

CITY OF WHITEHORSE
REGULAR Council Meeting #2025-08

DATE: Monday, April 28, 2025

TIME: 5:30 p.m.

Mayor Kirk Cameron
Deputy Mayor Eileen Melnychuk
Reserve Deputy Mayor Jenny Hamilton

AGENDA

CALL TO ORDER 5:30 p.m.

AGENDA Adoption

PROCLAMATIONS Wildfire Community Preparedness Day (May 3, 2025)
Red Dress Campaign Day (May 5, 2025)

MINUTES Regular Council meeting dated April 14, 2025

DELEGATIONS

PUBLIC HEARING

STANDING COMMITTEE REPORTS

Corporate Services Committee – *Councillors Boyd and Melnychuk*

1. 2024 Council Summary Reports
2. Upcoming Procurements (May/June) – For Information Only
3. Budget Amendment – Accessible Parking Stalls

City Planning Committee – *Councillors Morris and Middler*

1. Heritage Restoration Incentive Fund Application – Hulland House

Development Services Committee – *Councillors Gallina and Hamilton*

1. Voluntary Financing Program – Hillcrest Reconstruction Phase 1A

City Operations Committee – *Councillors Melnychuk and Morris*

Community Services Committee – *Councillors Hamilton and Gallina*

Public Health and Safety Committee – *Councillors Middler and Boyd*

NEW AND UNFINISHED BUSINESS

1. Motion (Amended) – Councillor Boyd – Standard Building Design Guides

BYLAWS

2025-22	VFP/LIC – Hillcrest Reconstruction Phase 1A	1 st and 2 nd Reading
2025-18	Traffic Bylaw Amendment – Fines	3 rd Reading
2025-20	Budget Amendment – 2025 Comprehensive Municipal Grant	3 rd Reading
2025-21	Fees and Charges Amendment – Phased Transit Fare Increase	3 rd Reading

ADJOURNMENT



PROCLAMATION

WILDFIRE COMMUNITY PREPAREDNESS DAY

May 3, 2025

WHEREAS Wildfire Community Preparedness Day provides opportunities to raise awareness of wildfire risk, share information and knowledge, and help residents prepare to improve the safety and resiliency of their homes and neighbourhoods; and

WHEREAS wildfire preparedness is an important way to make sure residents and their families are ready in the event of an emergency; and

WHEREAS holding FireSmart events, such as the Whitehorse FireSmart Fair on May 3, 2025 at Shipyards Park, promote awareness of wildfire risk and increase their resilience to it;

NOW THEREFORE I, Mayor Kirk Cameron, do hereby proclaim May 3, 2025 to be Wildfire Community Preparedness Day in the City of Whitehorse.

Kirk Cameron
Mayor



PROCLAMATION

RED DRESS DAY

May 5, 2025

WHEREAS Indigenous Women, Girls, and Two-Spirit+ People are more likely to be murdered or experience violence and exploitation because of their gender and ethnicity; and

WHEREAS the Red Dress Campaign is a public art installation to honour the Missing and Murdered Indigenous Women, Girls and Two-Spirit+ People by hanging red dresses in a range of environments; and

WHEREAS recognizing Red Dress Day, known officially as the National Day of Awareness for Missing and Murdered Indigenous Women, Girls, and Two-Spirit+ People, brings attention to the ongoing issue of violence towards Indigenous women, girls and gender diverse people and encourages us all to become involved in building a safer community;

NOW THEREFORE, I, Mayor Kirk Cameron, do hereby proclaim May 5, 2025 to be Red Dress Day in the City of Whitehorse.

Kirk Cameron
Mayor

MINUTES of REGULAR Meeting #2025-07 of the Council of the City of Whitehorse
called for 5:30pm on Monday, April 14, 2025, in Council Chambers, City Hall.

PRESENT: Mayor Kirk Cameron
Councillors Dan Boyd
Paolo Gallina
Jenny Hamilton
Eileen Melnychuk
Anne Middler
Lenore Morris

ALSO PRESENT: City Manager Jeff O'Farrell
Director of Corporate Services Valerie Braga
Director of Development Services Lindsay Schneider
Director of Operations and Infrastructure Travis Whiting
Director of People and Culture Landon Kulych
A/Director of Community Services Jason Bradshaw
Manager of Bylaw Services Elizabeth Beecroft

Mayor Cameron called the meeting to order at 5:30pm

CALL TO ORDER

AGENDA

2025-07-01

It was duly moved and seconded
THAT the Agenda be adopted as presented.

Carried Unanimously

PROCLAMATIONS

Mayor Kirk Cameron proclaimed April 22, 2025, to be Earth
Day in the city of Whitehorse, a day to encourage
environmental awareness and the conservation, protection,
and appreciation of natural resources.

Earth Day (April 22, 2025)

MINUTES

2025-07-02

It was duly moved and seconded
THAT the Minutes of the Regular Council meeting dated March
24, 2025, be adopted as presented.

Carried Unanimously

DELEGATE SUBMISSIONS

Delegates Lianne Maitland and Maggie Leary, representing the Yukon Historical Museums Association, spoke in support of the proposed Heritage Fund Grant for the 2025 Yukon/Stikine Regional Heritage Fair. The delegates provided information about the event and extended an invitation to the members of Council to attend on May 1 at the Kwanlin Dün Cultural Centre.

Lianne Maitland and Maggie Leary, Yukon Historical & Museums Association –
Heritage Fund Grant
Application

Delegate Bree Pepper spoke in opposition to the proposed Traffic Bylaw amendment to increase parking infraction fines, stating the negative impact it would have on downtown businesses. The delegate explained that the proposed amendments will deter clients and put additional burden on employees.

