

**CITY OF WHITEHORSE**  
**REGULAR Council Meeting #2025-18**

**DATE:** Monday, September 22, 2025  
**TIME:** 5:30 p.m.

**Mayor** Kirk Cameron  
**Deputy Mayor** Jenny Hamilton  
**Reserve Deputy Mayor** Dan Boyd

**AGENDA**

**CALL TO ORDER** 5:30 p.m.

**AGENDA** Adoption

**PROCLAMATIONS** National Day for Truth and Reconciliation (September 30, 2025)  
Green Sports Day (October 6, 2025)

**MINUTES** Regular Council meeting dated September 8, 2025

**DELEGATIONS**

**PUBLIC HEARING** Zoning Amendment – KDFN Admin Building

**STANDING COMMITTEE REPORTS**

**Public Health and Safety Committee** – *Councillors Middler and Boyd*

**Corporate Services Committee** – *Councillors Boyd and Melnychuk*

1. Budget Amendment – Transit Hub

**City Planning Committee** – *Councillors Morris and Middler*

1. Subdivision Control Bylaw

**Development Services Committee** – *Councillors Gallina and Hamilton*

**City Operations Committee** – *Councillors Melnychuk and Morris*

**Community Services Committee** – *Councillors Hamilton and Gallina*

**NEW AND UNFINISHED BUSINESS**

**BYLAWS**

2025-36	Budget Amendment – Transit Hub	1 <sup>st</sup> and 2 <sup>nd</sup> Reading
2025-35	Fees and Charges Amendment- 3rd Quarter	3 <sup>rd</sup> Reading

**ADJOURNMENT**



## **PROCLAMATION**

### **NATIONAL DAY FOR TRUTH AND RECONCILIATION**

**September 30, 2025**

**WHEREAS** the city of Whitehorse is located on the Traditional Territories of the Ta'an Kwäch'än Council and the Kwanlin Dün First Nation, and the City of Whitehorse is committed to working with these First Nations Governments; and

**WHEREAS** it is important to focus on advancing Reconciliation in our own lives and learn the truth of residential schools and how events have impacted and continue to impact Indigenous Peoples, families and communities; and

**WHEREAS** the City of Whitehorse aims to work with First Nations Governments, sharing the role of community leadership in the journey towards Reconciliation and is focused on making tangible changes and decisions that reflect that work;

**NOW THEREFORE, I,** Mayor Kirk Cameron, do hereby proclaim September 30, 2025 to be the National Day for Truth and Reconciliation in the City of Whitehorse.

Kirk Cameron  
Mayor



## **PROCLAMATION**

### **GREEN SPORTS DAY**

**October 6, 2025**

**WHEREAS** encouraging and participating in efforts to address climate change is part of Council's commitment to sustainability as outlined in the 2025-2028 Strategic Priorities; and

**WHEREAS** Whitehorse's vibrant sports and recreation sector supports public health, stimulates the local economy, and encourages individuals and organizations to practice sustainable activities that contribute to the City's climate action goals; and

**WHEREAS** Green Sports Day is celebrated in communities across the world to recognize progress towards addressing climate change, and to foster a healthy local community by advocating for equitable access to clean and safe environments to compete, play, and relax in;

**NOW THEREFORE, I,** Mayor Kirk Cameron, do hereby proclaim October 6, 2025 to be Green Sports Day in the City of Whitehorse.

Kirk Cameron  
Mayor

MINUTES of REGULAR Meeting #2025-17 of the Council of the City of Whitehorse  
called for 5:30pm on Monday, September 8, 2025, in Council Chambers, City Hall.

PRESENT: Mayor Kirk Cameron  
Councillors Dan Boyd  
Paolo Gallina  
\*Jenny Hamilton  
Eileen Melnychuk  
Anne Middler  
Lenore Morris

ALSO PRESENT: City Manager Jeff O'Farrell  
Director of Community Services Krista Mroz  
A/Director of Corporate Services Brittany Dixon  
Director of Development Services Lindsay Schneider  
Director of Operations Travis Whiting  
A/Director of People, Culture, and Technology David Fulgham

\*Indicates electronic participation.

Mayor Cameron called the meeting to order at 5:30 p.m.

## CALL TO ORDER

## AGENDA

### 2025-17-01

It was duly moved and seconded  
THAT the Agenda be adopted as presented.

Carried Unanimously

## PROCLAMATIONS

Mayor Kirk Cameron proclaimed September 9 to be Fetal Alcohol Spectrum Disorder Awareness Day in the city of Whitehorse, a day dedicated to raising awareness and providing information, understanding and support to reduce the incidence of Fetal Alcohol Spectrum Disorder.

Fetal Alcohol Spectrum  
Disorder Awareness Day  
(September 9)

Mayor Kirk Cameron proclaimed September 10 to be World Suicide Prevention Day in the city of Whitehorse, a day to focus on reducing the stigma surrounding mental health and to change the narrative from one of silence to openness.

World Suicide Prevention Day  
(September 10)

**MINUTES**

**2025-17-02**

It was duly moved and seconded  
THAT the Minutes of the Regular Council meeting dated  
August 25, 2025, be adopted as presented.

Carried Unanimously

**DELEGATE SUBMISSIONS**

Delegate Peggy Land resident, Team Leader of “For Their Future Yukon”, and affiliate of National Climate Organization “For Our Kids”, spoke in support of the 2025-2030 Climate Action Plan Adoption. The delegate commended Council and Administration for the Plan. The Delegate suggested further research and reporting on industry emissions to support a reduction of greenhouse gases in the City of Whitehorse.

Peggy Land – 2025 – 2030  
Climate Action Plan Adoption

Delegate Robin Reid-Fraser spoke in support of the 2025-2030 Climate Action Plan Adoption. The delegate urged Council to approve the plan, allowing the City of Whitehorse to mitigate and adapt to an already changing climate.

Robin Reid-Fraser – 2025 –  
2030 Climate Action Plan  
Adoption

**COMMITTEE REPORTS**

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

No Report

**Corporate Services Committee**

**2025-17-03**

It was duly moved and seconded  
THAT Council authorize amendments totaling \$394,992 to  
reduce the 2025 – 2028 Capital Expenditure Program.

Carried Unanimously

2<sup>nd</sup> Quarter Capital Budget  
Variance Reporting

Administration presented the 2nd quarter operating budget variance and answered questions regarding the implications of staff vacancies, the treatment of salaries through the budget cycle, and transfers to reserves. Administration clarified that vacancies are anticipated through the budget process to avoid additional tax burden and that the current figures are consistent with typical year-to-date results.

