGET	2027 CAPITAL BUDGET	ALL YEARS TOTAL BUDGET
75 300c00522 Software for Development Approvals Process	Business & Technology Systems	15,000	148,747	163,747	-	-	-	163,747
76 300c00524 City Work - Pavement Management	Business & Technology Systems	25,000	-	25,000	-	-	-	25,000
77 300c00720 City Fiber Optic Network Expansion	Business & Technology Systems	285,000	-	285,000	375,000	120,000	120,000	900,000
78 300c00724 Fire Department - Computer Aided Dispatch System	Business & Technology Systems	-	-	-	350,000	52,500	52,500	455,000
79 320c00318 Building Consolidation Plan - Municipal Services Building Demolition	Property Management	2,475,000	373,295	2,848,295	-	-	-	2,848,295
80 320c00420 Robert Service Campground Building - FGE	Property Management	291,000	258,118	549,118	-	-	-	549,118
81 320c00811 Fuel Tank Removal/Replacement	Property Management	-	22,681	22,681	-	-	-	22,681
82 320c01119 Mt McIntyre Upgraded - Construction	Property Management	9,319,000	559,175	9,878,175	-	-	-	9,878,175
83 320c01121 Building Consolidation Plan - Water & Waste Services Cold Storage Warehouse	Property Management	-	792,453	792,453	-	-	-	792,453
84 320c01217 BCP - Transit/Parks Building Renovations	Property Management	35,000	283,599	318,599	-	-	-	318,599
85 320c01311 Aquatic Centre Maintenance	Property Management	55,000	148,855	203,855	90,000	90,000	90,000	473,855
86 320c01317 BCP - Office Alternative	Property Management	197,000	-	197,000	197,000	197,000	-	591,000
87 320c01712 Environmental Assessments - Surplus Properties	Property Management	-	34,146	34,146	-	-	-	34,146
88 320c01713 Takhini Arena Furnaces	Property Management	385,000	-	385,000	-	-	-	385,000
89 320c01716 BCP - Fire Hall #1 Building	Property Management	-	75,083	75,083	-	-	-	75,083
90 320c01810 BCP - Operations Building	Property Management	(391,000)	2,597,245	2,206,245	-	-	-	2,206,245
91 360c00123 Whitehorse Operation Building Expansion (Equipment)	Property Management	-	-	-	900,000	5,400,000	-	6,300,000
92 360c00222 CGC Retile Pool Basin/Deck & Change Rooms	Property Management	-	38,494	38,494	-	-	-	38,494
93 360c00223 Electric Vehicle (EV) Charging Stations	Property Management	185,000	194,782	379,782	-	-	-	379,782
94 360c00224 CGC - Aquatic Centre Domestic Water Line Upgrade	Property Management	1,548,800	-	1,548,800	-	-	-	1,548,800
95 360c00323 Whitehorse Operations Building - Biomass Heating	Property Management	200,000	-	200,000	1,100,000	-	-	1,300,000
96 360c00324 CGC Roof Upgrade	Property Management	90,000	-	90,000	-	-	-	90,000
97 360c00422 Whitehorse Operations Building - Lower Bench Development	Property Management	-	661,142	661,142	-	-	-	661,142
98 360c00424 Kulan Satellite Storage Building	Property Management	-	-	-	-	294,000	1,666,000	1,960,000
99 360c00523 Pump House Facility Repairs	Property Management	-	399,757	399,757	-	-	-	399,757
100 360c00524 City Hall Elevator Replacements	Property Management	-	-	-	-	525,000	-	525,000
101 360c00623 SCBA Clean Room Upgrade (PSB)	Property Management	126,200	123,800	250,000	-	-	-	250,000
102 360c00723 Whitehorse Operations Building Expansion	Property Management	-	15,253,912	15,253,912	-	-	-	15,253,912
103 360c00822 CGC Ventilation Upgrade	Property Management	4,655,000	-	4,655,000	2,350,000	-	-	7,005,000
104 360c00823 City Hall Energy Efficiencies	Property Management	-	8,259,175	8,259,175	-	-	-	8,259,175
105 360c00922 Upgrade to Arena Change Room Showers	Property Management	-	47,106	47,106	-	-	-	47,106
106 360c00923 Transit Hub: Service Building	Property Management	-	2,709,285	2,709,285	-	-	-	2,709,285
107 750c01411 Flooring Repairs - Facilities	Property Management	-	37,166	37,166	90,000	-	90,000	217,166
108 440c00209 SCBA Air Management Replacement/Upgrade	Fire	55,000	-	55,000	57,000	59,000	61,000	232,000
109 440c00210 Technical Rescue	Fire	27,000	-	27,000	29,000	30,000	31,000	117,000
110 440c00309 Turnout Gear Replacement	Fire	82,185	-	82,185	82,185	92,185	92,185	348,740
111 440c00414 Urban Interface Structural Protection Equipment	Fire	10,000	-	10,000	-	-	-	10,000

**CITY OF WHITEHORSE**  
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112	440c00419 Hazmat Equipment Purchase	Fire	10,000	-	10,000	10,000	10,000	10,000	40,000
113	320c00110 One Ton Truck Replacement	Fleet & Transportation Maintenance	150,000	121,189	271,189	156,000	169,000	172,500	768,689
114	320c00111 Major Bus Repairs	Fleet & Transportation Maintenance	60,000	-	60,000	60,000	65,000	65,000	250,000
115	320c00215 Ice Resurfacers Replacement	Fleet & Transportation Maintenance	450,000	-	450,000	-	-	-	450,000
116	320c00217 Additional Loader Snow Blower	Fleet & Transportation Maintenance	(117,388)	396,292	278,904	-	-	-	278,904
117	320c00222 Additional Van Building Maintenance FGE	Fleet & Transportation Maintenance	1,500	95,766	97,266	-	-	-	97,266
118	320c00610 Major Equipment Repairs	Fleet & Transportation Maintenance	140,000	41,069	181,069	145,000	145,000	150,000	621,069
119	320c00613 Five Ton Truck Replacement	Fleet & Transportation Maintenance	-	-	-	230,000	-	-	230,000
120	320c00622 Replacement Animal Control Vehicle - Bylaw	Fleet & Transportation Maintenance	(5,571)	5,571	-	-	-	-	-
121	320c00722 Additional Transit Buses	Fleet & Transportation Maintenance	2,250,000	-	2,250,000	1,500,000	-	-	3,750,000
122	320c00922 Additional Street Sweeper - Transportation - FGE	Fleet & Transportation Maintenance	565,000	-	565,000	-	-	-	565,000
123	320c01016 Replacement Transit Buses	Fleet & Transportation Maintenance	1,500,000	-	1,500,000	-	-	1,550,000	3,050,000
124	320c01122 Additional Single Axle Water Truck - Transportation - FGE	Fleet & Transportation Maintenance	-	-	-	395,500	-	-	395,500
125	320c01209 Mobile Sweeper Replacement	Fleet & Transportation Maintenance	565,000	-	565,000	-	-	-	565,000
126	320c01422 Additional One Ton Service Body Truck w/Crane WWS FGE	Fleet & Transportation Maintenance	-	157,543	157,543	-	-	-	157,543
127	320c01522 Additional One Ton Service Body Truck w/Crane WWS FGE	Fleet & Transportation Maintenance	-	157,543	157,543	-	-	-	157,543
128	320c01709 Pickup Truck Replacement	Fleet & Transportation Maintenance	405,000	225,806	630,806	410,000	290,000	317,000	1,647,806
129	320c02109 Van Replacement	Fleet & Transportation Maintenance	204,500	446,687	651,187	197,000	205,000	270,000	1,323,187
130	320c02809 Heavy Truck Replacement	Fleet & Transportation Maintenance	-	-	-	377,000	396,000	415,000	1,188,000
131	320c03110 Loader Replacement	Fleet & Transportation Maintenance	-	-	-	609,500	640,000	-	1,249,500
132	500c00109 Traffic Signals/Controls Minor Upgrades	Fleet & Transportation Maintenance	205,000	76,648	281,648	60,000	60,000	75,000	476,648
133	500c00110 Small Equipment Replacement	Fleet & Transportation Maintenance	82,000	70,934	152,934	80,000	80,000	80,000	392,934
134	500c00116 Major Sidewalk Repairs	Fleet & Transportation Maintenance	200,000	-	200,000	-	150,000	-	350,000
135	500c00123 Replacement Aerial Apparatus - Fire Department	Fleet & Transportation Maintenance	3,500,000	-	3,500,000	-	-	-	3,500,000
136	500c00124 Robert Service Way Street Light Replacement - Second to Fourth Avenue	Fleet & Transportation Maintenance	-	-	-	311,220	-	-	311,220
137	500c00222 Snow and Ice Control Policy Review	Fleet & Transportation Maintenance	(1,750)	42,718	40,968	-	-	-	40,968
138	500c00224 Replacement Tracked Excavator	Fleet & Transportation Maintenance	-	-	-	497,550	-	-	497,550
139	500c00324 Replacement Street Flusher Truck	Fleet & Transportation Maintenance	-	-	-	485,000	-	-	485,000
140	500c00409 Para Ramp Infills	Fleet & Transportation Maintenance	100,000	73,139	173,139	-	-	-	173,139
141	500c00423 Additional Electric Transit Driver Shuttles	Fleet & Transportation Maintenance	130,000	-	130,000	-	-	-	130,000
142	500c00424 Replacement Sewer Eductor Truck	Fleet & Transportation Maintenance	-	-	-	-	649,500	-	649,500
143	500c00523 Additional Transit Handy Bus - FGD	Fleet & Transportation Maintenance	-	318,388	318,388	-	-	-	318,388
144	500c00524 Additional Pumper Truck - Station 3	Fleet & Transportation Maintenance	2,200,000	-	2,200,000	-	-	-	2,200,000
145	500c00609 Guide Rail & Jersey Barrier Replacement	Fleet & Transportation Maintenance	-	90,000	90,000	-	-	-	90,000
146	500c00623 Additional Equipment - Snow and Ice Control Policy - Bill	Fleet & Transportation Maintenance	-	2,396,730	2,396,730	-	-	-	2,396,730
147	500c00709 Unpaved Road Maintenance	Fleet & Transportation Maintenance	200,000	-	200,000	-	200,000	-	400,000
148	500c00724 Additional Electric Vehicles - Business and Technology	Fleet & Transportation Maintenance	65,000	-	65,000	65,000	-	-	130,000

