



Minutes of the meeting of the Corporate Services Committee

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Paolo Gallina	
Members	Councillor Jenny Hamilton	
Present	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
Staff	Krista Mroz, Director of Community Services	
Present	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	
	Mike Prowse, Manager, Legislative Services	
	Svetlana Erickson, Manager, Financial Services	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. 2024 Council Summary Reports

As outlined in the Council Procedures Bylaw, a summary report was presented on attendance, expense and travel claims, and voting record of the members of Council for the 2024 reporting period of October 18, 2024, to December 31, 2024.

The Recommendation of the Corporate Services Committee is

THAT the Council Member Summary Reports for 2024 including attendance, expense and travel claims, and voting records for the members of Council be accepted as presented.

2. Upcoming Procurements (May/June) – For Information Only

In accordance with the Procurement Policy, the Committee was presented with a bi-monthly update on forthcoming procurement projects with an anticipated value greater than \$100,000 for the period of May and June 2025.

3. Budget Amendment – Accessible Parking Stalls

A budget amendment was presented to add the Downtown Accessibility On-Street Parking Stall Pilot Program project to Appendix B of the 2025-2028 Capital Expenditure Program. A potential source for external funding has been identified that would cover \$125,000 of the total project budget of \$150,000, with the remaining \$25,000 being expected to be covered by the City. Administration provided additional information on the rationale of the program and potential outcomes based on the success of the first location.

The Recommendation of the Corporate Services Committee is

THAT Council amend the 2025-2028 Capital Expenditure Program by adding project 240c01425 Downtown Accessibility On-Street Parking Stall Pilot Program in the amount of \$150,000 to Appendix B.



Minutes of the meeting of the City Planning Committee

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Lenore Morris - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Jenny Hamilton	
	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Jeff O'Farrell, City Manager	
Staff	Krista Mroz, Director of Community Services	
Present	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	
	Mélodie Simard, Manager, Planning and Sustainability Services	

Your Worship, the City Planning Committee respectfully submits the following report:

1. Heritage Restoration Incentive Application – Hulland House

A Heritage Restoration Incentive application was received and presented for the restoration of the Hulland House located at 704 Wood Street, a property designated as a Municipal Historic Site for its association with Jack Hulland. If approved, the funding will support both exterior and structural restoration, helping maintain the site and its representation of early Whitehorse architecture. As requested, Administration provided additional information on the fund, the history of the property, and the Heritage Registry.

The Recommendation of the City Planning Committee is

THAT Council allocate \$20,000.00 from the Heritage Fund to assist with restoration costs for the Hulland House.

2. New Business – Addressing Homelessness

As requested by Committee members, Administration provided information on the City's involvement in updating the 2017 Plan to End Homelessness and on communications with other government and non-government agencies. A history of efforts made by the City to end and prevent homelessness in Whitehorse was shared, along with ongoing, upcoming, and potential initiatives.

3. **Delegates Maddie Porter and Kristina Craig, Yukon Anti-Poverty Coalition –
Revising the 2017 Plan to End Homelessness**

Delegates Maddie Porter and Kristina Craig, representing the Yukon Anti-Poverty Coalition (YAPC), presented the planning process, timeline, and targets outlined to work towards ending homelessness in the community. The delegates asked that the City continue to be a partner in the collaborative efforts, and to align Council's Strategic Priorities with actions needed to end and prevent homelessness.



Minutes of the meeting of the Development Services Committee

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Paolo Gallina - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Jenny Hamilton	
Present	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
Staff	Krista Mroz, Director of Community Services	
Present	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	
	Brittany Dixon, Managers, Strategic Funding	
	Gareth Earl, Associate Manager, Engineering Services	

Your Worship, the Development Services Committee respectfully submits the following report:

1. Voluntary Financing Program – Hillcrest Reconstruction Phase 1A

A report was presented outlining a Voluntary Financing Program (VFP/LIC) for Hillcrest residents to have their private-side water and sewer services replaced with municipal services as part of the City's reconstruction project that 5 residents have opted in to. Alongside the proposed VFP/LIC bylaw, amendments to the Infrastructure Replacement and Local Improvement Policy were also proposed to improve language and allow administrative flexibility for future programs. As requested, Administration responded to questions about funding for the program, the benefits and drawbacks of participating, communication methods, and on projected timelines for the reconstruction.

The Recommendation of the Development Services Committee is

THAT Council adopt the amendments to the Infrastructure Replacement and Local Improvement Policy; and

THAT Council direct Bylaw 2025-22, a bylaw to provide for a Voluntary Financing Program/Local Improvement Charge for the Hillcrest Reconstruction Project Phase 1A to recover the cost of the private-side infrastructure replacement from participating properties, be brought forward under the bylaw process.



Minutes of the meeting of the City Operations Committee

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Eileen Melnychuk - Chair	
	Mayor Kirk Cameron	
Committee Members Present	Councillor Dan Boyd	
	Councillor Paolo Gallina	
	Councillor Jenny Hamilton	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
Staff Present	Krista Mroz, Director of Community Services	
	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	

Your Worship, there is no report from the City Operations Committee.



**Minutes of the meeting of the
Community Services Committee**

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Jenny Hamilton– Chair	
	Mayor Kirk Cameron	
Committee Members Present	Councillor Dan Boyd	
	Councillor Paolo Gallina	
	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
Staff Present	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	

Your Worship, there is no report from the Community Services Committee.

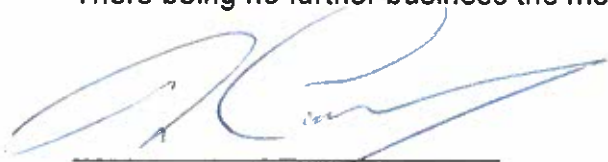


**Minutes of the meeting of the
Public Health and Safety Committee**

Date	April 22, 2025	2025-08
Location	Council Chambers, City Hall	
	Councillor Anne Middler - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Jenny Hamilton	
	Councillor Eileen Melnychuk	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
Staff	Krista Mroz, Director of Community Services	
Present	Lindsay Schneider, Director of Development Services	
	Rob Dickson, A/Director of Operations and Infrastructure	
	Landon Kulych, Director of People and Culture	

Your Worship, there is no report from the Public Health and Safety Committee.

There being no further business the meeting adjourned at 7:03 p.m.



Kirk Cameron, Mayor

Corporate Services