2<sup>nd</sup> Quarter Operating Budget  
Variance Report – For  
Information Only

**2025-17-04**

It was duly moved and seconded

THAT Council direct that Bylaw 2025-35, a bylaw to amend the Fees and Charges Bylaw in accordance with the third quarter review, be brought forward for consideration under the bylaw process; and

Fees and Charges  
Amendment – 3<sup>rd</sup> Quarter

THAT the 2025 Operating Budget and the 2026 and 2027 Provisional Operating Budgets be adjusted upon adoption of Bylaw 2025-35, to reflect a decrease in revenues and expenses of \$401,374 respectively for 2025, and an increase in revenues of \$1,500 for 2026 and 2027, offset by transfers to the General Reserve.

Carried Unanimously

**City Planning Committee**

Delegates Michael Muller, Amy McClintock, and Lisa Wiklund representing the Yukon Energy Corporation presented an update on the Whitehorse Power Centres Project, outlining projected demand growth and the need for new thermal generators by Winter 2027–28. The work was described as being broken into north and south sites, along with a proposed substation at Long Lake Road, with 13 candidate locations identified to be narrowed through criteria related to environment, noise, air quality, and system capacity, together with public and stakeholder engagement. The delegates addressed the Yukon Energy Corporation's understanding of City processes for leasing and rezoning, addressed questions about noise, air quality, and fuel choice, and confirmed that the south site is expected to proceed first due to existing system capacity, with northern upgrades to follow.

Delegates Michael Muller,  
Vice President of Health,  
Safety, Planning &  
Environment, Amy  
McClintock, Manager of  
Resource Planning & Lisa  
Wiklund Manager of  
Community Relations –  
Yukon Energy Corporation –  
Whitehorse Power Centres  
Project

Committee members continued discussion on the Whitehorse Power Centres Project. In response to questions, Administration confirmed that 11 sites within City boundaries are subject to master plan requirements unless waivers are granted, with the file proceeding to the Development Review Committee. Administration further explained that rezoning and OCP amendments will follow standard application processes but will be able to run concurrently.

New Business – Yukon  
Energy Corporation–  
Whitehorse Power Centres  
Project

**Development Services Committee**

**2025-17-05**

It was duly moved and seconded

THAT Council adopt the Climate Action Plan as a guiding document which will coordinate the city-wide response to the Climate emergency through tangible actions that enhance the City's resilience to the effects of climate change.

2025-2030 Climate Action  
Plan Adoption

Carried Unanimously

**City Operations Committee**

There was no report from the City Operations Committee

No report

**Community Services Committee**

There was no report from the Community Services Committee.

No report

**BYLAWS**

**2025-17-06**

It was duly moved and seconded

THAT Bylaw 2025-35, a bylaw to amend Fees and Charges for the 3<sup>rd</sup> quarter, be given first Reading.

**BYLAW 2025-35**

Fees and Charges Bylaw  
Amendment – 3<sup>rd</sup> Quarter  
FIRST READING

Carried Unanimously

**2025-17-07**

It was duly moved and seconded

THAT bylaw 2025-35, a bylaw to amend Fees and Charges for the 3<sup>rd</sup> quarter, be given second reading.

**BYLAW 2025-35**

Fees and Charges Bylaw  
Amendment – 3<sup>rd</sup> Quarter  
SECOND READING

Carried Unanimously

**2025-17-08**

It was duly moved and seconded

THAT Bylaw 2025-34, a bylaw to extend the Joint Use Agreement to December 31, 2025 be given Third Reading.

**BYLAW 2025-34**

Joint Use Agreement  
Extension  
THIRD READING

Carried Unanimously

There being no further business, the meeting adjourned at 6:19 p.m. **ADJOURNMENT**

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Kirk Cameron, Mayor

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Corporate Services

Adopted by Resolution at Meeting #2025-18



## **MEMORANDUM**

FILE #: Z-03-2025

TO: Mayor and Council  
FROM: Administration  
DATE: September 16, 2025  
SUBJECT: Public Hearing – Zoning Bylaw Amendment for KDFN Administrative Buildings

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Please be advised there will be a Public Hearing at the Regular Council Meeting of September 22, 2025, to hear from interested parties related to the following Zoning Bylaw amendment:

**Bylaw 2025-33, a bylaw to amend the zoning of 11 lots between McIntyre Drive and Boyd Crescent, from FN-FP – First Nation Future Planning to FN-CIM – Mixed Use Commercial/Industrial (Modified)**

The City received an application to rezone 11 lots between McIntyre Drive and Boyd Crescent from FN-FP – First Nation Future Planning to FN-CIM – Mixed Use Commercial/Industrial (Modified), to enable the development of government buildings.

Bylaw 2025-33 received First Reading on August 25, 2025. Notices were published in the Yukon News on August 29, 2025 and September 5, 2025. A notice sign was placed on the subject site and property owners within 100 m were notified by mail. The Government of Yukon Land Management Branch, Kwanlin Dün First Nation, and Ta'an Kwäch'än Council were notified by email.



Dylan Harris  
Senior Planner

cc: Director of Development Services  
Manager of Planning



## Minutes of the meeting of the Public Health and Safety Committee

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Anne Middler - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Jenny Hamilton	
	Councillor Eileen Melnychuk	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

### 1. **New Business – Whistle Bend Firehall**

As requested by a committee member, Administration provided an update on the Whistle Bend Fire Hall noting that design, land transfer, and construction scheduling remain outstanding and that funding will need to be considered through the upcoming Capital Budget process. The committee member emphasized the importance of first responders and urged patience and respect when they are responding to incidents.



## Minutes of the meeting of the Corporate Services Committee

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair	
	Mayor Kirk Cameron	
Committee Members	Councillor Paolo Gallina	
	Councillor Jenny Hamilton	
Present	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Budget Amendment – Transit Hub**

Administration presented the request for Council approval of a budget amendment for the downtown transit hub project. Administration answered a committee member's inquiries regarding the definition of a transit hub, outlining that the hub includes a heated waiting room, public washrooms, a transit staff breakroom, and the heating system shared with City Hall.

### **The Recommendation of The Corporate Services Committee is**

THAT Council direct that Bylaw 2025-36 a bylaw to amend the 2025–2028 Capital Expenditure Program by increasing the budget for project 360c00923 Transit Hub in the amount of \$2,006,000, funded through the capital reserve until the Permanent Transit Solutions Fund contribution agreement has been signed, be brought forward through the budget process.