**CITY OF WHITEHORSE**  
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149	500c00823 Additional One Ton Service Body Truck W/Crane WWS - FGE	Fleet & Transportation Maintenance	-	157,543	157,543	-	-	-	157,543
150	500c00824 Additional Electric Vehicle Bylaw	Fleet & Transportation Maintenance	65,000	-	65,000	-	-	-	65,000
151	500c00923 Longitudinal Line Survey	Fleet & Transportation Maintenance	-	-	-	60,000	60,000	-	120,000
152	500c00924 Two Mile Hill - Sidewalk and Curb Erosion Repairs	Fleet & Transportation Maintenance	140,000	-	140,000	-	-	-	140,000
153	500c01123 Skid Steer with attachments and Trailer WWS - FGE	Fleet & Transportation Maintenance	-	-	-	187,000	-	-	187,000
154	500c01124 Airport Paved Trail/Fence Improvements	Fleet & Transportation Maintenance	70,000	-	70,000	-	-	-	70,000
155	500c01224 Additional Electric Vehicle - Water and Waste Utility Systems Lead Hand	Fleet & Transportation Maintenance	63,500	-	63,500	-	-	-	63,500
156	500c01423 Snow and Ice Control Policy Accessible Stalls	Fleet & Transportation Maintenance	1,750	30,000	31,750	-	-	-	31,750
157	580c00115 Transit Shelters & Benches	Transit Services	250,000	-	250,000	250,000	250,000	250,000	1,000,000
158	580c00122 Modernized Transit Route Implementation	Transit Services	-	63,335	63,335	-	-	-	63,335
159	580c00123 Free Fare Transit Study	Transit Services	(574)	37,250	36,676	-	-	-	36,676
160	580c00124 Transit Decarbonization Roadmap	Transit Services	94,970		94,970	-	-	-	94,970
161	650c00124 Scrap Metal Removal	Water and Waste Services	-	-	-	800,000	600,000	600,000	2,000,000
162	650c00221 Wastewater Lagoon Repairs	Water and Waste Services	-	86,120	86,120	-	-	-	86,120
163	650c00222 Porter Creek Flush Line Repair VC1	Water and Waste Services	(30,000)	917,262	887,262	-	-	-	887,262
164	650c00223 Fall Arrest Equipment Replacement	Water and Waste Services	-	64,468	64,468	-	-	-	64,468
165	650c00224 Storm Water Management Plan	Water and Waste Services	250,000	-	250,000	-	-	-	250,000
166	650c00321 Livingstone Lagoon Desludging	Water and Waste Services	30,000	735,335	765,335	-	-	-	765,335
167	650c00322 Enhanced Water Meter Reading System	Water and Waste Services	-	159,615	159,615	-	-	-	159,615
168	650c00323 2023 Groundwater Protection Plan Update for Water License	Water and Waste Services	-	35,286	35,286	-	-	-	35,286
169	650c00324 Replacement of UPS power banks	Water and Waste Services	120,000	-	120,000	-	-	-	120,000
170	650c00421 Selkirk Pump House Second Barrier Treatment	Water and Waste Services	3,000,000	2,829,204	5,829,204	-	-	-	5,829,204
171	650c00422 Sanitary Sewer Grit Assessment & Upgrades	Water and Waste Services	-	139,936	139,936	-	-	-	139,936
172	650c00423 Nisutlin Drive Cured In Place Pipe CIPP	Water and Waste Services	100,000	-	100,000	750,000	-	-	850,000
173	650c00424 Utility Stations Special Tools and Equipment	Water and Waste Services	75,000	-	75,000	-	-	-	75,000
174	650c00522 Utility Stations Critical Spares	Water and Waste Services	-	92,745	92,745	-	-	-	92,745
175	650c00524 Chlorine Dosage Pumps	Water and Waste Services	45,000	-	45,000	-	-	-	45,000
176	650c00622 Takhini Storm Upgrades	Water and Waste Services	-	7,852	7,852	-	-	-	7,852
177	650c00623 Utility Stations Mechanical Critical Spares	Water and Waste Services	295,000	249,448	544,448	-	-	-	544,448
178	650c00624 Landfill Gas Assessment	Water and Waste Services	175,000	-	175,000	-	-	-	175,000
179	650c00717 Selkirk On-Site Chlorine Generator Spare Reactor Cell	Water and Waste Services	-	1,176	1,176	-	-	-	1,176
180	650c00723 Hypochlorite Tanks Upgrade	Water and Waste Services	-	9,737	9,737	-	-	-	9,737
181	650c00724 Crestview Lagoon Outfall	Water and Waste Services	200,000	-	200,000	1,000,000	-	-	1,200,000
182	650c00819 Transfer Station Upgrades	Water and Waste Services	-	2,610,991	2,610,991	-	-	-	2,610,991
183	650c00822 Utility Stations SCADA Upgrades	Water and Waste Services	-	172,175	172,175	-	-	-	172,175
184	650c00823 Waste Composition Study	Water and Waste Services	-	55,386	55,386	-	-	-	55,386
185	650c00918 Livingstone Trail Environmental Control Facility Site Upgrade	Water and Waste Services	-	39,728	39,728	-	-	-	39,728



**CITY OF WHITEHORSE**  
**2024-2027 CAPITAL EXPENDITURE PROGRAM**  
**APPENDIX A: APPROVED**

	JOB ID & NAME	DEPARTMENT	2024 CAPITAL BUDGET	2024 REBUDGETS & AMENDMENTS	2024 REVISED BUDGET	2025 CAPITAL BUDGET	2026 CAPITAL BUDGET	2027 CAPITAL BUDGET	ALL YEARS TOTAL BUDGET
186	650c00921 Pump Replacement for the Lift Station #1	Water and Waste Services	-	2,318	2,318	-	-	-	2,318
187	650c00922 Marwell Lift Station Diesel Pumps Upgrade	Water and Waste Services	-	466,672	466,672	-	-	-	466,672
188	650c01019 Metal Pile - One Year	Water and Waste Services	(229)	25,821	25,592	-	-	-	25,592
189	650c01118 Residential/Commercial Organics & Waste Carts	Water and Waste Services	170,000	-	170,000	-	100,000	-	270,000
190	650c01123 Marwell Lift Station - Electric Pump	Water and Waste Services	-	299,816	299,816	-	-	-	299,816
191	650c01217 Commercial Water Meter Replacements	Water and Waste Services	-	134,152	134,152	-	-	-	134,152
192	650c01323 UDF and Hydrant Maintenance "A"	Water and Waste Services	-	63,865	63,865	-	-	-	63,865
193	650c01423 Hydrant Maintenance "B"	Water and Waste Services	-	47,099	47,099	-	-	-	47,099
194	650c01523 Storm Sewer Maintenance	Water and Waste Services	-	243,613	243,613	-	-	-	243,613
195	650c02219 Riverdale Aquifer Sewer Camera Inspections	Water and Waste Services	-	80,734	80,734	-	-	-	80,734
196	700c00120 Economic Development Strategy	Planning & Sustainability Services	-	74,400	74,400	-	-	-	74,400
197	720c00123 Climate Mitigation and Adaptation Strategy	Planning & Sustainability Services	-	114,774	114,774	-	-	-	114,774
198	720c00124 Development Funding Strategy	Planning & Sustainability Services	150,000	-	150,000	-	-	-	150,000
199	720c00216 6th Ave Contamination Remediation	Planning & Sustainability Services	-	493,679	493,679	-	-	-	493,679
200	720c00220 Tank Farm Master Plan	Planning & Sustainability Services	(4,804)	15,231	10,427	-	-	-	10,427
201	720c00221 Land Acquisition – 7220 7th Avenue	Planning & Sustainability Services	(380,000)	380,000	-	-	-	-	-
202	720c00224 Town Square 2024	Planning & Sustainability Services	119,136	-	119,136	-	-	-	119,136
203	720c00323 McIntyre Creek Park Management Plan	Planning & Sustainability Services	183,257	-	183,257	-	-	-	183,257
204	720c00324 Wayfinding Plan	Planning & Sustainability Services	37,500	-	37,500	-	-	-	37,500
205	720c00422 Zoning Bylaw Rewrite	Planning & Sustainability Services	-	271,796	271,796	-	-	-	271,796
206	720c00423 Downtown Commons Project	Planning & Sustainability Services	-	28,297	28,297	-	-	-	28,297
207	720c00424 Neighbourhood Road Parcel Surveys	Planning & Sustainability Services	50,000	-	50,000	50,000	50,000	50,000	200,000
208	720c00623 Commercial and Industrial Land Planning and Design Ice Lake Road South	Planning & Sustainability Services	(20,718)	75,509	54,791	-	-	-	54,791
209	720c00824 Housing Accelerator Plan	Planning & Sustainability Services	1,160,000	-	1,160,000	-	-	-	1,160,000
210	720c01524 Development Process Guide and Education Sessions	Planning & Sustainability Services	60,000	-	60,000	-	-	-	60,000
211	721c00124 Quarry Remediation	Land & Building Services	50,000	-	50,000	50,000	50,000	-	150,000
212	600c00124 Community Emissions Inventory	Parks & Community Development	55,000	-	55,000	15,000	15,000	15,000	100,000
213	740c00123 Parks Greenhouse	Parks & Community Development	-	25,901	25,901	-	-	-	25,901
214	740c00224 Bike Rack Program	Parks & Community Development	20,400	-	20,400	20,400	20,400	20,400	81,600
215	740c00309 Playground Equipment Replacement	Parks & Community Development	20,000	932	20,932	150,000	25,000	165,000	360,932
216	740c00409 Trail Plan Implementation	Parks & Community Development	100,000	3,243	103,243	100,000	100,000	100,000	403,243
217	740c00523 Accessible Pathway Planning - Long Lake	Parks & Community Development	-	30,675	30,675	-	-	-	30,675
218	740c00524 Mural Pump Station Riverdale	Parks & Community Development	48,500	-	48,500	-	-	-	48,500
219	740c00623 Whistle Bend Phase 6 Playground	Parks & Community Development	1,008,966	-	1,008,966	-	-	-	1,008,966
220	740c00624 City Property Beautification Project	Parks & Community Development	12,000	-	12,000	-	-	-	12,000
221	740c01024 Wildfire Risk Reduction Pilot Program	Parks & Community Development	274,939	-	274,939	-	-	-	274,939
222	740c01115 Replace Irrigation System At Rotary Park	Parks & Community Development	230,000	-	230,000	-	-	-	230,000