Bree Pepper – Traffic Bylaw
Amendment

PUBLIC HEARING

Mayor Cameron advised that a Public Hearing was scheduled at this meeting to hear any submissions with respect to the proposed Zoning Amendment for the 92340 Alaska Highway Lot Expansion.

Zoning Bylaw Amendment –
92340 Alaska Highway Lot
Expansion

Administration confirmed that one written submission noting concerns was received.

Written Submissions

Mayor Cameron called three times for submissions with respect to the proposed Zoning Amendment for the 92340 Alaska Highway Lot Expansion.

There were no members of the public present to speak.

Hearing no submissions come forward, Mayor Cameron declared the Public Hearing for the proposed Zoning Amendment for the 92340 Alaska Highway Lot Expansion now closed.

Public Hearing Closed

COMMITTEE REPORTS

Corporate Services Committee

2025-07-03

It was duly moved and seconded
THAT Council direct that Bylaw 2025-20, a bylaw to increase the 2025-2027 Operating Budget in the amount of \$2,275,077 in 2025, be brought forward for consideration under the bylaw process; and
THAT Council direct that Bylaw 2025-21, a bylaw to amend the Fees and Charges Bylaw to reflect the revised transit fare changes, be brought forward for consideration under the bylaw process.

Budget and Fees and
Charges Amendment – 2025
CMG and Phased Transit
Fare Increase

Carried Unanimously

2025-07-04

It was duly moved and seconded
THAT travel expenses be authorized for Mayor Cameron and
Councillors Gallina and Melnychuk to attend the Federation of
Canadian Municipalities Annual Conference and Trade Show
being held in Ottawa, Ontario; and
THAT eligible stipends for Councillors Gallina and Melnychuk
be authorized in accordance with Council's remuneration
policy for time spent attending the conference and associated
events.

FCM Travel Expense
Authorization

Carried Unanimously

City Planning Committee

2025-07-05

*Mayor Cameron declared an interest on the matter but affirmed there
was no conflict.*

It was duly moved and seconded
THAT Council direct Administration to bring forward
amendments to the Lease, Encroachment, and Land-Use
Policy with respect to lease rates for non-profit societies.

Lease Agreement – Rifle and
Pistol Club

Carried Unanimously

2025-07-06

It was duly moved and seconded
THAT Council direct Administration to bring forward
amendments to the Lease, Encroachment, and Land-Use
Policy with respect to lease rates for non-profit societies.

Lease Agreement – Mae
Bachur Animal Shelter

Carried Unanimously

As requested by Committee members, Administration provided
information on current regulations and processes for mining
within the city under YESAB requirements, the Quartz Mining
Act, the Zoning Bylaw, and the Official Community Plan, and
the responsibilities and jurisdiction of the municipal
government. Administration also responded to concerns
regarding noise levels and water monitoring.

New Business – Mining in the
City

Delegate Skeeter Wright requested that Council take initiative
to amend the Zoning Amendment and Official Community Plan
to restrict mining in Whitehorse, noting that federal and
territorial legislation does not allow for Council's discretion per
application. The delegate clarified that Council could direct that
an amendment to the Zoning Bylaw and Official Community
Plan be brought forward to restrict that the possibility of mining
in the city.

Delegate Skeeter Wright –
Mining in the City

Delegate Don Roberts of Yukoners Concerned spoke to Council in support of restricting mining in Whitehorse through the bylaw process. The delegate noted the effect mining has on the environment and residents, and described the problems caused by previous mining efforts.

Delegate Don Roberts,
Yukoners Concerned –
Mining in the City

Delegate Angela Sabo presented to Council about the effects of mining exploration activities on municipal and domestic water wells, and on the role drilling plays in accelerating permafrost thawing. As requested, the delegate also recommended an ongoing study for Council to monitor for the most up-to-date research on mining.

Delegate Angela Sabo –
Mining in the City

Delegate Glenys Baltimore urged Council to restrict further mining exploration and drilling, sharing the negative experiences of residents due to entry level exploration. The delegate noted concerns for domestic water wells, recreation, wildlife, and the health of residents.

Delegate Glenys Baltimore –
Mining in the City

Delegate Sibell Hackney raised concerns about large and noisy machinery destroying local trails and wildlife habitat, and disturbing nearby residents. The delegate urged Council to prioritize the wilderness that Whitehorse citizens take pride in.

Delegate Sibell Hackney –
Mining in the City

Delegate Stephen Burles requested that Council listen carefully to residents, noting that the increase in noise, dust, and traffic levels caused by mining activities most negatively impacts citizens that live nearby. The delegate urged Council to restrict mining completely from city limits.

Delegate Stephen Burles –
Mining in the City

Delegate Tory Russell, representing Yukoners Concerned, spoke to Council on the dangers mining activities pose to municipal and domestic water wells, and to the Yukon River. The delegate argued that the current legislative approach to mining within Whitehorse does not respect the Umbrella Final Agreement or Whitehorse residents and urged Council to restrict mining from the city until mining legislation is modernized and made fair.

Delegate Tory Russell,
Yukoners Concerned –
Mining in the City

Delegate Spence Hill raised concerns about the future of Whitehorse due to slow progress in updating territorial mining legislation and subsequent irresponsible mining. The delegate urged Council to restrict mining from the city until it can be done in a way that is safe and respectful to the land, the wildlife, and the people of Whitehorse.

Delegate Spence Hill –
Mining in the City

Delegate Jonas Smith, Executive Director of the Yukon Chamber of Mines, presented in support of Council focusing on matters more specific to their scope of responsibility and keeping municipal mining limitations as they are. The delegate stated that the Yukon has some of the highest environmental and safety standards in the world, and that mining has brought positive impacts to Whitehorse and many of its citizens.