## Minutes of the meeting of the City Planning Committee

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Lenore Morris - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Jenny Hamilton	
	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, the City Planning Committee respectfully submits the following report:

### **1. Subdivision Control Bylaw**

Administration presented proposed updates to the Subdivision Control Bylaw to align with Condominium Act regulations and modernize subdivision processes. Following discussion, Committee members requested additional information and clarification before the bylaw proceeds to first reading in accordance with section 26 of the Procedures Bylaw.



## **Minutes of the meeting of the Development Services Committee**

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Paolo Gallina - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Jenny Hamilton	
Present	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, there was no report from the Development Services Committee.



## Minutes of the meeting of the City Operations Committee

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Eileen Melnychuk - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Jenny Hamilton	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, the City Operations Committee respectfully submits the following report:

### **1. New Business – Hillcrest Reconstruction Project**

A committee member requested an update on the Hillcrest Reconstruction Project. Administration confirmed that the Project is within budget and the planned phase's timeline, and that City staff are in regular communication with residents and are making efforts to mitigate disruptions.



## **Minutes of the meeting of the Community Services Committee**

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Jenny Hamilton– Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, there was no report from Community Services Committee.

There being no further business the meeting adjourned at 7:30 p.m.

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Kirk Cameron, Mayor

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Corporate Services



# **CITY OF WHITEHORSE**

## **BYLAW 2025-36**

A bylaw to amend the 2025 to 2028 Capital Expenditure Program Bylaw 2025-06

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WHEREAS Section 238 of the *Municipal Act* (R.S.Y. 2002) provides that Council shall by bylaw adopt an Annual Operating Budget and a multi-year Capital Expenditure Program; and

WHEREAS Section 241 of the *Municipal Act* provides that no expenditure shall be made which increases total expenditures above what was approved in the Annual Operating Budget or the Capital Budget unless such expenditure is approved by bylaw; and

WHEREAS it has become necessary to increase the 2025 to 2028 Capital Expenditure Program to provide for advance re-budgeting of the below 2024 Capital Project;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The 2025 to 2028 Capital Expenditure Program is hereby amended by increasing the 2025 Capital Budget in the amount up to \$2,006,000 to provide for the expenses related to the Transit Hub project.
2. This bylaw shall come into full force and effect upon final passing thereof.

**FIRST and SECOND READING:**

**THIRD READING and ADOPTION:**

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Kirk Cameron, Mayor

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Corporate Services

**CITY OF WHITEHORSE**  
**BYLAW 2025-35**

A bylaw to amend Fees and Charges Bylaw 2014-36

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WHEREAS section 220 of the *Municipal Act* provides that council may by bylaw amend or vary bylaws; and

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect changes required as a result of a quarterly review;

NOW THEREFORE the Council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The fee schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedules 8, 9 and 12 and substituting therefore new Schedules 8, 9 and 12, attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall come into full force and effect on and from final passage thereof.

**FIRST and SECOND READING:** September 8, 2025

**THIRD READING and ADOPTION:**

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Kirk Cameron, Mayor

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Corporate Services

**CITY OF WHITEHORSE**  
**BYLAW 2025-35**

**Explanatory Notes:**

The attached bylaw amends the Fees and Charges Bylaw to reflect changes based on the operational review performed in the framework of the Q3 fees and charges review.

The changes include new fees, fee increases, deletion of redundant fees, and amendments to fee descriptions to provide clarity. The changes are highlighted and are detailed as follows:

**Schedule 8 (Parks)**

- Remove inoperative fees for rental in designated areas for programmed activities and rental of outdoor garbage and recycling compost bins.
- Update description for memorial bench fees to improve clarity.
- Add new rental fees for the exclusive use of a field behind Takhini Arena for dog training activities, effective January 1, 2026.

**Schedule 9 (Planning)**

- Delete Official Community Plan and Zoning Bylaws reprinting fees as they are outdated and have not been used for several years.

**Schedule 12 (Waste Management)**

- Reduce curbside collection fees due to implementation of the Extended Producer Responsibility program for packaging and paper products, effective November 1, 2025.
- Eliminate tipping fees for recyclable materials at the Waste Management Facility (WMF), following the relocation of the residential recycling depot.