**CITY OF WHITEHORSE**  
**2024-2027 CAPITAL EXPENDITURE PROGRAM**  
**APPENDIX A: APPROVED**

	JOB ID & NAME	DEPARTMENT	2024 CAPITAL BUDGET	2024 REBUDGETS & AMENDMENTS	2024 REVISED BUDGET	2025 CAPITAL BUDGET	2026 CAPITAL BUDGET	2027 CAPITAL BUDGET	ALL YEARS TOTAL BUDGET
223	750c00124 Ozone System Replacement	Recreation	250,000	-	250,000	-	-	-	250,000
224	750c00224 Takhini Arena Floor Replacement	Recreation	200,000	-	200,000	-	-	-	200,000
225	750c00323 Tee cup Replacement	Recreation	75,000.00	-	75,000.00	-	-	-	75,000.00
226	750c00324 Arena Stanchion Replacement - NWTEL & ATCO Ice	Recreation	300,000	-	300,000	-	-	-	300,000
227	750c00424 CGC Flooring Replacement - Main Concourse	Recreation	350,000	-	350,000	-	-	-	350,000
228	750c00624 Chlorine Scrubber & Auto Shut Off Safety Device - CGC	Recreation	250,000	-	250,000	-	-	-	250,000
229	750c00811 Wellness Centre Equipment	Recreation	-	2,893	2,893	-	-	-	2,893
230	750c00822 Running Track Perimeter Flooring Replacement - CGC	Recreation	350,000	-	350,000	-	-	-	350,000
<b>TOTAL ALL JOBS</b>			<b>\$ 64,025,268</b>	<b>\$ 66,558,271</b>	<b>\$130,583,539</b>	<b>\$22,325,185</b>	<b>\$17,323,273</b>	<b>\$9,829,749</b>	<b>\$180,061,746</b>



## **CITY OF WHITEHORSE**

### **BYLAW 2025-07**

A bylaw to amend the 2024 to 2026 Operating Budget to authorize expenditures that varied from the approved Operating Budget

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WHEREAS Section 239 of the *Municipal Act* (R.S.Y. 2002) provides that Council may establish by bylaw a procedure to authorize and verify expenditures that vary from the annual operating budget; and

WHEREAS a number of budget adjustments made throughout 2024 in accordance with the procedures outlined in Budget Bylaw 2022-42 have resulted in total expenditures greater than what was approved in the 2024 Operating Budget;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Schedule "1", attached hereto and forming part of this bylaw, is hereby adopted as a summary of the amendments totalling \$1,096,940 made to the 2024 Operating Budget throughout 2024.
2. Appendix "A" to Bylaw 2024-01, the 2024 to 2026 Operating Budget, is hereby deleted and replaced by a new Appendix "A" attached hereto and forming part of this bylaw.
3. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST and SECOND READING:**

**THIRD READING and ADOPTION:**

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Kirk Cameron, Mayor

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Corporate Services

**CITY OF WHITEHORSE  
2024 OPERATING BUDGET AMENDMENTS  
SCHEDULE 1**

AMENDMENT	BYLAW / RESOLUTION NUMBER	REVENUE	EXPENSES
<b>APPROVED BUDGET</b>	<b>Bylaw 2024-01</b>	<b>\$ 110,555,551</b>	<b>\$ (110,555,551)</b>
<b>BUDGET AMENDMENTS</b>			
Amend Operating budget for 2024 Solid Waste Expenditures from offsetting to the User Fees	2024-10-09	250,000	
Amend Operating budget for 2024 User Fees regarding Solid Waste Expenditures	2024-10-09		(250,000)
Amend Operating budget for 2024 to accommodate the increase to the Building Inspection Expenses by offsetting HAF and General Reserve.	2024-14-10	123,540	
Amend Operating budget for 2024 HAF and General Reserve to accommodate the increase to the Building Inspection Expenses.	2024-14-10		(123,540)
Amend Operating budget by increasing 2024 Development Incentive Program from offsetting to the General Reserve	Bylaw 2024-24	3,000	
Amend Operating budget for 2024 General Reserve regarding Development Incentive program	Bylaw 2024-24		(3,000)
Amend Operating budget for 2024 to increase the solid waste expenditures relating to Residential Curbside Recycling Services Program from offsetting to User Fees and Government Transfers.	Bylaw 2024-36	715,000	
Amend Operating budget for 2024 User Fees and Government Transfers to increase solid waste expenditures relating to Residential Curbside Recycling Services Program	Bylaw 2024-36		(715,000)
Amend Operating budget for 2024 to accommodate the increase of Fees and Charges by offsetting transfers to the General Reserve.	Bylaw 2024-38	5,400	
Amend Operating budget for 2024 transfers to the General Reserve to accommodate the increase of Fees and Charges.	Bylaw 2024-38		(5,400)
<b>SUMMARY OF AMENDMENTS</b>		<b>\$ 1,096,940</b>	<b>\$ (1,096,940)</b>
<b>REVISED BUDGET AS OF DECEMBER 31, 2024</b>		<b>\$ 111,652,491</b>	<b>\$ (111,652,491)</b>

**CITY OF WHITEHORSE**  
**2024-2026 OPERATING BUDGET**  
**APPENDIX A: APPROVED (REVENUES)**

	2024 Approved Budget Budget	2024 Revised Budget	2025 Provisional	2026 Provisional
<b>01 General Government</b>				
140 Community Services	(100,000)	(100,000)	(100,000)	(50,000)
220 Legislative & Administrative Services	(104,740)	(104,740)	(940)	(940)
240 Engineering Services	(473,749)	(473,749)	(461,038)	(466,009)
260 Financial Services	(72,586,156)	(72,586,156)	(74,651,128)	(78,818,707)
280 Human Resources	(100,000)	(100,000)	(125,000)	(125,000)
300 Business & Information Technology Services	(1,000)	(1,000)	(1,000)	(1,000)
360 Property Management	(132,905)	(132,905)	-	-
<b>Total Revenues</b>	<b>\$ (73,498,550)</b>	<b>\$ (73,498,550)</b>	<b>\$ (75,339,106)</b>	<b>\$ (79,461,656)</b>
<b>02 Protective Services</b>				
260 Financial Services	(25,000)	(25,000)	(25,000)	(25,000)
400 Bylaw Services	(1,209,021)	(1,214,421)	(1,226,921)	(1,228,721)
440 Fire & Protection Services	(37,753)	(37,753)	(37,753)	(37,753)
460 Safety & EMP Services	(20,000)	(20,000)	(20,000)	(20,000)
730 Land & Building Services	(2,056,530)	(2,180,070)	(2,212,212)	(2,212,212)
<b>Total Revenues</b>	<b>\$ (3,348,304)</b>	<b>\$ (3,477,244)</b>	<b>\$ (3,521,886)</b>	<b>\$ (3,523,686)</b>
<b>03 Transportation Services</b>				
260 Financial Services	(5,944,567)	(5,944,567)	(6,029,810)	(6,029,810)
500 Fleet and Transportation Maintenance	(497,641)	(497,641)	(433,134)	(433,134)
580 Transit Services	(1,990,050)	(1,990,050)	(2,142,236)	(2,199,236)
<b>Total Revenues</b>	<b>\$ (8,432,258)</b>	<b>\$ (8,432,258)</b>	<b>\$ (8,605,180)</b>	<b>\$ (8,662,180)</b>
<b>04 Environmental Services</b>				
260 Financial Services	(62,000)	(62,000)	(62,000)	(62,000)
360 Property Management	(26,925)	(26,925)	(26,925)	(26,925)
650 Water & Waste Services	(18,329,148)	(19,294,148)	(21,555,615)	(18,919,322)
720 Planning & Sustainability	(25,000)	(25,000)	(25,000)	(25,000)
<b>Total Revenues</b>	<b>\$ (18,443,073)</b>	<b>\$ (19,408,073)</b>	<b>\$ (21,669,540)</b>	<b>\$ (19,033,247)</b>
<b>05 Public Health Services</b>				
740 Parks & Community Development	(64,572)	(64,572)	(64,572)	(64,572)
<b>Total Revenues</b>	<b>\$ (64,572)</b>	<b>\$ (64,572)</b>	<b>\$ (64,572)</b>	<b>\$ (64,572)</b>
<b>06 Community Development Services</b>				
700 Economic Development	-	(50,000)	(50,000)	(50,000)
720 Planning & Sustainability	(72,000)	(22,000)	(22,000)	(22,000)
730 Land & Building Services	(1,276,928)	(1,279,928)	(1,279,928)	(1,279,928)
<b>Total Revenues</b>	<b>\$ (1,348,928)</b>	<b>\$ (1,351,928)</b>	<b>\$ (1,351,928)</b>	<b>\$ (1,351,928)</b>
<b>07 Recreation &amp; Cultural Services</b>				
740 Parks & Community Development	(249,860)	(249,860)	(251,860)	(251,860)
750 Recreation & Facility Services	(5,170,006)	(5,170,006)	(4,942,228)	(4,767,941)
<b>Total Revenues</b>	<b>\$ (5,419,866)</b>	<b>\$ (5,419,866)</b>	<b>\$ (5,194,088)</b>	<b>\$ (5,019,801)</b>
<b>Total</b>	<b>\$ (110,555,551)</b>	<b>\$ (111,652,491)</b>	<b>\$ (115,746,300)</b>	<b>\$ (117,117,070)</b>

