# whitehorse.ca/play

Your online access to Parks and Recreation Services!

# **Lottery Registration**

## STEP 1

- Visit whitehorse.ca/play
- Click on 'Browse Programs' (takes you to new software page).

## **STEP 2 - Select an Activity**

 Search for a program by Date Range, Days of Week, Keyword, Service or Age

# **STEP 3 - Register into a Lottery**

- Find the course you want to register in and click 'Lottery'.
- Sign into your account and follow the prompts until you see the 'Thank you' screen'.

You have successfully entered the Lottery!

## How do I know which lotteries I've entered?

Click on 'My Info' at the top of the page.

Choose your family member.

Scroll down and open up 'LotteryAttendance'.

### STEP 4 - Receive an email

 Once the lotteries have run, you will receive an email from 'recreation@whitehorse.ca' titled 'Pending Confirmation Details' or 'You Have Been Added To a Waitlist'.

# STEP 5 - Secure your spot

- If you received an email titled 'Pending Confirmation Details', you must confirm and pay for your spot within 24 hours of receiving your email or you will automatically be withdrawn.
- Payment can be made online, in person or by phone.

#### 'You Have Been Added To a Waitlist'

This means you didn't get a spot in that course. You are on the waitlist.

I didn't get an email? Check your 'junk' folder. Login to your account and look at 'Attendance' in 'My Info' of your PLAY account.





Please note: our system runs best with the most recent version of Google Chrome.

#### Step 1



#### Step 2



#### Step 3



### Step 4





# **NEED HELP?**

For more information, please call 867-668-8360 or visit us in person at the Canada Games Centre.