**City of Whitehorse  
Fees and Charges Manual**

**Bylaw 2025-35 Appendix A  
Schedule 8 (Parks)**

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-35	EFFECTIVE DATE	FEE IF GST APPLICABLE
Parks	Deposit, Damage- all booking	Fully refundable if all rental conditions met	For bookings with liquor permits only	each	\$ 500.00	27-Feb-24	no gst	\$ 500.00	27-Feb-24	no gst
Parks	Shipyards Park	Non-profit rental - full day	24 hours	full day	\$ 459.72	1-Sep-25	\$ 482.71	\$ 459.72	1-Sep-25	\$ 482.71
Parks	Shipyards Park	Non-profit rental - half day	6 hours	half day	\$ 230.10	1-Sep-25	\$ 241.61	\$ 230.10	1-Sep-25	\$ 241.61
Parks	Shipyards Park	For profit rental - full day	24 hours	full day	\$ 919.43	1-Sep-25	\$ 965.40	\$ 919.43	1-Sep-25	\$ 965.40
Parks	Shipyards Park	For profit rental - half day	6 hours	half day	\$ 459.72	1-Sep-25	\$ 482.71	\$ 459.72	1-Sep-25	\$ 482.71
Parks	All Parks excluding Shipyards	Profit rental - full day	24 hours	full day	\$ 657.65	1-Sep-25	\$ 690.54	\$ 657.65	1-Sep-25	\$ 690.54
Parks	All Parks excluding Shipyards	Profit rental - half day	6 hours	half day	\$ 328.80	1-Sep-25	\$ 345.24	\$ 328.80	1-Sep-25	\$ 345.24
Parks	All Parks excluding Shipyards	Profit rental - hourly	1 hour	per hour	\$ 75.47	1-Sep-25	\$ 79.25	\$ 75.47	1-Sep-25	\$ 79.25
Parks	All Parks excluding Shipyards	Non-profit rental - full day	24 hours	half day	\$ 328.80	1-Sep-25	\$ 345.24	\$ 328.80	1-Sep-25	\$ 345.24
Parks	All Parks excluding Shipyards	Non-profit rental - half day	6 hours	full day	\$ 164.43	1-Sep-25	\$ 172.65	\$ 164.43	1-Sep-25	\$ 172.65
Parks	All Parks excluding Shipyards	Non-profit rental - hourly	1 hour	per hour	\$ 37.73	1-Sep-25	\$ 39.62	\$ 37.73	1-Sep-25	\$ 39.62
Parks	For Profit in Designated Areas only- hourly	Programmed activities in area- per hour -no staff		per hour	\$ 27.59	1-Sep-25	\$ 28.97			REMOVE FEE
Parks	Non-Profit Rental - per section of Shipyards Park Building	Section #1 kitchen; Section #2 seating area	Per section, per hour	per hour	\$ 37.89	1-Sep-25	\$ 39.79	\$ 37.89	1-Sep-25	\$ 39.79
Parks	Non-profit rental - outdoor Fire pit rental or covered stage or other portion of shipyards park	Gazebo fire pit or Riverside fire pit - includes rental, wood, fire permit and attendant (monitors and extinguish fire)	1 hour	per hour	\$ 37.89	1-Sep-25	\$ 39.79	\$ 37.89	1-Sep-25	\$ 39.79
Parks	For Profit Rental - per section of Shipyards Park Building	Section #1 kitchen; Section #2 seating area	Per section, per hour	per hour	\$ 75.79	1-Sep-25	\$ 79.58	\$ 75.79	1-Sep-25	\$ 79.58
Parks	For Profit rental-Outdoor Fire Pit Rental or Covered Stage or portion of shipyards park	Gazebo fire pit or Riverside fire pit - includes rental, wood, fire permit and attendant (monitors and extinguish fire)	1 hour	per hour	\$ 75.79	1-Sep-25	\$ 79.58	\$ 75.79	1-Sep-25	\$ 79.58
Parks	Non-Profit Rental - per section of Shipyards Park Building (after hours)	Section #1 kitchen; Section #2 seating area		per hour	\$ 44.88	1-Sep-25	\$ 47.12	\$ 44.88	1-Sep-25	\$ 47.12
Parks	For Profit Rental - per section of Shipyards Park Building (after hours)	Section #1 kitchen; Section #2 seating area	4 PM to 11 PM / Per section per hour	per hour	\$ 89.77	1-Sep-25	\$ 94.26	\$ 89.77	1-Sep-25	\$ 94.26
Parks	Non-profit rental - outdoor Fire pit rental or covered stage or other portion of shipyards park (after hours)	Gazebo fire pit or Riverside fire pit - includes rental, wood, fire permit and attendant (monitors and extinguish fire)	4 PM to 11 PM / Per section per hour	per hour	\$ 44.88	1-Sep-25	\$ 47.12	\$ 44.88	1-Sep-25	\$ 47.12
Parks	For Profit rental-Outdoor Fire Pit Rental or Covered Stage or portion of shipyards park (after hours)	Gazebo fire pit or Riverside fire pit - includes rental, wood, fire permit and attendant (monitors and extinguish fire)	1 hour	per hour	\$ 89.77	1-Sep-25	\$ 94.26	\$ 89.77	1-Sep-25	\$ 94.26
Parks	Memorial Bench	Supply, install and maintenance for 10 years		each	\$ 3,000.00	1-Apr-23	\$ 3,150.00	\$ 3,000.00	1-Jan-26	\$ 3,150.00
Parks	Memorial Tree	Supply and install		each	\$ 1,792.76	1-Sep-25	\$ 1,882.39	\$ 1,792.76	1-Sep-25	\$ 1,882.39
Parks	Portable Firepits	Portable firepits		each	\$ 54.65	1-Sep-25	\$ 57.38	\$ 54.65	1-Sep-25	\$ 57.38
Parks	Picnic Tables	Delivery and pick up	Delivery and pick up	per 2 tables	\$ 252.96	1-Sep-25	\$ 265.61	\$ 252.96	1-Sep-25	\$ 265.61
Parks	Outdoor Garbage/Recycling Compost Bins	3 bin unit rental		per one waste sorting station unit	\$ 263.47	1-Sep-25	\$ 276.65			REMOVE FEE
Parks	Robert Service Camp Ground	Site rental	Nightly fee	per day	\$ 35.00	1-Apr-23	\$ 36.75	\$ 35.00	1-Apr-23	\$ 36.75
Parks	Robert Service Camp Ground	Group site rental		per day	\$ 110.41	1-Sep-25	\$ 115.90	\$ 112.62	1-Sep-25	\$ 118.20
Parks	Robert Service Camp Ground	Firewood		bundle	\$ 10.00	1-Apr-23	\$ 10.50	\$ 10.00	1-Apr-23	\$ 10.50
Parks	Robert Service Camp Ground	Showers		per 5 minutes	\$ 2.00	1-Apr-23	\$ 2.25	\$ 2.00	1-Apr-23	\$ 2.25
Parks	Robert Service Campground Building	Non- profit - Robert Service Campground room	1 hour	per hour	\$ 55.00	1-Jun-25	\$ 57.75	\$ 55.00	1-Jun-25	\$ 57.75
Parks	Robert Service Campground Building	Non-profit - Robert Service Campground kitchen	1 hour	per hour	\$ 39.03	1-Jun-25	\$ 40.98	\$ 39.03	1-Jun-25	\$ 40.98

**City of Whitehorse  
Fees and Charges Manual**

**Bylaw 2025-35 Appendix A  
Schedule 8 (Parks)**

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-35	EFFECTIVE DATE	FEE IF GST APPLICABLE
Parks	Robert Service Campground Building	Non-profit - Robert Service Campground room (daily)	Per day (10- 24 hours)	per day	\$ 550.00	1-Jun-25	\$ 577.50	\$ 550.00	1-Jun-25	\$ 577.50
Parks	Robert Service Campground Building	Non-profit - Robert Service Campground kitchen (daily)	Per day (10- 24 hours)	per day	\$ 300.00	1-Jun-25	\$ 315.00	\$ 300.00	1-Jun-25	\$ 315.00
Parks	Robert Service Campground Building	Profit rental - Robert Service Campground room	1 hour	per hour	\$ 110.00	1-Jun-25	\$ 115.50	\$ 110.00	1-Jun-25	\$ 115.50
Parks	Robert Service Campground Building	Profit rental - Robert Service Campground kitchen	1 hour	per hour	\$ 78.06	1-Jun-25	\$ 81.96	\$ 78.06	1-Jun-25	\$ 81.96
Parks	Robert Service Campground Building	Profit rental - Robert Service Campground room (daily)	Per day (10- 24 hours)	per day	\$ 1,100.00	1-Jun-25	\$ 1,155.00	\$ 1,100.00	1-Jun-25	\$ 1,155.00
Parks	Robert Service Campground Building	Profit rental - Robert Service Campground kitchen (daily)	Per day (10 - 24 hours)	per day	\$ 600.00	1-Jun-25	\$ 630.00	\$ 600.00	1-Jun-25	\$ 630.00
Parks	Book, Lost Graves			each	\$ 10.00	1-Jan-08	\$ 10.50	\$ 10.00	1-Jan-08	\$ 10.50
Parks	Equipment Charge	Lift truck	2 operators and truck	per hour	\$ 232.98	1-Sep-25	\$ 244.63	\$ 232.98	1-Sep-25	\$ 244.63
Parks	Equipment Charge	Water truck	1 operator and truck	per hour	\$ 157.73	1-Sep-25	\$ 165.62	\$ 157.73	1-Sep-25	\$ 165.62
Parks	Takhini Dog Training Field	For exclusive use of field behind Takhini Arena	6 hours	half day				\$ 75.00	1-Jan-26	\$ 78.75