**CITY OF WHITEHORSE**  
**2024-2026 OPERATING BUDGET**  
**APPENDIX A: APPROVED (EXPENSES)**

	2024 Approved Budget	2024 Revised Budget	2025 Provisional	2026 Provisional
<b>01 General Government</b>				
100 City Manager	520,162	520,162	534,575	546,937
110 Corporate Services	328,678	328,678	338,072	346,144
120 Infrastructure and Operations	328,678	328,678	338,072	346,144
130 Development Services	338,678	337,378	348,072	356,144
140 Community Services	428,678	420,678	438,072	396,144
160 People and Culture	338,678	347,178	348,072	356,144
200 Strategic Communications	696,933	696,933	715,890	732,170
220 Legislative & Administrative Services	1,790,325	1,790,325	1,597,639	1,618,151
240 Engineering Services	2,030,897	2,030,897	2,170,703	2,218,991
260 Financial Services	14,514,826	14,502,801	14,411,165	17,029,340
270 Inclusivity, Diversity, Equity and Accessibility-IDEA	-	303,240	407,207	328,674
280 Human Resources	2,981,113	2,666,220	2,749,129	2,941,768
290 Payroll	342,890	369,290	350,676	359,161
300 Business & Information Technology Services	2,061,749	2,068,402	2,183,875	2,229,640
360 Property Management	3,434,272	3,434,272	3,354,430	3,424,703
900 Strategic Funding	243,025	243,025	250,078	256,139
<b>Total Expenses</b>	<b>\$ 30,379,582</b>	<b>\$ 30,388,157</b>	<b>\$ 30,535,727</b>	<b>\$ 33,486,394</b>
<b>02 Protective Services</b>				
360 Property Management	1,103,397	1,103,397	1,063,718	1,028,586
400 Bylaw Services	2,344,883	2,350,283	2,340,325	2,386,535
440 Fire & Protection Services	8,130,488	8,089,988	8,654,923	9,037,734
460 Safety & EMP Services	681,610	697,210	855,734	873,707
730 Land & Building Services	906,930	1,030,470	1,077,917	1,094,669
<b>Total Expenses</b>	<b>\$ 13,167,308</b>	<b>\$ 13,271,348</b>	<b>\$ 13,992,617</b>	<b>\$ 14,421,231</b>
<b>03 Transportation Services</b>				
360 Property Management	203,140	203,140	205,959	207,966
500 Fleet and Transportation Maintenance	20,121,120	20,133,145	20,396,909	20,447,468
580 Transit Services	7,140,547	7,140,547	7,750,643	8,162,241
<b>Total Expenses</b>	<b>\$ 27,464,807</b>	<b>\$ 27,476,832</b>	<b>\$ 28,353,511</b>	<b>\$ 28,817,675</b>
<b>04 Environmental Services</b>				
360 Property Management	487,919	487,919	494,104	497,723
650 Water & Waste Services	17,764,813	18,729,813	20,998,165	18,361,250
720 Planning & Sustainability	318,059	318,059	323,602	329,652
740 Parks & Community Development	58,115	58,115	58,686	59,313
<b>Total Expenses</b>	<b>\$ 18,628,906</b>	<b>\$ 19,593,906</b>	<b>\$ 21,874,557</b>	<b>\$ 19,247,938</b>
<b>05 Public Health Services</b>				
360 Property Management	681	681	681	681
740 Parks & Community Development	263,381	263,381	267,700	270,486
<b>Total Expenses</b>	<b>\$ 264,062</b>	<b>\$ 264,062</b>	<b>\$ 268,381</b>	<b>\$ 271,167</b>
<b>06 Community Development Services</b>				
700 Economic Development	-	221,944	223,368	226,357
720 Planning & Sustainability	1,192,944	972,300	994,962	1,018,072
730 Land & Building Services	3,209,356	3,212,356	3,245,062	3,279,206
<b>Total Expenses</b>	<b>\$ 4,402,300</b>	<b>\$ 4,406,600</b>	<b>\$ 4,463,392</b>	<b>\$ 4,523,635</b>
<b>07 Recreation &amp; Cultural Services</b>				
360 Property Management	1,462,646	1,462,646	1,482,771	1,501,116
740 Parks & Community Development	4,033,726	4,036,726	4,108,894	4,173,015
750 Recreation & Facility Services	10,752,214	10,752,214	10,666,450	10,674,899
<b>Total Expenses</b>	<b>\$ 16,248,586</b>	<b>\$ 16,251,586</b>	<b>\$ 16,258,115</b>	<b>\$ 16,349,030</b>
<b>Total</b>	<b>\$ 110,555,551</b>	<b>\$ 111,652,491</b>	<b>\$ 115,746,300</b>	<b>\$ 117,117,070</b>

## **ADMINISTRATIVE REPORT**

<b>TO:</b>	Corporate Services Committee
<b>FROM:</b>	Administration
<b>DATE:</b>	January 20, 2025
<b>RE:</b>	Authorization of Tax Lien Summary List

### **ISSUE**

Authentication of the Tax Lien Summary List for the 2024 tax year.

### **REFERENCE**

- [\*Assessment and Taxation Act \(R.S.Y. 2002, c. 13\)\*](#)
- 2024 Tax Lien Summary List (Attachment 1)

### **HISTORY**

Each year, the City is required, by the *Assessment and Taxation Act*, to prepare a list of properties with outstanding taxes from the previous year. The list addresses tax arrears on titled properties only. Arrears on mobile homes, which are not titled properties, are managed through a separate distress process outlined in the *Assessment and Taxation Act*. Section 83 (5) of the *Act* requires the annual tax lien list to be authenticated by affixing the corporate seal following Council review and then published as required.

### **ANALYSIS**

Each property on this list will be levied an administration fee (an additional 10% of the arrears or \$25 whichever is greater) and be subject to further collection procedures if the account is not paid within 60 days. Those steps include the initial application for title to the property after 12 months and the final application for title to the Mediation Board after a further six months. If the taxes remain outstanding, the title to the property is transferred to the City, and assuming the City has no use for the property, it is disposed of at fair market value.

At the time of preparation, the 2024 list included 118 properties with a total outstanding tax, penalty, and interest balance of \$272,139.23. In comparison, the 2023 list included 109 properties with a total of \$346,744.95 outstanding. This list will be updated until the time of publishing to avoid having citizens listed who have recently paid.

### **ADMINISTRATIVE RECOMMENDATION**

THAT Council direct that the City Seal be affixed to the 2024 Tax Lien Summary List to authenticate the list.

## Attachment 1

Schedule II, Yukon Territory And Taxation Act, Section 83 (1), Form TL1  
City of Whitehorse Tax Lien Summary