Delegate Jonas Smith,
Executive Director, Yukon
Chamber of Mines – Mining in
the City

Development Services Committee

Councillor Dan Boyd presented a Notice of Motion to bring forward at the next Regular Council meeting April 14, 2025, to direct Administration to bring forward a budget amendment not exceeding \$50,000 for the purpose of producing template engineering designs to be made available to the public.

Notice of Motion – Councillor
Boyd – Engineering Design
Templates

City Operations Committee

There was no report from the City Operations Committee.

No Report

Community Services Committee

2025-07-07

Councillor Gallina declared a conflict of interest and exited Chambers.

It was duly moved and seconded
THAT the 2026 provisional operating budget reflect an amount not to exceed \$35,000, as part of the City's in-kind contribution to the Games.

Arctic Winter Games – Free
Transit for Accredited
Individuals

Carried Unanimously

Councillor Gallina returned to Chambers.

2025-07-08

It was duly moved and seconded
THAT Council allocate \$3,000 from the Heritage Fund to the Yukon Historical and Museums Association to support the 2025 Yukon/Stikine Regional Heritage Fair.

Heritage Fund Grant
Application – 2025
Yukon/Stikine Regional
Heritage Fair

Carried Unanimously

Public Health and Safety Committee

2025-07-09

Following discussion on lowering the proposed fines, it was duly moved and seconded
THAT Council direct that Bylaw 2025-18, a bylaw to amend the Traffic Bylaw, be brought forward for consideration under the bylaw process.

Traffic Bylaw Amendment –
Fines

Carried Unanimously

NEW AND UNFINISHED BUSINESS

The Motion originally scheduled for debate by the Notice of Motion provided by Councillor Dan Boyd on April 7, 2025, was postponed to the Regular Council meeting on April 28, 2025, to allow Administration additional time to consider implementation and potentially recommend adjustments to clarify the language of the Motion.

Motion – Councillor Dan Boyd
– Engineering Design
Templates

BYLAWS

2025-07-10

It was duly moved and seconded
THAT Bylaw 2025-18, a bylaw to amend the Traffic Bylaw, be
given First Reading.

Carried Unanimously

BYLAW 2025-18

Traffic Bylaw Amendment
– Fines
FIRST READING

2025-07-11

It was duly moved and seconded
THAT the proposed Bylaw 2025-18 be amended so the
following fees as outlined in Section 2 are \$40.00:

- | | |
|----------------|---|
| “Section 44 | Park more than one metre from Parking
Meter” |
| “Section 45(1) | Park at expired meter” |
| “Section 45(2) | Overtime Park at Parking Meter” |
| “Section 52 | Exceed Permitted Parking Period”; |

THAT the proposed Bylaw 2025-18 be amended so that the
early payment for parking at an expired meter as outlined in
Section 139 of the Traffic Bylaw be set at \$20.00; and

THAT Bylaw 2025-18 as amended be given Second Reading.

Carried Unanimously

BYLAW 2025-18

Traffic Bylaw Amendment
– Fines
SECOND READING

2025-07-12

It was duly moved and seconded
THAT Bylaw 2025-20, a bylaw to increase the 2025-2027
Operating Budget in the amount of \$2,275,077 in 2025, be
given First Reading.

Carried Unanimously

BYLAW 2025-20

Budget Amendment –
2025 Comprehensive
Municipal Grant
FIRST READING

2025-07-13

It was duly moved and seconded
THAT Bylaw 2025-20 be given Second Reading.

Carried Unanimously

BYLAW 2025-20

Budget Amendment –
2025 Comprehensive
Municipal Grant
SECOND READING

2025-07-14

It was duly moved and seconded
THAT Bylaw 2025-21, a bylaw to amend the Fees and
Charges Bylaw to reflect the revised transit fare changes, be
given First Reading.

Carried Unanimously

BYLAW 2025-21
Fees and Charges
Amendment – Phased
Transit Fare Increase
FIRST READING

2025-07-15

It was duly moved and seconded
THAT Bylaw 2025-21 be given Second Reading.

Carried Unanimously

BYLAW 2025-21
Fees and Charges
Amendment – Phased
Transit Fare Increase
SECOND READING

2025-07-16

It was duly moved and seconded
THAT Bylaw 2025-09, a bylaw to amend the 2025 to 2028
Capital Expenditure Program by re-budgeting 2024 capital
expenditures in the amount of \$63,875,671, be given Third
Reading.

Carried Unanimously

BYLAW 2025-09
Capital Re-Budget Bylaw
THIRD READING

There being no further business, the meeting adjourned at 7:55 p.m. **ADJOURNMENT**

Kirk Cameron, Mayor

Corporate Services



Minutes of the meeting of the Corporate Services Committee

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Paolo Gallina	
Members	Councillor Jenny Hamilton	
Present	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
Staff	Krista Mroz, Director of Community Services	
Present	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	
	Mike Prowse, Manager, Legislative Services	
	Svetlana Erickson, Manager, Financial Services	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. 2024 Council Summary Reports

As outlined in the Council Procedures Bylaw, a summary report was presented on attendance, expense and travel claims, and voting record of the members of Council for the 2024 reporting period of October 18, 2024, to December 31, 2024.

The Recommendation of the Corporate Services Committee is

THAT the Council Member Summary Reports for 2024 including attendance, expense and travel claims, and voting records for the members of Council be accepted as presented.

2. Upcoming Procurements (May/June) – For Information Only

In accordance with the Procurement Policy, the Committee was presented with a bi-monthly update on forthcoming procurement projects with an anticipated value greater than \$100,000 for the period of May and June 2025.