City of Whitehorse  
Fees and Charges Manual

Bylaw 2025-35 Appendix A  
Schedule 9 (Planning)

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 03	2025 EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-35	EFFECTIVE DATE	FEE IF GST APPLICABLE	
Planning and Sustainability	Official Community Plan (OCP)	OCP amendment fee	Text or mapping changes to the OCP	each	\$	2,000.00	1-Jan-20	no gst	\$ 2,000.00	1-Jan-20	no gst
Planning and Sustainability	Official Community Plan (OCP)	OCP amendment	Text change to the OCP	each	\$	2,000.00	1-Jan-25	no gst	\$ 2,000.00	1-Jan-25	no gst
Planning and Sustainability	Official Community Plan (OCP)	OCP amendment	Residential mapping change to the OCP	each	\$	3,000.00	1-Jan-25	no gst	\$ 3,000.00	1-Jan-25	no gst
Planning and Sustainability	Official Community Plan (OCP)	OCP amendment	Non-residential or mixed-use mapping change to the OCP	each	\$	4,000.00	1-Jan-25	no gst	\$ 4,000.00	1-Jan-25	no gst
Planning and Sustainability	Zoning Amendment	Zoning Bylaw amendment	Text change to the Zoning Bylaw	each	\$	2,000.00	1-Jan-20	no gst	\$ 2,000.00	1-Jan-20	no gst
Planning and Sustainability	Zoning Amendment	Zoning Bylaw amendment	Residential mapping change to the Zoning Bylaw	each	\$	3,000.00	1-Jan-25	no gst	\$ 3,000.00	1-Jan-25	no gst
Planning and Sustainability	Zoning Amendment	Zoning Bylaw amendment	Non-residential and mixed-use mapping change to the Zoning Bylaw	each	\$	4,000.00	1-Jan-25	no gst	\$ 4,000.00	1-Jan-25	no gst
Planning and Sustainability	Zoning Amendment	Designated municipal historic resource		each	\$	-	27-Jan-03	no gst	\$ -	27-Jan-03	no gst
Planning and Sustainability	OCP / Zoning Amendment	Combination OCP/Zoning amendment	Similar text amendment to the OCP and Zoning Bylaw	each	\$	3,000.00	1-Jan-25	no gst	\$ 3,000.00	1-Jan-25	no gst
Planning and Sustainability	OCP / Zoning Amendment	Combination OCP/Zoning amendment	Similar residential mapping amendment to the OCP and Zoning Bylaw	each	\$	4,000.00	1-Jan-25	no gst	\$ 4,000.00	1-Jan-25	no gst
Planning and Sustainability	OCP / Zoning Amendment	Combination OCP/Zoning amendment	Similar non-residential or mixed-use mapping amendment to the OCP and Zoning Bylaw	each	\$	5,000.00	1-Jan-25	no gst	\$ 5,000.00	1-Jan-25	no gst
Planning and Sustainability	Master Plan	Review fee		each	\$	3,000.00	1-Jan-25	no gst	\$ 3,000.00	1-Jan-25	no gst
Planning and Sustainability	Master Plan	Waiver fee		each	\$	100.00	1-Jan-25	no gst	\$ 100.00	1-Jan-25	no gst
Planning and Sustainability	Official Community Plan			each	\$	20.00	1-Jan-08	\$ 21.00			REMOVE FEE
Planning and Sustainability	Zoning Bylaw			each	\$	75.00	1-Jan-08	no gst			REMOVE FEE
Planning and Sustainability	Zoning Bylaw	Individual copy		each	\$	10.00	1-Jan-08	no gst			REMOVE FEE
Planning and Sustainability	Zoning Bylaw	Initial subscription service		each	\$	50.00	1-Jan-08	no gst			REMOVE FEE
Planning and Sustainability	Zoning Maps			each	\$	5.00	1-Jan-08	\$ 5.30			REMOVE FEE