## Attachment 1 - 2024 Tax Lien Summary List

Roll #	Title Holder	Location	Certificate of Title	Legal Description			Tax	Penalty	Interest	Balance
				LOT	BLK	PLAN				
3010161032	TOMLINSON, CALEB RANON	WHITEHORSE	100006221	UNIT 32		100038709	\$ 450.00		\$ 1.08	\$ 451.08
3010210900	EBY, BRENT GRAHAM & EBY, WENDY LEA-ANNE	WHITEHORSE	100216820	9	21	3807	\$ 2,175.24	\$ 217.52	\$ 14.73	\$ 2,407.49
3010210900	LAW, DERRICK ANDREW	WHITEHORSE	100216819	9	21	3807				
3010220400	DENSMORE, PETER	WHITEHORSE	100179783	4	22	3807	\$ 4,433.46	\$ 443.35	\$ 290.28	\$ 5,167.09
3010272004	RAVEN INN WHITEHORSE INC	WHITEHORSE	100007121	UNIT 4		100040825	\$ 863.92	\$ 86.39	\$ 1.02	\$ 951.33
3010290100	DR. A STRELZOW INC	WHITEHORSE	100134425	1	29	3807	\$ 556.95	\$ 55.92	\$ 13.89	\$ 626.76
3010305007	ARMSTRONG, SHONA & UNGER, ZACHARY	WHITEHORSE	100335686	UNIT 7		100044953	\$ 450.00	\$ 45.00	\$ 0.54	\$ 495.54
3010305013	HANSON, SKYE	WHITEHORSE	100338971	UNIT 13		100044953	\$ 2,578.10	\$ 257.81	\$ 3.06	\$ 2,838.97
3010305016	JENSEN, JEFFERY	WHITEHORSE	100339578	UNIT 16		100044953	\$ 2,159.51	\$ 215.95	\$ 2.55	\$ 2,378.01
3010305038	TREBBIN, ALEXANDER & TREBBIN, BEATE & TREBBIN, WOLFHARD FRITZ	WHITEHORSE	100336126	UNIT 38		100044953	\$ 974.32	\$ 97.43	\$ 1.17	\$ 1,072.92
3010321301	841121 YUKON INC	WHITEHORSE	100333897	UNIT 1		100038361	\$ 3,914.69		\$ 396.12	\$ 4,310.81
3010480900	RUDD, LOIS	WHITEHORSE	100217663	9	48	17459	\$ 1,601.95	\$ 160.20	\$ 9.00	\$ 1,771.15
3010581000	NANDWANA, VAIBHAV & SHARMA, SHEFALI	WHITEHORSE	100339455	10	58	17459	\$ 2,164.07	\$ 216.41	\$ 4.70	\$ 2,385.18
3011000600	HOLLOWAY, JORDAN VAUGHAN	WHITEHORSE	100010260	6	100	18415	\$ 7,655.44	\$ 765.54	\$ 9.09	\$ 8,430.07
3011310500	ROBINSON, DENIS M	WHITEHORSE	100034895	5	131	18415	\$ 3,067.57	\$ 506.76	\$ 56.02	\$ 3,630.35
3011400500	WILKINSON, SEAN THOMAS WALLACE	WHITEHORSE	100176094	5	140	20077	\$ 2,241.95	\$ 224.20	\$ 2.75	\$ 2,468.90
3011420500	LERA, RUTH LEAH	WHITEHORSE	100007929	5	142	20077	\$ 2,966.13	\$ 296.61	\$ 3.51	\$ 3,266.25
3011450600	FEKETE, GREGORY AS A PERSONAL REPRESENTATIVE FOR THE ESTATE OF ALPHONSE KOWALKOWSKI	WHITEHORSE	100166622	6	145	20148	\$ 2,692.55	\$ 269.26	\$ 41.15	\$ 3,002.96
3015110600	DEMERS, MARIE-PIERRE LEBLANC	WHITEHORSE	100090684	6	K	28781	\$ 2,695.68	\$ 265.07	\$ 1.51	\$ 2,962.26
3015190100	WIENECKE, EDITH	WHITEHORSE	100004870	1	S	30692	\$ -	\$ 260.64	\$ -	\$ 260.64
3020219059	HUSSEN, EHAB ALHAG	WHITEHORSE	100099391	UNIT 59		100039306	\$ 450.00		\$ 0.96	\$ 450.96
3022210300	PHILLIPS, ALWYN D & PHILLIPS, B LYNNE	WHITEHORSE	10018426	3	221	24797	\$ 2,391.42	\$ 258.64	\$ 1.95	\$ 2,652.01
3022290100	DUMONT, CAROLE & MOORE CLAYTON	WHITEHORSE	100339792	1	229	32574	\$ 1,337.83	\$ 233.78	\$ 1.86	\$ 1,573.47
3022360800	KASSNER, ASHEYA	WHITEHORSE	100181067	8	236	32574	\$ 2,615.86	\$ 261.59	\$ 3.12	\$ 2,880.57
3022441300	MORGAN, ANDREA & SAVARD, ROBERT	WHITEHORSE	100181551	13	244	35055	\$ 1,917.18	\$ 191.72	\$ 2.28	\$ 2,111.18
3022455200	SINHA, MEENAKSHI & SINHA, UDAY	WHITEHORSE	100342415	UNIT 52		100038136	\$ 1,178.22	\$ 117.82	\$ 1.41	\$ 1,297.45
3022471200	AVANO, BEVERLEY ANNE & WRIGHT, JOHN PHILIP	WHITEHORSE	100181911	12	247	42713	\$ 1,154.47	\$ 117.00	\$ -	\$ 1,271.47
3022760300	JOHNSON, RICHARD & JOHNSON-SEQUEIRA, ANDREE	WHITEHORSE	100000315	3	276	48405	\$ 2,417.15	\$ 246.95	\$ 82.89	\$ 2,746.99
3022790700	MATHESON, JOHN ANTHONY & MATHESON, MICHELLE LYNN	WHITEHORSE	100003475	7	279	48405	\$ 3,361.40	\$ 336.62	\$ 33.01	\$ 3,731.03
3040007900	GRIFFIS, ASHLEY & HADLEY, CLAYTON	WHITEHORSE	100166127	79		93-03	\$ 2,606.39	\$ 260.64	\$ 3.09	\$ 2,870.12
3040013792	ADAMSKY, SANDRA LEE & DAVIE, KIM ROBERT	WHITEHORSE	100336159	UNIT 92		100040184	\$ 2,018.17	\$ 302.20	\$ 3.60	\$ 2,323.97
3050001000	PETERSON, WINNIFRED SHKHINDUYA	WHITEHORSE	100131792	10		92-114	\$ 2,860.18	\$ 286.02	\$ 42.27	\$ 3,188.47
3050001600	LESCHART, JORDAN EDWARD	WHITEHORSE	100131141	16		92-114	\$ 1,432.26	\$ 143.23	\$ 1.71	\$ 1,577.20
3050005400	TALSMA, NICHOLAS A	WHITEHORSE	100154416	54		94-26	\$ 1,195.54	\$ 119.55	\$ 1.41	\$ 1,316.50
3050012600	DELANEY, CHRISTOPHER JOHN, DELANEY, DORE VILLACERAN	WHITEHORSE	100131859	126		92-114	\$ 978.41	\$ 97.84	\$ 7.30	\$ 1,083.55
3060071500	PARFITT, LIAM & PARFITT, SOFIA	WHITEHORSE	100292813	15	7	84647	\$ 450.00	\$ 45.00	\$ 0.64	\$ 495.64
3060080500	HEAL, GERARD ANTHONY	WHITEHORSE	100156069	5	8	53422	\$ 2,904.98	\$ 290.50	\$ 3.45	\$ 3,198.93
3060112200	WARVILLE, NORMAN ARTHUR	WHITEHORSE	100035942	22	11	53422	\$ 2,796.38	\$ 279.64	\$ 36.45	\$ 3,112.47
3060114000	LACHAPELLE, BARBARA ANN & LACHAPELLE, JAMES RUSSELL	WHITEHORSE	100147867	40	11	53422	\$ 1,424.19	\$ 142.42	\$ 1.68	\$ 1,568.29
3060194064	SERKOV-LARKIN, DOMINIC	WHITEHORSE	100138261	UNIT 64		100039069	\$ 625.07	\$ 62.51	\$ 0.75	\$ 688.33
3070000106	OETTLI, HANS	WHITEHORSE	100038383	UNIT 106		100038383	\$ 528.32	\$ 52.83	\$ 1.61	\$ 582.76
3070000106	WILSON, MEAGAM	WHITEHORSE	100235562	UNIT 106		100038383				
3070015400	GOHL, LAURA ANNE	WHITEHORSE	100063000	154		40222	\$ 450.00	\$ 45.00	\$ 1.45	\$ 496.45
3070016300	WOOLSEY, CLIFFORD	WHITEHORSE	100208483	163		40222	\$ 450.00		\$ 1.78	\$ 451.78
3100005620	EVANS-EHRICHT, PERRIN	WHITEHORSE	100023970	56-2		2012-0053	\$ 2,062.91	\$ 206.29	\$ 2.46	\$ 2,271.66
3100023510	TULL, JENNIFER YVETTE-SHERRIE & TULL, RONALD M F	WHITEHORSE	100046539	235-1		52633	\$ 387.74	\$ 210.37	\$ 11.44	\$ 609.55
3100036500	FARROW, KIMBERLEY L & QUAILE, JEREMIAH	WHITEHORSE	100227406	365		29875	\$ 2,876.36	\$ 287.64	\$ 3.42	\$ 3,167.42
3100038900	JACKSON, GRAHAM & JACKSON, SARAH	WHITEHORSE	100221242	389		29876	\$ 2,997.53	\$ 300.00	\$ 18.39	\$ 3,315.92
3100040300	BRUCE, ROBERT CHARLES	WHITEHORSE	100221680	403		30542	\$ 4,238.98	\$ 423.90	\$ 38.16	\$ 4,701.04
3100069000	HARDER, TYANNA & MCNEIL, JOHN	WHITEHORSE	100040599	690		32022	\$ 2,389.47	\$ 238.95	\$ 2.85	\$ 2,631.27
3100083900	MOUNTAIN, NOLEN	WHITEHORSE	100331435	839		41315	\$ 2,836.11	\$ 283.61	\$ 19.65	\$ 3,139.37
3100084100	KLUGIE, NYLA MARGUERITE & MIGWANS, JOSEPH JEFFREY	WHITEHORSE	100224896	841		41315	\$ 175.05	\$ 271.70	\$ 3.24	\$ 449.99
3100087300	JOE, TAMMY RUTH	WHITEHORSE	100085576	873		41316	\$ 369.92	\$ 126.99	\$ 17.31	\$ 514.22
3100088700	BALMFORTH, DIANE	WHITEHORSE	100225189	887		41316	\$ 1,834.31	\$ 183.79	\$ 23.56	\$ 2,041.66
3100089700	POZNANSKI, HANNA KATARZYNA	WHITEHORSE	100225381	897		41316	\$ 2,366.61	\$ 236.66	\$ 26.28	\$ 2,629.55
3100107200	LASURE, CORY NORMAN	WHITEHORSE	100227259	1072		52035	\$ 450.00	\$ 45.00	\$ 9.44	\$ 504.44
3100115600	CRESSMAN, JEFFREY PAUL & MUIR, LAUREN ELIZABETH	WHITEHORSE	100177714	1156		52035	\$ 450.00	\$ 45.00	\$ 0.54	\$ 495.54
3100118500	WIRTH, DEREK & WIRTH, KYLA	WHITEHORSE	100177938	1185		52035	\$ 450.00	\$ 45.00	\$ 0.54	\$ 495.54
3100126300	ROTHGEB, DIANA LYNN	WHITEHORSE	100248465	1263		50529	\$ 4,233.94	\$ -	\$ 33.52	\$ 4,267.46
3100142600	GERMAINE, JESSIE	WHITEHORSE	100151435	1426		57388	\$ 2,365.70	\$ 237.27	\$ 44.58	\$ 2,647.55
3100173037	CALLAHAN, KIP ROY & CALLAHAN, WILSON	WHITEHORSE	100131398	UNIT 37		100038833	\$ 1,184.36	\$ 206.00	\$ 2.13	\$ 1,392.49

## Attachment 1

Schedule II, Yukon Territory And Taxation Act, Section 83 (1), Form TL1  
City of Whitehorse Tax Lien Summary