3. Budget Amendment – Accessible Parking Stalls

A budget amendment was presented to add the Downtown Accessibility On-Street Parking Stall Pilot Program project to Appendix B of the 2025-2028 Capital Expenditure Program. A potential source for external funding has been identified that would cover \$125,000 of the total project budget of \$150,000, with the remaining \$25,000 being expected to be covered by the City. Administration provided additional information on the rationale of the program and potential outcomes based on the success of the first location.

The Recommendation of the Corporate Services Committee is

THAT Council amend the 2025-2028 Capital Expenditure Program by adding project 240c01425 Downtown Accessibility On-Street Parking Stall Pilot Program in the amount of \$150,000 to Appendix B.



Minutes of the meeting of the City Planning Committee

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Lenore Morris - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Jenny Hamilton	
	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Jeff O'Farrell, City Manager	
Staff	Krista Mroz, Director of Community Services	
Present	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	
	Mélodie Simard, Manager, Planning and Sustainability Services	

Your Worship, the City Planning Committee respectfully submits the following report:

1. Heritage Restoration Incentive Application – Hulland House

A Heritage Restoration Incentive application was received and presented for the restoration of the Hulland House located at 704 Wood Street, a property designated as a Municipal Historic Site for its association with Jack Hulland. If approved, the funding will support both exterior and structural restoration, helping maintain the site and its representation of early Whitehorse architecture. As requested, Administration provided additional information on the fund, the history of the property, and the Heritage Registry.

The Recommendation of the City Planning Committee is

THAT Council allocate \$20,000.00 from the Heritage Fund to assist with restoration costs for the Hulland House.

2. New Business – Addressing Homelessness

As requested by Committee members, Administration provided information on the City's involvement in updating the 2017 Plan to End Homelessness and on communications with other government and non-government agencies. A history of efforts made by the City to end and prevent homelessness in Whitehorse was shared, along with ongoing, upcoming, and potential initiatives.

**3. Delegates Maddie Porter and Kristina Craig, Yukon Anti-Poverty Coalition –
Revising the 2017 Plan to End Homelessness**

Delegates Maddie Porter and Kristina Craig, representing the Yukon Anti-Poverty Coalition (YAPC), presented the planning process, timeline, and targets outlined to work towards ending homelessness in the community. The delegates asked that the City continue to be a partner in the collaborative efforts, and to align Council's Strategic Priorities with actions needed to end and prevent homelessness.



Minutes of the meeting of the Development Services Committee

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Paolo Gallina - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Jenny Hamilton	
Present	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
Staff	Jeff O'Farrell, City Manager	
Present	Krista Mroz, Director of Community Services	
	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	
	Brittany Dixon, Managers, Strategic Funding	
	Gareth Earl, Associate Manager, Engineering Services	

Your Worship, the Development Services Committee respectfully submits the following report:

1. Voluntary Financing Program – Hillcrest Reconstruction Phase 1A

A report was presented outlining a Voluntary Financing Program (VFP/LIC) for Hillcrest residents to have their private-side water and sewer services replaced with municipal services as part of the City's reconstruction project that 5 residents have opted in to. Alongside the proposed VFP/LIC bylaw, amendments to the Infrastructure Replacement and Local Improvement Policy were also proposed to improve language and allow administrative flexibility for future programs. As requested, Administration responded to questions about funding for the program, the benefits and drawbacks of participating, communication methods, and on projected timelines for the reconstruction.

The Recommendation of the Development Services Committee is

THAT Council adopt the amendments to the Infrastructure Replacement and Local Improvement Policy; and

THAT Council direct Bylaw 2025-22, a bylaw to provide for a Voluntary Financing Program/Local Improvement Charge for the Hillcrest Reconstruction Project Phase 1A to recover the cost of the private-side infrastructure replacement from participating properties, be brought forward under the bylaw process.



Minutes of the meeting of the City Operations Committee

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Eileen Melnychuk - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Jenny Hamilton	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
Staff	Krista Mroz, Director of Community Services	
Present	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	

Your Worship, there is no report from the City Operations Committee.



Minutes of the meeting of the Community Services Committee

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Jenny Hamilton– Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
Staff	Krista Mroz, Director of Community Services	
Present	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	

Your Worship, there is no report from the Community Services Committee.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Anne Middler - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Jenny Hamilton	
	Councillor Eileen Melnychuk	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
Staff	Krista Mroz, Director of Community Services	
Present	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	

Your Worship, there is no report from the Public Health and Safety Committee.

There being no further business the meeting adjourned at 7:03 p.m.

Kirk Cameron, Mayor

Corporate Services

Motion (Amended)

TO: Council

From: Councillor Dan Boyd

Date: April 28, 2025 – Regular Council Meeting

Re: Motion – Standard Building Design Guides (Amended)

I, Councillor Dan Boyd, having given notice at the Standing Committee held April 7, 2025, now move as follows:

WHEREAS the National Building Code of Canada requires an increasing amount of engineering; and

WHEREAS engineering costs contribute to the cost of housing and development; and

WHEREAS in other jurisdictions, provincial governments often provide developers with guides for standard building designs; and

WHEREAS Yukoners would benefit from access to guides in order to build within Part 9 of the National Building Code for common and/or simple aspects of building plans;

THEREFORE, BE IT RESOLVED THAT Administration be directed to bring forward a Budget Amendment in an amount not to exceed \$50,000 for the purpose of producing guides to be made available to the public; guides may include items such as ledger boards for exterior decks, snow stops on metal roofing, nine-foot walls on Permanent Wood Foundations and tall walls.