**City of Whitehorse  
Fees and Charges Manual**

**Bylaw 2025-35 Appendix A  
Schedule 12 (Waste Management)**

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-35	EFFECTIVE DATE	FEE IF GST APPLICABLE
Waste	Curbside Collection	Eligible premises - garbage, organics and recycling biweekly collection		per dwelling unit/month	\$ 27.71	1-Jan-25	no gst	\$ 15.21	1-Nov-25	no gst
Waste	Commercial Organics Collection	1 cart - weekly collection		per cart/month	\$ 38.00	1-Jan-24	no gst	\$ 38.00	1-Jan-24	no gst
Waste	Commercial Organics Collection	Additional cart - weekly collection		per cart/month	\$ 34.00	1-Jan-24	no gst	\$ 34.00	1-Jan-24	no gst
Waste	Commercial Organics Collection	Large volume - 2 yard bin - weekly collection		per bin/month	\$ 275.00	1-Jan-24	no gst	\$ 275.00	1-Jan-24	no gst
Waste	Commercial Organics Collection	Large volume - 3 yard bin - weekly collection		per bin/month	\$ 310.00	1-Jan-24	no gst	\$ 310.00	1-Jan-24	no gst
Waste	Commercial Organics Collection	Hold in service - bin removal and replacement		each	\$ 300.00	1-Jul-18	no gst	\$ 300.00	1-Jul-18	no gst
Waste	Commercial Organics Collection	Hold in service - cart removal and replacement		each	\$ 200.00	1-Jul-18	no gst	\$ 200.00	1-Jul-18	no gst
Waste	Commercial Organics Collection	Hold in service - freeze and reactivate billing		per site	\$ 50.00	1-Jul-18	no gst	\$ 50.00	1-Jul-18	no gst
Waste	Organic Waste	Organic waste	Food waste, food-soiled paper, leaf and yard waste, certified compostable containers	per tonne	\$ 72.50	1-Apr-25	no gst	\$ 72.50	1-Apr-25	no gst
Waste	Organic Waste	Woodchips and sawdust	Clean woodchips and sawdust from untreated wood - no gravel	no charge	\$ -	1-Jun-15	no gst	\$ -	1-Jun-15	no gst
Waste	Recyclable Waste	Recyclable materials - residential quantities only	Packaging and paper products, no glass, flexible plastic packaging or polystyrene	per tonne	\$ 132.50	1-Apr-25	no gst			REMOVE FEE
Waste	Household Hazardous Waste	Household hazardous waste - residential quantities	No charge if brought separately. Commercial quantities not accepted	no charge	-	1-Apr-25	no gst	-	1-Apr-25	no gst
Waste	Weighed Load	Minimum weighed load fee	Mixed loads charged at highest applicable fee	minimum fee	\$ 6.00	1-Apr-25	no gst	\$ 6.00	1-Apr-25	no gst
Waste	Controlled Waste	Animal carcasses	No slaughter waste	per tonne	\$ 143.00	1-Apr-25	no gst	\$ 143.00	1-Apr-25	no gst
Waste	Controlled Waste	Appliances and white goods (containing refrigerant)	Surcharge in addition to weighed fee	surcharge	\$ 50.00	1-Apr-25	no gst	\$ 50.00	1-Apr-25	no gst
Waste	Controlled Waste	Asbestos load fee - surcharge in addition to weighed asbestos fee	Must notify Waste Management Facility in advance prior to disposal	surcharge	\$ 190.00	1-Apr-25	no gst	\$ 190.00	1-Apr-25	no gst
Waste	Controlled Waste	Materials containing asbestos	Must notify Waste Management Facility in advance prior to disposal	per tonne	\$ 248.00	1-Apr-25	no gst	\$ 248.00	1-Apr-25	no gst
Waste	Controlled Waste	Materials containing asbestos from outside City boundaries	Must notify Waste Management Facility in advance prior to disposal	per tonne	\$ 435.00	1-Apr-25	no gst	\$ 435.00	1-Apr-25	no gst
Waste	Controlled Waste	Boxsprings, mattresses	Surcharge in addition to weighed fee	surcharge	\$ 20.00	1-Apr-24	no gst	\$ 20.00	1-Apr-24	no gst
Waste	Controlled Waste	Clean wood and brushing	Untreated, unpainted, unglued, uncontaminated brush or dimensional lumber, unpainted pallets	per tonne	\$ 72.50	1-Apr-25	no gst	\$ 72.50	1-Apr-25	no gst
Waste	Controlled Waste	Concrete	Concrete, bricks, masonry	per tonne	\$ 143.00	1-Apr-24	no gst	\$ 143.00	1-Apr-24	no gst
Waste	Controlled Waste	Construction and demolition (C&D) waste, bulky items	Cupboards, countertops, carpet, fixtures, gypsum, siding, insulation, treated, painted, glued or stained wood and other construction materials	per tonne	\$ 143.00	1-Apr-24	no gst	\$ 143.00	1-Apr-24	no gst
Waste	Controlled Waste	Clean fill	Soil with analytical test results showing acceptable contamination levels	no charge	-	30-May-12	no gst	-	30-May-12	no gst
Waste	Controlled Waste	Designated municipal historic resource		no charge	-	28-Jun-99	no gst	-	28-Jun-99	no gst
Waste	Controlled Waste	Grubbing material	Grubbing material including roots, stumps, embedded logs and branches and bushes greater than 1.5 cm in diameter	per tonne	\$ 79.00	1-Apr-23	no gst	\$ 79.00	1-Apr-23	no gst
Waste	Controlled Waste	Scrap metal	Clean scrap metal, appliances and white goods	per tonne	\$ 143.00	1-Apr-24	no gst	\$ 143.00	1-Apr-24	no gst
Waste	Controlled Waste	Tires - off rim with an inner diameter less than 99.06 cm (39 in)	Tires on rims not accepted	no charge	-	1-Apr-23	no gst	-	1-Apr-23	no gst
Waste	Controlled Waste	Tires - off rim with an inner diameter greater than 99.06 cm (39 in)	Tires on rims not accepted	each	\$ 300.00	1-Apr-25	no gst	\$ 300.00	1-Apr-25	no gst
Waste	Residual Waste	Household waste, industrial, commercial and institutional (ICI) waste	No organics, cardboard, clean wood, scrap metal, hazardous waste or e-waste	per tonne	\$ 132.50	1-Apr-25	no gst	\$ 132.50	1-Apr-25	no gst
Waste	Residual Waste	Sorted residual waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA	per tonne	\$ 355.00	1-Apr-25	no gst	\$ 355.00	1-Apr-25	no gst
Waste	Residual Waste	Volume equivalent for properly sorted residual or C&D waste		cubic metre	\$ 16.00	14-Apr-20	no gst	\$ 16.00	14-Apr-20	no gst
Waste	Mixed Waste	Soil mixed with other controlled or banned waste		per tonne	\$ 315.00	1-Apr-24	no gst	\$ 315.00	1-Apr-24	no gst
Waste	Mixed Waste	Unsorted large load - to be weighed	Loads containing controlled waste or banned landfill waste that exceeds 10% of the total load	per tonne	\$ 315.00	1-Apr-24	no gst	\$ 315.00	1-Apr-24	no gst
Waste	Mixed waste	Unsorted residual waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA	per tonne	\$ 468.00	1-Apr-24	no gst	\$ 468.00	1-Apr-24	no gst
Waste	Mixed waste	Unsorted additional item fee - load contains white goods, electronic waste, hazardous waste or tires		per item	\$ 50.00	14-Apr-20	no gst	\$ 50.00	14-Apr-20	no gst

City of Whitehorse  
Fees and Charges Manual

Bylaw 2025-35 Appendix A  
Schedule 12 (Waste Management)