## Attachment 1 - 2024 Tax Lien Summary List

Roll #	Title Holder	Location	Certificate of Title	Legal Description			Tax	Penalty	Interest	Balance
				LOT	BLK	PLAN				
3113008300	ROSS, SUSAN CATHERINE	WHITEHORSE	100213669	83		95-17	\$ 1,814.46	\$ 181.45	\$ 2.16	\$ 1,998.07
3114012500	JIM, WAYNE PATRICK & MOOSE, BERTHA	WHITEHORSE	100265464	125		29819	\$ 529.37	\$ 270.02	\$ 279.41	\$ 1,078.80
3114195042	CHAN, PING CHIM & CHAN, WING CHI GAZIRA	WHITEHORSE	100040498	UNIT 42		100039070	\$ 500.00	\$ 50.00	\$ 0.60	\$ 550.60
3130004000	SAMANACHANGPHUAK, PLOYTIDA	WHITEHORSE	100212376	40		95-32	\$ 450.00	\$ 45.00	\$ 0.45	\$ 495.45
3130014300	HAGEL, TROY & MARAJ, RAMONA	WHITEHORSE	100041815	143		95-47	\$ 2,308.67	\$ 423.30	\$ 4.89	\$ 2,736.86
3130014900	MAH, HEATHER RENEE & MAH, JONATHON WILLIAM	WHITEHORSE	100194487	149A		2005-0123		\$ 399.85	\$ 19.76	\$ 419.61
3130018300	UMBRICH, ANDREW	WHITEHORSE	100179974	183		95-78	\$ 2,853.00	\$ 295.30	\$ 112.45	\$ 3,260.75
3130018300	LATENDRE, MATTHEW ANTHONY	WHITEHORSE	100179985	183		95-78				
3130021700	MILLS, MALCOLM & MILLS, RENEE	WHITEHORSE	100270044	217		95-78	\$ 474.87	\$ 437.49	\$ 33.06	\$ 945.42
3130033100	MCLOD, CLIFFORD & SASTHER, JAY E & SATHER MARLENE	WHITEHORSE	100129384	331		97-93	\$ 4,458.59	\$ 445.86	\$ 38.43	\$ 4,942.88
3130033800	THOMAS, THADDEUS	WHITEHORSE	100012138	338		97-93	\$ 3,159.89	\$ 315.99	\$ 3.75	\$ 3,479.63
3130034000	DOBSON, JASMIN & HOROWITZ, BENJAMIN	WHITEHORSE	100063741	340		97-93	\$ 450.00		\$ -	\$ 450.00
3130039400	KLOCK, DANA	WHITEHORSE	100000089	394		97-93	\$ 2,878.95	\$ 287.90	\$ 3.42	\$ 3,170.27
3130046800	BURRAGE, ADAM & MURPHY, DANIELLE ANNETTE	WHITEHORSE	100350683	468		98-142	\$ 2,776.40	\$ 277.64	\$ 25.30	\$ 3,079.34
3130053900	LIU, DAWEI & SUN, XU	WHITEHORSE	100134223	539		2002-0275	\$ 3,347.33	\$ 334.73	\$ 3.96	\$ 3,686.02
3130070800	HOLLOWAY, JORDAN VAUGHAN	WHITEHORSE	100034053	708		2007-0087	\$ 3,217.76		\$ 1.88	\$ 3,219.64
3130071800	STEBBING, CHRISTOPHER & STEBBING, ROXANNA & STEBBING, RUTH	WHITEHORSE	100186635	718		2004-0087	\$ 1,371.88	\$ 386.64		\$ 1,502.99
3130077400	MILLER, SHARON PATRICIA & MILLER, TREVOR ASHLEY	WHITEHORSE	100016288	774		2004-0087	\$ 2,634.46	\$ 263.45	\$ 3.12	\$ 2,901.03
3130091200	BHULLAR, ANITA & BHULLAR, RAVNEET	WHITEHORSE	100169906	912		2004-0087	\$ 961.21	\$ 96.12	\$ 1.14	\$ 1,058.47
3130095900	BUNEAU, CHRIS & BRUNEAU, KRISTINE & BRUNEAU, LOGAN	WHITEHORSE	100341672	959		2004-0087	\$ 1,063.87	\$ 406.39	\$ 1.61	\$ 1,471.87
3130098200	MUIR, ALISON C & MUIR SR. JAMES B	WHITEHORSE	100298909	982		2006-0129	\$ 4,768.56	\$ 476.27	\$ 35.19	\$ 5,280.02
3130098200	MUIR JR., JAMES B	WHITEHORSE	100298910	982		2006-0129				
3140002700	LEVENDALE, EARL DESMOND	WHITEHORSE	100132850	27		2010-0115	\$ 450.00	\$ 45.00	\$ 1.37	\$ 496.37
3140003000	MIRAL, JENNIFER YBANEZ	WHITEHORSE	100333101	30		2010-0115	\$ 1,232.78	\$ 123.00	\$ 15.59	\$ 1,371.37
3140011700	NUNEZ, AUGUSTO & ZUNIGA, ROSA	WHITEHORSE	100039722	117		2010-0115	\$ 4,200.96	\$ 420.40	\$ 23.18	\$ 4,644.54
3150008500	NARDI, GAIL LESLIE	WHITEHORSE	100323931	85		2012-0142	\$ 3,306.51	\$ 330.65	\$ 3.93	\$ 3,641.09
3150026416	LEONARD, GLEN & PREETE TANNIS	WHITEHORSE	100159646	UNIT 16		100036044	\$ 3,429.75	\$ 342.98	\$ 4.08	\$ 3,776.81
3150031300	BRANDT, GERALD JOHN	WHITEHORSE	100015917	313		2013-0068	\$ 945.43	\$ 535.44	\$ 21.28	\$ 1,502.15
3150049300	KING, ROSS	WHITEHORSE	100096309	493		2017-0051	\$ 2,355.90	\$ 235.59	\$ 2.79	\$ 2,594.28
3150068600	SHARMA, RASHMI & SINGH, MRITYUNJAY	WHITEHORSE	100332256	686		2019-0025	\$ 5,195.46	\$ 534.55	\$ 6.36	\$ 5,736.37
3150069600	LINDLEY, BRANDON & LELLEGRIN, CHRISTINE	WHITEHORSE	100262685	696		2019-0025	\$ 450.00	\$ 45.00	\$ 7.90	\$ 502.90
3150073800	AGAPITO, REYNALDO & SALAZAR, ANNA & SALAZAR, JOEL	WHITEHORSE	100222108	738		2019-0025	\$ 500.00	\$ 50.00	\$ 10.50	\$ 560.50
3150078500	SMEETON, SCOTT	WHITEHORSE	100322503	785		100041107	\$ 2,928.23	\$ 292.82	\$ 3.48	\$ 3,224.53
3150078600	SHARMA, RASHMI & SINGH, MRITYUNJAY	WHITEHORSE	100338421	786		100041107	\$ 3,527.13	\$ 352.71	\$ 4.20	\$ 3,884.04
3150078700	BONNYCASTLE, ANGELA DAWN & RUTTLE, JASON ALAN	WHITEHORSE	100237643	787		100041107		\$ 287.14	\$ 1.14	\$ 288.28
3150090800	DUNBRACK, GEOFFREY ELLIS	WHITEHORSE	100336777	908		100041107	\$ 3,714.89	\$ 371.49	\$ 4.41	\$ 4,090.79
3150096000	FERGUSON, RUTH	WHITEHORSE	100352360	960		100043008	\$ 820.02	\$ 382.00	\$ 47.13	\$ 1,249.15
3150293031	DAVIDSON, MARCIA	WHITEHORSE	100249208	UNIT 31		100043491	\$ 1,257.20	\$ 125.72	\$ 1.50	\$ 1,384.42
3150301002	CRAIG, JESSE CARL	WHITEHORSE	100321816	UNIT 2		100044098	\$ 1,184.03	\$ 118.40	\$ 1.41	\$ 1,303.84
3150301006	BALANA, KATHLEEN	WHITEHORSE	100322862	UNIT 64		100044098	\$ 1,282.48	\$ 127.98	\$ (1.13)	\$ 1,409.33
3150301009	COLLIER, SPENCER	WHITEHORSE	100341964	UNIT 9		100044098	\$ 826.53	\$ 82.65	\$ 0.99	\$ 910.17
3150304004	VERHULST, DEBORA	WHITEHORSE	100044931	UNIT 4		100044931	\$ 450.00		\$ 1.78	\$ 451.78
3300005400	ISKRA-THIBAudeau, AMANDA & SZCZEPANSKI, DANIEL	WHITEHORSE	100249657	UNIT 54		100039924	\$ 1,325.74	\$ 132.57	\$ 1.56	\$ 1,459.87
3300133066	LOPEZ, CAMILA NOEMI JARA	WHITEHORSE	100336249	UNIT 66		100038394	\$ 1,772.39	\$ 177.24	\$ 2.10	\$ 1,951.73
3450001500	DAVIDSON, JENIFER & DAVIDSON, LAURA	WHITEHORSE	100163472	15		21976	\$ 1,430.77	\$ 143.08	\$ 1.71	\$ 1,575.56
3460007100	SUPERIOR GENERAL PARTNER INC	WHITEHORSE	100286096	71		93-84	\$ 10,806.18	\$ 1,080.62	\$ 12.84	\$ 11,899.64
3470012000	PHILIPSEN, CHRISTINA PAMELA	WHITEHORSE	100220139	120		53574	\$ 3,659.28	\$ 365.28	\$ 4.35	\$ 4,028.91
3480001700	NEWKIRK, KERRY & SCHMITKE, ROSALIND	WHITEHORSE	100151929	17		75557	\$ 450.00	\$ 340.37	\$ 4.68	\$ 795.05
3480005000	GILBERT, KAREN & GILBER, TRAVIS	WHITEHORSE	100329588	50		75557	\$ 400.00	\$ 45.00	\$ 0.36	\$ 445.36
3480015900	AUSTAD, LEIF & DUCHARME, DAVID & MITCHELL, TAYLER	WHITEHORSE	100267163	159		99-0192	\$ 900.00	\$ 90.00	\$ 1.08	\$ 991.08
3500004100	DURAND, JASON & DURAND, KATE	WHITEHORSE	100329296	41		89-67	\$ 450.00		\$ 1.62	\$ 451.62
3530004900	44049 YUKON INC	WHITEHORSE	100076734	49		2008-0092	\$ 3,501.18	\$ 350.12	\$ 19.18	\$ 3,870.48
3530006500	YUKON EQUIPMENT SERVICES LTD	WHITEHORSE	100258725	65		2014-0033	\$ 2,525.84	\$ 252.58	\$ 3.00	\$ 2,781.42
3550001400	HILDES, DAVE & WALLACE, TRACEY	WHITEHORSE	100184509	14		2007-0044	\$ 450.00		\$ -	\$ 450.00
3560002900	FITZGERALD, PHILIP JAMES	WHITEHORSE	100302792	29		2008-0094	\$ 6,856.05	\$ 684.42	\$ 8.13	\$ 7,548.60
3560005800	HIBBARD, JOEL & HIBBARD, MADELEINE	WHITEHORSE	100008638	58		2008-0093	\$ 450.00	\$ 45.00	\$ 0.54	\$ 495.54
3560006700	IMBEAU, JENNIFER MARIE & MAGNUSON, CORY ADAM	WHITEHORSE	100302905	67		2008-0093	\$ 5,467.56	\$ 546.68	\$ 6.48	\$ 6,020.72
3701410064	CAMPBELL-VANHORN, TAYLOR & DICKSON, DAWN & DUPONT, LOGAN	WHITEHORSE	100323919	1006-4A		2003-0156	\$ 3,297.09	\$ 329.71	\$ 3.90	\$ 3,630.70
3711116002	Y.E.U. BUILDING ASSOCIATION	WHITEHORSE	100333730	1160-2		2010-0044	\$ 909.24	\$ 90.92	\$ 1.08	\$ 1,001.24
3711116002	PSAC HOLDINGS LTD	WHITEHORSE	100333741	1160-2		2010-0044				
3802260510	DA NAN DEVELOPMENTS LTD	WHITEHORSE	100233740	5		100042614	\$ 1,548.23	\$ 154.82	\$ 1.83	\$ 1,704.88