CITY OF WHITEHORSE
BYLAW 2025-22

A bylaw to provide for a Voluntary Financing Program/Local Improvement Charge for the Hillcrest Reconstruction Project Phase 1A

WHEREAS section 267(1) of the *Municipal Act* (R.S.Y. 2002) provides that a municipality may undertake any local improvement it considers necessary for the benefit of all or part of a municipality; and

WHEREAS section 268 of the *Municipal Act* provides that Council may, by bylaw, prescribe the parcels of land benefiting from the local improvement and levy all or a portion of the cost of the improvement against those parcels, and provide for the means of assessment, collection, and payment of that cost; and

WHEREAS the Infrastructure Reconstruction and Local Improvement Policy adopted by Council in 2021 provides that infrastructure work on private property may be undertaken at the property owner's request, and

WHEREAS an amendment has been made to the Infrastructure Reconstruction and Local Improvement Policy to allow the Voluntary Financing Program to be applied as a local improvement charge to recover associated costs; and

WHEREAS the City has initiated Phase 1A of the Hillcrest Reconstruction Project to replace aging water, sewer, and roadway infrastructure, and has offered affected property owners the opportunity to voluntarily participate in the renewal of private-side infrastructure, at their cost; and

WHEREAS certain property owners within the Phase 1A project area have opted in and entered into agreements with the City for the performance of private-side infrastructure work, and Council deems it expedient to recover the cost of such work by way of a local improvement charge;

WHEREAS in order to construct and complete the private-side portion of the project it will be necessary to borrow up to the sum of \$77,437.50 on the credit of the City by issuing debentures as herein provided; and

WHEREAS the amount of taxable assessment as last determined and fixed by the Assessment Review Board for 2024 was \$4,239,221,160; and

WHEREAS the amount of debenture debt of the City as at December 31, 2024 was \$12,365,539, no part of which is in arrears; and

WHEREAS the estimated life of the project exceeds fifteen years;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

Hillcrest Phase 1A Local Improvement Charges Bylaw 2025-22

1. Pursuant to section 269(1) of the *Municipal Act*, the City has notified all benefiting property owners abutting the reconstruction area as set out in Schedule "A" attached to and forming part of this bylaw.
2. The properties benefiting from the private-side upgrades who have agreed to participate in the City's Voluntary Financing Program in accordance with the provisions of City of Whitehorse Infrastructure Reconstruction and Local Improvement Policy are as set out in Schedule "A" to this bylaw.
3. The total cost of the private-side portion of the Hillcrest Phase 1A project has been determined in accordance with the provisions of the City of Whitehorse Infrastructure Reconstruction and Local Improvement Policy.
4. A private-side cost of the work is to be paid for by way of a tax to be levied on those properties as set out in Schedule "A" to this bylaw as a Local Improvement Charge.
5. The provisions of section 269 and 270 of the *Municipal Act* have been met as no objections to the private-side local improvements on the properties set out in Schedule "A" were received.
6. For the purposes aforesaid, the sum of up to \$77,437.50 is to be borrowed by way of debentures issued on the credit and security of the City at large.
7. The sum of \$77,437.50 is to be collected by way of a special assessment as provided in Schedule "A" to this bylaw.
8. The debentures to be issued under this bylaw shall be dated upon such day as may be appropriate having regard to the date of the borrowing and shall be issued for the term of 15 years. The said debentures shall be issued in such manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal annual instalments during the said 15 years.
9. The debentures shall bear interest during the currency of the debenture at a rate not exceeding the rate as fixed from time to time by the Department of Finance of the Government of Yukon as being the rate of interest applicable on loans to municipalities and others.
10. The Mayor and Corporate Services shall sign the said debentures, and the corporate seal of the City shall be affixed.
11. There shall be levied and raised in each year of the local improvement hereby authorized the amount necessary to pay the annual amount of interest and principal falling due in each year on such debenture. The amount necessary shall be raised by levying a special assessment under the *Assessment and Taxation Act*, and there is hereby imposed on all lands set out in Schedule "A" attached hereto and forming part of this bylaw, an annual fee for each of 15 years. At the date of borrowing, the annual fee shall be computed based on the same interest rate as the borrowing allowed for in section 9 of this bylaw. The said special assessment shall be in addition to all other rates and taxes.

Hillcrest Phase 1A Local Improvement Charges Bylaw 2025-22

- (1) The property owner has the option of paying the total property charge prior to its due date, or of paying equal annual instalments each of 15 years, commencing on the due date.
 - (2) The property owner may reduce the balance owing on the total property charge by making a lump sum payment in any year during the life of the bylaw. Such lump sum payments shall be accepted only in the month of January each year.
 - (3) The property owner may pay off the balance owing at any point during the 15-year life of the bylaw.
12. The charge is determined based on estimates reviewed and accepted by the property owners and shall not exceed the total estimate agreed to by both the City of Whitehorse and the property owners at the time of the agreement.

FIRST READING & SECOND READING:

THIRD READING and ADOPTION:

Kirk Cameron, Mayor

Corporate Services

SCHEDULE 'A'
BYLAW 2025-22 VOLUNTARY FINANCING PROGRAM - LOCAL IMPROVEMENT CHARGE
HILLCREST RECONSTRUCTION PHASE 1A

Estimated Interest Rate					6.35%
Term of Loan (Years)					15
Lot	Plan	Civic Address	Roll #	Total Property Charge	Annual Payment Amount
23	30131	23 ROUNDEL ROAD WHITEHORSE YT Y1A 3H4	3070002300	\$ 25,515.00	\$ 2,687.50
27	30131	27 ROUNDEL ROAD WHITEHORSE YT Y1A 3H4	3070002700	\$ 11,970.00	\$ 1,260.80
28	30131	28 ROUNDEL ROAD WHITEHORSE YT Y1A 3H4	3070002800	\$ 11,025.00	\$ 1,161.27
35	30131	35 ROUNDEL ROAD WHITEHORSE YT Y1A 3H5	3070003500	\$ 12,757.50	\$ 1,343.75
421-35A	36591				
36	30131	36 ROUNDEL ROAD WHITEHORSE YT	3070003600	\$ 16,170.00	\$ 1,703.19
421-36A	36591				
TOTAL				\$ 77,437.50	\$ 8,156.51

CITY OF WHITEHORSE

BYLAW 2025-18

A bylaw to amend Traffic Bylaw 2013-34.