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-35	EFFECTIVE DATE	FEE IF GST APPLICABLE
Waste	Mixed waste	Volume equivalent for unsorted residual or construction and demolition waste		cubic metre	\$ 50.00	1-Apr-18	no gst	\$ 50.00	1-Apr-18	no gst
Waste	Other	Clean-up of waste not disposed of properly or spilled on street or lane		each	actual	22-Jun-98	no gst	actual	22-Jun-98	no gst
Waste	Other	Load inspection fee		per inspection	\$ 100.00	1-Jan-10	no gst	\$ 100.00	1-Jan-10	no gst
Waste	Other	Removal of condemned waste receptacle		each	actual	28-Jun-99	no gst	actual	28-Jun-99	no gst
Waste	Other	Removal of waste receptacle on street other than collection day		each	actual	28-Jun-99	no gst	actual	28-Jun-99	no gst
Waste	Other	Testing weigh scale for accuracy		each	actual	28-Jun-99	no gst	actual	28-Jun-99	no gst
Waste	Other	Unsecured load		each	\$ 250.00	23-Feb-09	no gst	\$ 250.00	23-Feb-09	no gst
Waste	Compost Sale	1-9 cubic yard bulk blended sand/compost		cubic yard	\$ 50.00	1-Apr-23	no gst	\$ 50.00	1-Apr-23	no gst
Waste	Compost Sale	10+ cubic yard bulk blended sand/compost		cubic yard	\$ 35.00	1-Apr-23	no gst	\$ 35.00	1-Apr-23	no gst
Waste	Compost Sale	1-9 cubic yard bulk compost		cubic yard	\$ 50.00	1-Apr-23	no gst	\$ 50.00	1-Apr-23	no gst
Waste	Compost Sale	10 + cubic yard bulk compost		cubic yard	\$ 35.00	1-Apr-23	no gst	\$ 35.00	1-Apr-23	no gst
Waste	Compost Sale	Bagged compost		20L bag	\$ 6.00	1-Apr-23	no gst	\$ 6.00	1-Apr-23	no gst
Waste	Compost carts	Ability to purchase additional household carts		each	\$ 200.00	1-Jan-10	\$ 210.00	\$ 200.00	1-Jan-10	\$ 210.00
Waste	Restricted Waste	Evaluation of restricted / over-strength waste		each	actual	8-Mar-99	actual	actual	8-Mar-99	actual
Waste	Restricted Waste	Overstrength oil and grease, B.O.D. and T.S.S. surcharge		per Kg	\$ 0.20	8-Mar-99	no gst	\$ 0.20	8-Mar-99	no gst



**CITY OF WHITEHORSE**  
**REGULAR Council Meeting #2025-18**

**DATE:** Monday, September 22, 2025  
**TIME:** 5:30 p.m.

**Mayor** Kirk Cameron  
**Deputy Mayor** Jenny Hamilton  
**Reserve Deputy Mayor** Dan Boyd

**AGENDA**

**CALL TO ORDER** 5:30 p.m.

**AGENDA** Adoption

**PROCLAMATIONS** National Day for Truth and Reconciliation (September 30, 2025)  
Green Sports Day (October 6, 2025)

**MINUTES** Regular Council meeting dated September 8, 2025

**DELEGATIONS**

**PUBLIC HEARING** Zoning Amendment – KDFN Admin Building

**STANDING COMMITTEE REPORTS**

**Public Health and Safety Committee** – *Councillors Middler and Boyd*

**Corporate Services Committee** – *Councillors Boyd and Melnychuk*

1. Budget Amendment – Transit Hub

**City Planning Committee** – *Councillors Morris and Middler*

1. Subdivision Control Bylaw

**Development Services Committee** – *Councillors Gallina and Hamilton*

**City Operations Committee** – *Councillors Melnychuk and Morris*

**Community Services Committee** – *Councillors Hamilton and Gallina*

**NEW AND UNFINISHED BUSINESS**

**BYLAWS**

2025-36	Budget Amendment – Transit Hub	1 <sup>st</sup> and 2 <sup>nd</sup> Reading
2025-35	Fees and Charges Amendment- 3rd Quarter	3 <sup>rd</sup> Reading

**ADJOURNMENT**



## **PROCLAMATION**

### **NATIONAL DAY FOR TRUTH AND RECONCILIATION**

**September 30, 2025**

**WHEREAS** the city of Whitehorse is located on the Traditional Territories of the Ta'an Kwäch'än Council and the Kwanlin Dün First Nation, and the City of Whitehorse is committed to working with these First Nations Governments; and

**WHEREAS** it is important to focus on advancing Reconciliation in our own lives and learn the truth of residential schools and how events have impacted and continue to impact Indigenous Peoples, families and communities; and

**WHEREAS** the City of Whitehorse aims to work with First Nations Governments, sharing the role of community leadership in the journey towards Reconciliation and is focused on making tangible changes and decisions that reflect that work;

**NOW THEREFORE, I,** Mayor Kirk Cameron, do hereby proclaim September 30, 2025 to be the National Day for Truth and Reconciliation in the City of Whitehorse.

Kirk Cameron  
Mayor



## **PROCLAMATION**

### **GREEN SPORTS DAY**

**October 6, 2025**

**WHEREAS** encouraging and participating in efforts to address climate change is part of Council's commitment to sustainability as outlined in the 2025-2028 Strategic Priorities; and

**WHEREAS** Whitehorse's vibrant sports and recreation sector supports public health, stimulates the local economy, and encourages individuals and organizations to practice sustainable activities that contribute to the City's climate action goals; and

**WHEREAS** Green Sports Day is celebrated in communities across the world to recognize progress towards addressing climate change, and to foster a healthy local community by advocating for equitable access to clean and safe environments to compete, play, and relax in;

**NOW THEREFORE, I,** Mayor Kirk Cameron, do hereby proclaim October 6, 2025 to be Green Sports Day in the City of Whitehorse.

Kirk Cameron  
Mayor

MINUTES of REGULAR Meeting #2025-17 of the Council of the City of Whitehorse  
called for 5:30pm on Monday, September 8, 2025, in Council Chambers, City Hall.

PRESENT: Mayor Kirk Cameron  
Councillors Dan Boyd  
Paolo Gallina  
\*Jenny Hamilton  
Eileen Melnychuk  
Anne Middler  
Lenore Morris

ALSO PRESENT: City Manager Jeff O'Farrell  
Director of Community Services Krista Mroz  
A/Director of Corporate Services Brittany Dixon  
Director of Development Services Lindsay Schneider  
Director of Operations Travis Whiting  
A/Director of People, Culture, and Technology David Fulgham

\*Indicates electronic participation.

Mayor Cameron called the meeting to order at 5:30 p.m.

## CALL TO ORDER

## AGENDA

### 2025-17-01

It was duly moved and seconded  
THAT the Agenda be adopted as presented.