Attachment 1

Schedule II, Yukon Territory And Taxation Act, Section 83 (1), Form TL1  
City of Whitehorse Tax Lien Summary

Attachment 1 - 2024 Tax Lien Summary List

Roll #	Title Holder	Location	Certificate of Title	Legal Description			Tax	Penalty	Interest	Balance
				LOT	BLK	PLAN				
3802260710	YUKON TREE SERVICES LTD	WHITEHORSE	100250053	7		100042614	\$ 6,464.38		\$ -	\$ 6,464.38
118 ACCOUNTS							\$ 243,594.44	\$ 26,649.06	\$ 2,151.26	\$ 272,139.23



## **ADMINISTRATIVE REPORT**

<b>TO:</b>	Corporate Services Committee
<b>FROM:</b>	Administration
<b>DATE:</b>	January 20, 2025
<b>RE:</b>	Write-off Uncollectible Accounts

### **ISSUE**

The cancellation of uncollectible accounts receivable.

### **REFERENCE**

- [\*Municipal Act \(R.S.Y. 2002\)\*](#)
- Proposed Bylaw 2025-08 (Attachment 1)

### **HISTORY**

The City follows the Generally Accepted Accounting Principles (GAAP) established by the Public Sector Accounting Board. On occasion, fees and charges are levied and recorded that cannot subsequently be collected. GAAP requires that the unrealizable amounts be written off against existing allowances to accurately record the reduced likelihood of collection.

### **ALTERNATIVES**

1. Approve the proposed bylaw as recommended; or
2. Refer the matter back to Administration.

### **ANALYSIS**

In all cases listed in the proposed bylaw, in-house collection procedures have been exhausted, and it has been determined that there is little chance of recovery.

In order to be compliant with GAAP and write-off the amounts, Section 233(3) of the *Municipal Act* requires that Council cancel the amounts via bylaw.

There is a slight possibility that some collection may occur after the write-off. In that event, the collection will be properly recognized in the City's financial records.

### **ADMINISTRATIVE RECOMMENDATION**

THAT Council direct that Bylaw 2025-08, a bylaw to authorize the write-off of uncollectible accounts, be brought forward for consideration under the bylaw process.

# **CITY OF WHITEHORSE**

## **BYLAW 2025-08**

A bylaw to authorize the write off of uncollectible accounts

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WHEREAS Section 233 of the *Municipal Act* (R.S.Y. 2002) provides for the cancellation of tax arrears where such taxes are not secured against land in the municipality and arrears of fees, penalties, municipal charges or interest charges; and

WHEREAS Section 60 of the *Assessment and Taxation Act* provides for the discharge of certain taxes; and

WHEREAS it has been determined that certain debts outstanding to the account of the City of Whitehorse are uncollectible;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The debts hereinafter described are written off:

<b><u>Date</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
2023	Non-Yukon Parking Fines	\$ 19,175.01
2016	Uncollectible Animal Control Fines	\$ 1,850.00
2016	Uncollectible Bicycle Fines	\$ 225.00
2016	Uncollectible Maintenance Fines	\$ 125.00
2016	Uncollectible Parking Tickets	\$ 55,400.00
<b>Total</b>		<b><u>\$ 76,775.01</u></b>

2. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST and SECOND READING:**

**THIRD READING and ADOPTION:**

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Kirk Cameron, Mayor

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Corporate Services

# Write Off Uncollectible Accounts Bylaw 2025-08

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## **Explanatory Notes:**

A bylaw is required to write off uncollectible accounts. The accounts outlined in this bylaw are deemed uncollectible for the following reasons:

### Non-Yukon Parking Fines

The City does not receive information for vehicles not licensed in the Yukon therefore, there is no recourse to collect these fines. Currently, parking fines issued to non-Yukon license plates have an approximate 45% collection rate. The fines included in this Bylaw were issued in 2023.

### Uncollectible Bylaw Fines

Collection agencies have restrictions on debt collection they will take on, and as such, we are not able to pursue collection action on many of these fines. Yukon Motor Vehicles assists the City with the collection of parking fines by refusing renewal of registration and licensing for owners with more than \$100.00 in fines.

**CITY OF WHITEHORSE**  
**CITY PLANNING COMMITTEE**  
**Council Chambers, City Hall**



**Chair:** Lenore Morris

**Vice-Chair:** Anne Middler

January 20, 2025

Meeting #2025-02

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1. New Business

**CITY OF WHITEHORSE**  
**DEVELOPMENT SERVICES COMMITTEE**  
**Council Chambers, City Hall**



**Chair:** Paolo Gallina

**Vice-Chair:** Jenny Hamilton

January 20, 2025

Meeting #2025-02

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1. New Business

**CITY OF WHITEHORSE**  
**CITY OPERATIONS COMMITTEE**  
**Council Chambers, City Hall**



**Chair:** Eileen Melnychuk      **Vice-Chair:** Lenore Morris

January 20, 2025

Meeting #2025-02

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1. Commencement Report – Crestview Phase 2 Flow Improvements  
Presented by Rob Dickson, Manager, Engineering Services
  2. Commencement Report – 2025 Asphalt Surface Overlay Program  
Presented by Rob Dickson, Manager, Engineering Services
  3. Commencement Report – Waste Management Facility Ditching and Fencing  
Presented by Rob Dickson, Manager, Engineering Services
  4. Commencement Report – Waste Management Facility Transfer Station  
Operations  
Presented by Rob Dickson, Manager, Engineering Services
  5. New Business

## **ADMINISTRATIVE REPORT**

<b>TO:</b>	Corporate Services Committee
<b>FROM:</b>	Administration
<b>DATE:</b>	January 20, 2025
<b>RE:</b>	Commencement Report – Crestview Phase 2 Flow Improvements

### **ISSUE**

Council approval to commence the procurement of construction services for Crestview Phase 2 Flow Improvements.

### **REFERENCE**

- [Procurement Policy 2020-03](#)
- [Proposed 2025-2028 Capital Expenditure Program 240c00222](#)

### **HISTORY**

In accordance with Section 3.1.1 of the Procurement Policy 2020-03, Council authorization is required prior to the commencement of procurements with an estimated value of \$500,000 or more, and for procurements less than \$500,000 that are deemed to be of significant risk, involve security concerns or may be of significant community interest. This procurement for construction services is anticipated to be over \$500,000.

The water network in the Crestview neighbourhood requires upgrades in the water system in order to continue providing adequate level of service in this area. An Engineering assessment of the Crestview water network was completed in 2022 and identified a number of value driven improvements.

Project 240c00222 Crestview Water Improvements is included in Appendix A of the 2025-2028 Capital Expenditure Program with a 2025 budget of \$4,000,000, funded by the Canada Community Building Fund (CCBF).

### **ALTERNATIVES**

1. Authorize Administration to commence the procurement for the second phase of the Crestview Flow Improvement Project; or
2. Refer the matter back to Administration.

### **ANALYSIS**

The Crestview Neighborhood Water Distribution Improvement project was initiated in response to water pressure fluctuations, thermal deficiencies, and high-demand flow issues. An initial engineering assessment and options analysis was completed in 2022 and detailed engineering design was completed in 2024.

The 2025 scope is the second of two phases of construction and encompasses upgrades to the pump station and installation of a combined air vacuum valve. Upgrades in the pump station include replacement of existing process piping, valves, pumps, an ancillary equipment within the pump station that have reached the end of their service life. A new

backup generator sized for upgraded pumps, new control system, and repairs to sections of the existing building including roof and doors for improved entry and exit during emergencies will also be completed.

Upon completion of both phases, these improvements result in replacement of aging infrastructure, removal of dead ends in the water mains – allowing for recirculation, improved fire flows, and a more robust system for City crews to operate.

### **Purchasing**

Solicitation documents will be publicly issued and the lowest compliant bid will be eligible for contract award.

### **Procurement Policy Principles**

**Compliance:** The purchase will follow City policy and procedures for procurements.

**Supplier Access, Transparency, and Fairness:** The solicitation documents will be publicly available on the City's e-procurement platform, [www.whitehorse.bonfirehub.ca](http://www.whitehorse.bonfirehub.ca)

**Best Value:** The solicitation documents will be publicly advertised and awarded to the lowest compliant bidder that can meet the specifications set by the City.

**Efficient and Effective Procurement:** The procurement of construction services for infrastructure projects has been successfully completed numerous times in the past by the City.

**Local Procurement:** Local contracting expertise is known to exist for this type of work.

### **Tentative Project Schedule**

Item	Proposed date(s)
Issue solicitation document	January/February 2025
Issue Purchase Order/Contract	March 2025
Start of Project	April 2025
Construction Completion Certificate	October 2025
Final Acceptance Certificate	October 2026

### **ADMINISTRATIVE RECOMMENDATION**

THAT Council authorize Administration to commence the procurement of project 240c00222 Crestview Water Improvements.



## **ADMINISTRATIVE REPORT**

<b>TO:</b>	Corporate Services Committee
<b>FROM:</b>	Administration
<b>DATE:</b>	January 20, 2025
<b>RE:</b>	Commencement Report – 2025 Asphalt Surface Overlay Program

### **ISSUE**

Council approval to commence the procurement of construction services for project 240c00410 Asphalt Surface Overlay Program.