WHEREAS section 220 of the *Municipal Act* provides that the power to adopt a bylaw or pass a resolution includes the power to amend or repeal the bylaw or resolution unless the Act or any other Act expressly provides otherwise; and

WHEREAS it is deemed desirable that the Traffic Bylaw is amended to have an updated fine schedule;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Section 45 is hereby amended to read as follows:

“45. A Person shall not, unless it is a General Holiday, Park a Vehicle in a Metered Space between the hours of 8:00 a.m. and 6:00 p.m. on Monday through Saturday for a period of time longer than:”

2. Section 139 is hereby amended to read as follows:

“139. Where a Parking Ticket is issued for a Parking Meter violation, a Person may dispense with the charge by remitting payment of twenty dollars (\$20.00) to the City by the end of the next Business Day following the day on which the ticket was issued.”

3. The following set fines in Schedule “A” are hereby amended to read as follows:

<u>Authority</u>	<u>Ticket Description of Offence</u>	<u>Penalty</u>
Section 9	Interfering with Traffic Control Device	\$250.00
Section 18	Back up Vehicle into intersection	125.00
Section 19	Drive on sidewalk or Boulevard	100.00
Section 20	Stop or Park on sidewalk	125.00
Section 27	Disobey directions of Person, barricade or sign	250.00
Section 29	Park Contrary to Traffic Control Device	125.00
Section 30	Park Vehicle on vacant municipal lands without consent	250.00
Section 31	Interfere with road maintenance or snow removal	250.00
Section 32	Park at Pedestrian Corner Bay	125.00
Section 33(4)	Park on Boulevard	125.00
Section 36	Overnight accommodation on Highway	100.00
Section 44	Park more than one metre from Parking Meter	40.00
Section 45(1)	Park at expired meter	40.00
Section 45(2)	Overtime Park at Parking Meter	40.00

Traffic Bylaw Amendment Bylaw 2025-18

<u>Authority</u>	<u>Ticket Description of Offence</u>	<u>Penalty</u>
Section 52	Exceed Permitted Parking Period	40.00
Section 54	Return to Block Face contrary to parking time restriction	50.00
Section 58	Stop in Lane without loading/unloading	125.00
Section 59	Stop in Lane more than five minutes	125.00
Section 68	Overweight/oversize Vehicle in Central Business District	250.00
Section 69(1)	Overweight/oversize Vehicle - Residential Zone	250.00
Section 69(2)	Inoperable Vehicle – Residential Zone	125.00
Section 69(3)	Detached trailer – Residential Zone	125.00
Section 69(4)	Motorised equipment – Residential Zone	125.00
Section 69(5)	Tractor and/or trailer – Residential Zone	125.00
Section 77	Obstruct sidewalk, Roadway or Highway	125.00
Section 81	Stop or Park on Roadway	125.00
Section 83	Dispose litter from a Vehicle	250.00
Section 85	Store Vehicle on Highway	250.00
Section 104	Fail to display Accessible Parking Permit	75.00
Section 107	Fail to display Commercial Parking Permit	75.00
Section 110	Fail to display/misuse Residential Parking Permit	75.00
Section 125	Disturb, wipe off, remove, or conceal chalk mark	75.00
Section 132	Fail to display Permit in plain view	75.00
Section 135	Misuse Permit	250.00

This bylaw shall come into full force on July 1, 2025.

FIRST and SECOND READING: April 14, 2025

THIRD READING and ADOPTION:

Kirk Cameron, Mayor

Corporate Services

CITY OF WHITEHORSE

BYLAW 2025-20

A bylaw to amend the 2025 to 2027 Operating Budget Bylaw 2025-01

WHEREAS section 220 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw amend or vary bylaws; and

WHEREAS section 238 of the *Municipal Act* (R.S.Y. 2002) provides that Council shall by bylaw adopt an annual operating budget and a multi-year capital expenditure program; and

WHEREAS section 241 of the *Municipal Act* provides that no expenditure shall be made which increases total expenditures above what was approved in the annual operating budget or the capital budget unless such expenditure is approved by bylaw; and

WHEREAS it is deemed desirable to amend the 2025 to 2027 Operating Budget to reflect the increase in the 2025 Comprehensive Municipal Grant;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The 2025 to 2027 Operating Budget is hereby amended by increasing the 2025 operating budget in the amount of \$2,275,077 to reflect the increase in the 2025 Comprehensive Municipal Grant and phased transit fare increase. The amount will be transferred to the General Reserve.
2. This bylaw shall come into full force and effect upon final passage thereof.

FIRST and SECOND READING:

April 14, 2025

THIRD READING and ADOPTION:

Kirk Cameron, Mayor

Corporate Services

CITY OF WHITEHORSE

BYLAW 2025-21

A bylaw to amend Fees and Charges Bylaw 2014-36

WHEREAS section 220 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw amend or vary bylaws; and

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect a phased approach to transit fare increases;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The fees schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedule 11 (Transit) and substituting therefore new Schedule 11, attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall come into full force and effect upon final passage thereof.

FIRST and SECOND READING: April 14, 2025

THIRD READING and ADOPTION:

Kirk Cameron, Mayor

Corporate Services

Fees & Charges Manual

Bylaw 2014-36 - Appendix "A"

Consolidated to Bylaw 2025-21

The schedules provided herein are excerpts from the actual Bylaw and reflect only those with rate changes.

