



## **Items to Complete for Final Inspection and Permission to Occupy**

1. Ensure electrical, propane and septic approvals have been obtained and submitted to Building Services prior to requesting an inspection. Electrical and propane permits are issued through YTG Building Safety 667-5741, and approval of septic systems is obtained through Environmental Health 667-8391.
2. Ensure all Letters of Assurance and field reports, or a sealed letter from the registered professional(s) confirming the building is safe to occupancy relative to their respective area of works, have been submitted to Building Services prior to requesting an inspection.
3. A minimum of one toilet, hand basin, tub or shower, and a kitchen sink are required. Water resistant floor finishes in bathrooms, kitchen, public entrance halls and laundry areas. Flooring must be smooth, even and free from roughness in all other locations. Traps are to be in place and any open pipes capped off.
4. At least one NBC compliant access must be in place in addition to, stairs, landings, required guards and required handrails, all constructed to the requirements of Section 9.8.
5. A functioning self-closer and weather-stripping must be in place on a door between the house and an attached garage (no duct work openings). Attached garages also necessitate the installation of carbon monoxide alarms in accordance with NBC Article 9.32.3.9.
6. Bedroom windows must openable and approved for egress.
7. Wood stoves, pellet stoves, and fireplaces must have been installed under permit and approved for use. A carbon monoxide alarm must be installed in accordance with NBC Article 9.32.3.9.
8. If decks, guardrails or handrails are not in place, access to the deck must be barricaded to the satisfaction of the Building Official.
9. Hardwired interconnected smoke/carbon monoxide alarms are required on each floor level where fuel burning appliances are located and bedroom levels as well.
10. Water service must be turned on in coordination with Building Services and Water and Waste Services.
11. Submit Energuide report and blower door test results confirming the building envelope has a maximum leakage rate of 1.5 air changes/hour at a 50 Pa depressurization or a normalized leakage area of  $0.7\text{cm}^2/\text{m}^2$  of exterior wall surface at 10 Pascal depressurization when measured as operated prior to booking inspection. The Energuide label to be in place
12. Heat Recovery Ventilators with a minimum sensible recovery efficiency of 64% @ -25C must be installed for each dwelling unit as required by Building and Plumbing Bylaw 99-50.