### **REFERENCE**

- [Procurement Policy 2020-03](#)
- [Proposed 2025-2028 Capital Expenditure Program 240c00410](#)

### **HISTORY**

In accordance with Section 3.1.1 of the Procurement Policy 2020-03, Council authorization is required prior to the commencement of procurements with an estimated value of \$500,000 or more and of procurements less than \$500,000 that are deemed to be of significant risk, involve security concerns or may be of significant community interest. This procurement is anticipated to be over \$500,000.

The Asphalt Surface Overlay Program involves resurfacing of roads that have deteriorated below acceptable condition but do not require full reconstruction.

Funding for this \$2,000,000 project is included in the 2025-2028 Capital Expenditure Program, Appendix B subject to approval of external funding. Administration has applied for funding of 50% of the project from the Investing in Canada Infrastructure Program (ICIP) and is awaiting approval. The remaining 50% of the project funding is proposed to be funded from reserves.

### **ALTERNATIVES**

1. Authorize Administration to commence the procurement for project 240c00410 Asphalt Surface Overlay Program; or
2. Refer the matter back to Administration.

### **ANALYSIS**

As part of the City's asset management efforts, each year in accordance with the Pavement Management Program, the Engineering Services department inspects paved roads to determine condition ratings, and identifies roads that require overlaying and/or significant repairs. This program optimizes the life-cycle expenditures by extending the service life of the road and delaying costly future full reconstruction. The overlay program ensures sustainable and cost-effective infrastructure improvements, which is a key strategic initiative of the Engineering Services department.

The proposed road segment for 2025 is Fourth Avenue from Ogilvie Street to Baxter Street.

This road segment is subject to adjustment pending completion of road assessments in the spring and availability of budget. Additional high priority segments may be added pending budget availability.

#### Purchasing

A Request for Tender (RFT) will be publicly issued and the lowest compliant bid will be eligible for contract award. Purchase approval will be obtained in accordance with the Procurement Policy.

#### Procurement Policy Principles

**Compliance:** The RFT will follow City policy and procedures for procurements.

**Supplier Access, Transparency, and Fairness:** The RFT will be publicly available on the City's e-procurement platform, [www.whitehorse.bonfirehub.ca](http://www.whitehorse.bonfirehub.ca).

**Best Value:** The RFT will be publicly advertised and awarded to the lowest compliant bidder that can meet the specifications set by the City.

**Efficient and Effective Procurement:** The procurement of construction services for overlay projects has been successfully completed numerous times in the past by the City.

**Local Procurement:** Local contracting expertise is known to exist for this type of work.

**Sustainable Procurement:** The City's specifications for asphalt is a warm mix (as opposed to a hot mix), which requires less energy to produce and is thereby more environmentally sustainable. Ongoing overlay is required to keep the City's roads in safe condition, extend the roads' useful life, and maintain an acceptable level of service to the public. If this program were not regularly implemented, the City would be adding to the existing infrastructure deficit.

#### Tentative Project Schedule

<u>Item</u>	<u>Proposed date(s)</u>
Issue solicitation document	February 2025
Issue Purchase Order/Contract	March 2025
Start of Project	June 2025
Substantial Performance	September 2025
Total Completion	October 2025

#### **ADMINISTRATIVE RECOMMENDATION**

THAT Council authorize Administration to commence the procurement of project 240c00410 Asphalt Surface Overlay Program.

## **ADMINISTRATIVE REPORT**

<b>TO:</b>	Corporate Services Committee
<b>FROM:</b>	Administration
<b>DATE:</b>	January 20, 2025
<b>RE:</b>	Commencement Report – Waste Management Facility Ditching and Fencing

### **ISSUE**

Council approval for the commencement of procurement for Waste Management Facility Perimeter Ditching and Fencing Upgrades.

### **REFERENCE**

- [Procurement Policy 2020-03](#)
- [Proposed 2025-2028 Capital Expenditure Program 240c01225](#)

### **HISTORY**

In accordance with Section 3.1.1 of the Procurement Policy, Council authorization is required prior to the commencement of procurements with an estimated value of \$500,000 or more and of procurements less than \$500,000 that are deemed to be of significant risk, involve security concerns or may be of significant community interest. The total value of this procurement is anticipated to be over \$500,000.

This project is being completed in order to address regulatory requirements for operation of the City's Waste Management Facility, specifically the requirements to maintain adequate surface water infrastructure to prevent infiltration and requirement to maintain a wildlife exclusion fence and minimize litter escape from the facility. Detailed design for the improvements was completed in late 2023 through a separate project.

This procurement is funded for \$2,300,000 through the 2025-2028 Capital Expenditure Program Appendix B, subject to approval of external funding. Administration will be applying to Canada Community Building Fund (CCBF) to fund this project and will proceed with procurement once the Capital Expenditure Program is approved, CCBF approval has been received and a Transfer Payment Agreement (TPA) is in place.

### **ALTERNATIVES**

1. Authorize Administration to commence the procurement for Waste Management Facility Perimeter Ditching and Fencing Upgrades; or
2. Refer the matter back to Administration.

### **ANALYSIS**

This project is being completed in order to address regulatory requirements for operation of the City's Waste Management Facility. The current wildlife exclusion fence requires significant staff resources to monitor and ensure effective operation (litter cleaning, brushing, repairs). Installation of a combination chain-link/electric fence will better protect the fence from overgrowth and snow, reducing maintenance requirements. The addition of a taller chain-link fence will also prevent litter escape and allow for easier litter clean-up.

Existing perimeter ditching is currently insufficient to direct water away from the landfill site, and there are currently areas where water infiltration occurs during snow melt and storm events. Improved ditching will ensure surface water is being directed away from landfilling areas as required by the City's Waste Management Permit.

The project will also create a cleared buffer around the fence and ditching in order to facilitate easier access for inspections and maintenance.

## **PURCHASING**

An RFT will be issued publicly using established City procurement procedures. The contract will be evaluated on price and awarded to the lowest compliant bidder that can meet the required specifications.

### **Procurement Policy Principles**

**Compliance:** The RFT will follow City policy and procedures for procurements.

**Supplier Access, Transparency, and Fairness:** The RFT will be publicly available on the City's e-procurement platform, [www.whitehorse.bonfirehub.ca](http://www.whitehorse.bonfirehub.ca)

**Best Value:** The RFT will be publicly advertised and awarded to the lowest compliant bidder that can meet the specifications set by the City.

**Efficient and Effective Procurement:** The procurement of gatekeeping services has been successfully completed numerous times by the City.

**Local Procurement:** Local contracting expertise is known to exist for this type of work.

### **Tentative Project Schedule**

Item	Proposed date(s)
Issue solicitation document	February 2025
Issue Contract	March 2025
Start of Contract	May 2025
Contract end date	December 2025

## **ADMINISTRATIVE RECOMMENDATION**

THAT Administration be authorized to commence the procurement for Waste Management Facility Perimeter Ditching and Fencing Upgrades.

## **ADMINISTRATIVE REPORT**

<b>TO:</b>	Corporate Services Committee
<b>FROM:</b>	Administration
<b>DATE:</b>	January 20, 2025
<b>RE:</b>	Commencement Report – Waste Management Facility Transfer Station Operations

### **ISSUE**

Council approval for the commencement of procurement for Transfer Station Operations services at the Waste Management Facility.

### **REFERENCE**

- [Procurement Policy 2020-03](#)
- [2025 Provisional Operating Budget](#)

### **HISTORY**

In accordance with Section 3.1.1 of the Procurement Policy, Council authorization is required prior to the commencement of procurements with an estimated value of \$500,000 or more and of procurements less than \$500,000 that are deemed to be of significant risk, involve security concerns or may be of significant community interest. The total value of this procurement is anticipated to be over \$500,000.

This procurement is funded through the Solid Waste Operating Budget for Contract Services. The previous contract costs for years 2020-2025 totalled \$852,436.53.

### **ALTERNATIVES**

1. Authorize Administration to commence the procurement for Waste Management Facility Transfer Station Operations services; or
2. Refer matter back to Administration for further analysis.

### **ANALYSIS**

The Transfer Station Operations contractor is responsible for hauling waste from the Transfer Station to various disposal areas within the landfill site and ensuring there is sufficient access for members of the public to dispose materials in the Transfer Station. The contractor coordinates with other facility staff to remove bins when full, weigh all materials and dispose in appropriate areas for landfilling, composting or recycling. The Contractor provides all bins, vehicles and staff necessary to collect and transfer materials, and the Contract is paid on a per tonne basis so costs fluctuate in relation to how much waste is received.

Previous contract was a five year term and Administration will be issuing this tender for the same duration. Administration will continue to assess this service delivery model based on the updated contract costs, with new contract costs based on the current service level requirements and waste tonnages.

## **PURCHASING**

An RFT will be issued publicly using established City procurement procedures. The contract will be evaluated on price and awarded to the lowest compliant bidder that can meet the required specifications.

### **Procurement Policy Principles**

**Compliance:** The RFT will follow City policy and procedures for procurements.

**Supplier Access, Transparency, and Fairness:** The RFT will be publicly available on the City's e-procurement platform, [www.whitehorse.bonfirehub.ca](http://www.whitehorse.bonfirehub.ca).

**Best Value:** The RFT will be publicly advertised and awarded to the lowest compliant bidder that can meet the specifications set by the City.

**Efficient and Effective Procurement:** The procurement of gatekeeping services has been successfully completed numerous times by the City.

**Local Procurement:** Local contracting expertise is known to exist for this type of work.

### **Tentative Project Schedule**

Item	Proposed date(s)
Issue solicitation document	January 2025
Issue Contract	March, 2025
Start of Contract	April 2025
Contract end date	March 2030

## **ADMINISTRATIVE RECOMMENDATION**

THAT Administration be authorized to commence the procurement for Waste Management Facility Transfer Station Operations services.

**CITY OF WHITEHORSE**  
**COMMUNITY SERVICES COMMITTEE**  
**Council Chambers, City Hall**



**Chair:** Jenny Hamilton

**Vice-Chair:** Paolo Gallina

January 20, 2025

Meeting #2025-02

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1. New Business

**CITY OF WHITEHORSE**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Council Chambers, City Hall**



**Chair:** Anne Middler

**Vice-Chair:** Dan Boyd

January 20, 2025

Meeting #2025-02

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1. New Business