**City of Whitehorse
Fees and Charges Manual**

**By-law 2014-36 Appendix A
Schedule 11 (Transit)**

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE
Transit	Bus Fares	Standard transit fare	Standard transit fare for all single-use passenger travel; applicable to adults, youths, elders, seniors, and passengers with disabilities	each	-	-	- \$	3.00	1-Jul-25	no gst
Transit	Bus Fares	Adult pass: 1 month (age 19-59)	1-month	each	\$ 62.00	1-Jan-08	no gst	\$ 75.00	1-Jul-25	no gst
Transit	Bus Fares	Adult pass: 3 months (age 19-59)	3-months; available through the Token Transit app	each	\$ 186.00	1-Jul-22	no gst	\$ 225.00	1-Jul-25	no gst
Transit	Bus Fares	Adult pass: 6 months (age 19-59)	6-months; available through the Token Transit app	each	\$ 366.00	1-Jul-22	no gst	\$ 444.00	1-Jul-25	no gst
Transit	Bus Fares	Adult pass: 12 months (age 19-59)	12-months; available through the Token Transit app	each	\$ 720.00	1-Jul-22	no gst	\$ 871.00	1-Jul-25	no gst
Transit	Bus Fares	Adult ticket sheets (age 19-59)	Available in sheets of 10 tickets	each strip	\$ 23.00	1-Jan-08	no gst	\$ 28.00	1-Jul-25	no gst
Transit	Bus Fares	Day pass: passengers aged 5 and older	Valid for one day of unlimited travel for a single passenger; applicable to adults, youths, elders, seniors, and passengers with disabilities	each	\$ 5.00	1-Apr-15	no gst	\$ 7.00	1-Jul-25	no gst
Transit	Bus Fares	Paratransit pass: 1 month (eligibility requirement)	1-month; paratransit customers that meet the eligibility requirements	each	\$ 26.00	1-Jan-08	no gst	\$ 33.00	1-Jul-25	no gst
Transit	Bus Fares	Paratransit pass: 3 months (eligibility requirement)	3-months; available through the Token Transit app	each	\$ 78.00	1-Jul-22	no gst	\$ 101.00	1-Jul-25	no gst
Transit	Bus Fares	Paratransit pass: 6 months (eligibility requirement)	6-months; available through the Token Transit app	each	\$ 150.00	1-Jul-22	no gst	\$ 200.00	1-Jul-25	no gst
Transit	Bus Fares	Paratransit pass: 12 months (eligibility requirement)	12-months; available through the Token Transit app	each	\$ 288.00	1-Jul-22	no gst	\$ 392.00	1-Jul-25	no gst
Transit	Bus Fares	Paratransit ticket sheets (eligibility requirement)	Available in sheets of 10 tickets; Paratransit customers must meet the eligibility requirements	each strip	\$ 10.00	1-Jan-08	no gst	\$ 12.00	1-Jul-25	no gst
Transit	Bus Fares	Pre-school: passengers under 5 years of age	Child under 5 years of age, accompanied by an adult (maximum of 2 children per adult). Proof of age may be required	each	free	22-Jun-98	no gst	free	22-Jun-98	no gst
Transit	Bus Fares	Elder and senior pass: 1 month (age 60+)	1-month	each	\$ 26.00	1-Jan-08	no gst	\$ 33.00	1-Jul-25	no gst
Transit	Bus Fares	Elder and senior pass: 3 months (age 60+)	3-months; available through the Token Transit app	each	\$ 78.00	1-Jul-22	no gst	\$ 101.00	1-Jul-25	no gst
Transit	Bus Fares	Elder and senior pass: 6 months (age 60+)	6-months; available through the Token Transit app	each	\$ 150.00	1-Jul-22	no gst	\$ 200.00	1-Jul-25	no gst
Transit	Bus Fares	Elder and senior pass: 12 months (age 60+)	12-months; available through the Token Transit app	each	\$ 288.00	1-Jul-22	no gst	\$ 392.00	1-Jul-25	no gst
Transit	Bus Fares	Elder and senior ticket sheets (age 60+)	Available in sheets of 10 tickets	each strip	\$ 10.00	1-Jan-08	no gst	\$ 12.00	1-Jul-25	no gst
Transit	Bus Fares	Student and youth pass: 1 month (age 5-18)	1-month	each	\$ 40.00	1-Jan-08	no gst	\$ 56.00	1-Jul-25	no gst
Transit	Bus Fares	Student and youth pass: 3 months (age 5-18)	3-months; available through the Token Transit app	each	\$ 120.00	1-Jul-22	no gst	\$ 168.00	1-Jul-25	no gst
Transit	Bus Fares	Student and youth pass: 6 months (age 5-18)	6-months; available through the Token Transit app	each	\$ 234.00	1-Jul-22	no gst	\$ 333.00	1-Jul-25	no gst
Transit	Bus Fares	Student and youth pass: 12 months (age 5-18)	12-months; available through the Token Transit app	each	\$ 456.00	1-Jul-22	no gst	\$ 653.00	1-Jul-25	no gst
Transit	Bus Fares	Student and youth ticket sheets (age 5-18)	Available in sheets of 10 tickets	each strip	\$ 15.00	1-Jan-08	no gst	\$ 21.00	1-Jul-25	no gst
Transit	Bus Fares	Adult superpass: 1 month (age 19-59)	1-month; pricing only available with CGC monthly pass	each	\$ 54.25	1-Jul-18	no gst	\$ 65.00	1-Jul-25	no gst
Transit	Bus Fares	Student and youth superpass: 1 month (age 5-18)	1-month; pricing only available with CGC monthly pass	each	\$ 56.00	1-Jan-25	no gst	\$ 49.00	1-Jul-25	no gst
Transit	Bus Fares	Elder and senior superpass: 1 month (age 60+)	1-month; pricing only available with CGC monthly pass	each	\$ 22.75	1-Jan-15	no gst	\$ 28.00	1-Jul-25	no gst
Transit	Bus Fares	Paratransit superpass: 1 month (eligibility requirement)	1-month; paratransit customers that meet the HP Policy eligibility requirements and pricing only available with CGC monthly pass	each	\$ 22.75	1-Jan-15	no gst	\$ 28.00	1-Jul-25	no gst
Transit	Group Pass	University pass: semester		each	\$ 62.00	1-Jul-22	no gst			Remove fee
Transit	Advertising	Bench back - 4 weeks	21"x69" ad panel	each	\$ 110.00	1-Apr-25	\$ 115.50	\$ 110.00	1-Apr-25	\$ 115.50
Transit	Advertising	Bench back - 52 weeks (@ 44 weeks cost)	21"x69" ad panel	each	\$ 1,210.00	1-Apr-25	\$ 1,270.50	\$ 1,210.00	1-Apr-25	\$ 1,270.50
Transit	Advertising	Exterior king panels, side of bus - 4 weeks	139"x30" ad panel	each	\$ 355.00	1-Apr-25	\$ 372.75	\$ 355.00	1-Apr-25	\$ 372.75
Transit	Advertising	Exterior king panels, side of bus - 52 weeks (@ 44 weeks cost)	139"x30" ad panel	each	\$ 3,905.00	1-Apr-25	\$ 4,100.25	\$ 3,905.00	1-Apr-25	\$ 4,100.25
Transit	Advertising	Exterior tail panels, back of bus - 4 weeks	69.75" x 21" ad panel	each	\$ 355.00	1-Apr-25	\$ 372.75	\$ 355.00	1-Apr-25	\$ 372.75
Transit	Advertising	Exterior tail panels, back of bus - 52 weeks (@ 44 weeks cost)	69.75" x 21" ad panel	each	\$ 3,905.00	1-Apr-25	\$ 4,100.25	\$ 3,905.00	1-Apr-25	\$ 4,100.25
Transit	Advertising	Interior panel - 4 weeks	11"x21" ad panel	each	\$ 45.00	1-Apr-25	\$ 47.25	\$ 45.00	1-Apr-25	\$ 47.25
Transit	Advertising	Interior panel - 52 weeks (@ 44 weeks cost)	11"x21" ad panel	each	\$ 495.00	1-Apr-25	\$ 519.75	\$ 495.00	1-Apr-25	\$ 519.75
Transit	Advertising	Shelters - 4 weeks	47 1/4" x 68 1/2" ad panel	each	\$ 500.00	1-Apr-25	\$ 525.00	\$ 500.00	1-Apr-25	\$ 525.00
Transit	Advertising	Shelters - 52 weeks (@ 44 weeks cost)	47 1/4" x 68 1/2" ad panel	each	\$ 5,500.00	1-Apr-25	\$ 5,775.00	\$ 5,500.00	1-Apr-25	\$ 5,775.00

**City of Whitehorse
Fees and Charges Manual**

**By-law 2014-36 Appendix A
Schedule 11 (Transit)**

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE
Transit	Advertising	Vinyl application bus wrap: full bus wrap (1st year) - 52 weeks	Full bus wrap, fewer areas required clear for safety	each	\$ 10,000.00	1-Apr-25	\$ 10,500.00	\$ 10,000.00	1-Apr-25	\$ 10,500.00
Transit	Advertising	Vinyl application bus wrap: full bus wrap (1st year) - 52 weeks, Late cancellation, non-renewal, monthly fee (10%)	Full bus wrap, fewer areas required clear for safety	each	\$ 1,000.00	1-Apr-25	\$ 1,050.00	\$ 1,000.00	1-Apr-25	\$ 1,050.00
Transit	Advertising	Vinyl application bus wrap: full bus wrap (renewal) - 52 weeks late cancellation, non-renewal, monthly fee (10%)	Full bus wrap, fewer areas required clear for safety	each	\$ 7,050.00	1-Apr-25	\$ 7,402.50	\$ 7,050.00	1-Apr-25	\$ 7,402.50
Transit	Advertising	Vinyl application bus wrap: full bus wrap (renewal) - 52 weeks	Full bus wrap, fewer areas required clear for safety	each	\$ 705.00	1-Apr-25	\$ 740.25	\$ 705.00	1-Apr-25	\$ 740.25
Transit	Advertising	Vinyl application bus wrap: one half of the bus - 52 weeks	One side of the bus fewer areas required clear for safety	each	\$ 6,000.00	1-Apr-25	\$ 6,300.00	\$ 6,000.00	1-Apr-25	\$ 6,300.00
Transit	Advertising	Vinyl application bus wrap: one half of the bus, late cancellation, non-renewal, monthly fee (10%)	One side of the bus fewer areas required clear for safety	each	\$ 600.00	1-Apr-25	\$ 630.00	\$ 600.00	1-Apr-25	\$ 630.00
Transit	Advertising	Vinyl application bus wrap: one third of the bus - 52 weeks	Top runner, one panel or lower portion	each	\$ 4,000.00	1-Apr-25	\$ 4,200.00	\$ 4,000.00	1-Apr-25	\$ 4,200.00
Transit	Advertising	Vinyl application bus wrap: one third of the bus, late cancellation, non-renewal, monthly fee (10%)	Top runner, one panel or lower portion	each	\$ 400.00	1-Apr-25	\$ 420.00	\$ 400.00	1-Apr-25	\$ 420.00