Carried Unanimously

## PROCLAMATIONS

Mayor Kirk Cameron proclaimed September 9 to be Fetal Alcohol Spectrum Disorder Awareness Day in the city of Whitehorse, a day dedicated to raising awareness and providing information, understanding and support to reduce the incidence of Fetal Alcohol Spectrum Disorder.

Fetal Alcohol Spectrum  
Disorder Awareness Day  
(September 9)

Mayor Kirk Cameron proclaimed September 10 to be World Suicide Prevention Day in the city of Whitehorse, a day to focus on reducing the stigma surrounding mental health and to change the narrative from one of silence to openness.

World Suicide Prevention Day  
(September 10)

**MINUTES**

**2025-17-02**

It was duly moved and seconded  
THAT the Minutes of the Regular Council meeting dated  
August 25, 2025, be adopted as presented.

Carried Unanimously

**DELEGATE SUBMISSIONS**

Delegate Peggy Land resident, Team Leader of “For Their Future Yukon”, and affiliate of National Climate Organization “For Our Kids”, spoke in support of the 2025-2030 Climate Action Plan Adoption. The delegate commended Council and Administration for the Plan. The Delegate suggested further research and reporting on industry emissions to support a reduction of greenhouse gases in the City of Whitehorse.

Peggy Land – 2025 – 2030  
Climate Action Plan Adoption

Delegate Robin Reid-Fraser spoke in support of the 2025-2030 Climate Action Plan Adoption. The delegate urged Council to approve the plan, allowing the City of Whitehorse to mitigate and adapt to an already changing climate.

Robin Reid-Fraser – 2025 –  
2030 Climate Action Plan  
Adoption

**COMMITTEE REPORTS**

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

No Report

**Corporate Services Committee**

**2025-17-03**

It was duly moved and seconded  
THAT Council authorize amendments totaling \$394,992 to  
reduce the 2025 – 2028 Capital Expenditure Program.

Carried Unanimously

2<sup>nd</sup> Quarter Capital Budget  
Variance Reporting

Administration presented the 2nd quarter operating budget variance and answered questions regarding the implications of staff vacancies, the treatment of salaries through the budget cycle, and transfers to reserves. Administration clarified that vacancies are anticipated through the budget process to avoid additional tax burden and that the current figures are consistent with typical year-to-date results.

2<sup>nd</sup> Quarter Operating Budget  
Variance Report – For  
Information Only

**2025-17-04**

It was duly moved and seconded

THAT Council direct that Bylaw 2025-35, a bylaw to amend the Fees and Charges Bylaw in accordance with the third quarter review, be brought forward for consideration under the bylaw process; and

Fees and Charges  
Amendment – 3<sup>rd</sup> Quarter

THAT the 2025 Operating Budget and the 2026 and 2027 Provisional Operating Budgets be adjusted upon adoption of Bylaw 2025-35, to reflect a decrease in revenues and expenses of \$401,374 respectively for 2025, and an increase in revenues of \$1,500 for 2026 and 2027, offset by transfers to the General Reserve.

Carried Unanimously

**City Planning Committee**

Delegates Michael Muller, Amy McClintock, and Lisa Wiklund representing the Yukon Energy Corporation presented an update on the Whitehorse Power Centres Project, outlining projected demand growth and the need for new thermal generators by Winter 2027–28. The work was described as being broken into north and south sites, along with a proposed substation at Long Lake Road, with 13 candidate locations identified to be narrowed through criteria related to environment, noise, air quality, and system capacity, together with public and stakeholder engagement. The delegates addressed the Yukon Energy Corporation's understanding of City processes for leasing and rezoning, addressed questions about noise, air quality, and fuel choice, and confirmed that the south site is expected to proceed first due to existing system capacity, with northern upgrades to follow.

Delegates Michael Muller,  
Vice President of Health,  
Safety, Planning &  
Environment, Amy  
McClintock, Manager of  
Resource Planning & Lisa  
Wiklund Manager of  
Community Relations –  
Yukon Energy Corporation –  
Whitehorse Power Centres  
Project

Committee members continued discussion on the Whitehorse Power Centres Project. In response to questions, Administration confirmed that 11 sites within City boundaries are subject to master plan requirements unless waivers are granted, with the file proceeding to the Development Review Committee. Administration further explained that rezoning and OCP amendments will follow standard application processes but will be able to run concurrently.

New Business – Yukon  
Energy Corporation–  
Whitehorse Power Centres  
Project

**Development Services Committee**

**2025-17-05**

It was duly moved and seconded

THAT Council adopt the Climate Action Plan as a guiding document which will coordinate the city-wide response to the Climate emergency through tangible actions that enhance the City's resilience to the effects of climate change.

2025-2030 Climate Action  
Plan Adoption

Carried Unanimously

**City Operations Committee**

There was no report from the City Operations Committee

No report

**Community Services Committee**

There was no report from the Community Services Committee.

No report

**BYLAWS**

**2025-17-06**

It was duly moved and seconded

THAT Bylaw 2025-35, a bylaw to amend Fees and Charges for the 3<sup>rd</sup> quarter, be given first Reading.

**BYLAW 2025-35**

Fees and Charges Bylaw  
Amendment – 3<sup>rd</sup> Quarter  
FIRST READING

It was duly moved and seconded

THAT bylaw 2025-35, a bylaw to amend Fees and Charges for the 3<sup>rd</sup> quarter, be given second reading.

Carried Unanimously

**2025-17-07**

It was duly moved and seconded

THAT Bylaw 2025-35 be given second reading.

Carried Unanimously

**BYLAW 2025-35**

Fees and Charges Bylaw  
Amendment – 3<sup>rd</sup> Quarter  
SECOND READING

**2025-17-08**

It was duly moved and seconded

THAT Bylaw 2025-34, a bylaw to extend the Joint Use Agreement to December 31, 2025 be given Third Reading.

Carried Unanimously

**BYLAW 2025-34**

Joint Use Agreement  
Extension  
THIRD READING

There being no further business, the meeting adjourned at 6:19 p.m. **ADJOURNMENT**

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Kirk Cameron, Mayor

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Corporate Services

Adopted by Resolution at Meeting #2025-18



## **MEMORANDUM**

FILE #: Z-03-2025

TO: Mayor and Council  
FROM: Administration  
DATE: September 16, 2025  
SUBJECT: Public Hearing – Zoning Bylaw Amendment for KDFN Administrative Buildings

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Please be advised there will be a Public Hearing at the Regular Council Meeting of September 22, 2025, to hear from interested parties related to the following Zoning Bylaw amendment:

**Bylaw 2025-33, a bylaw to amend the zoning of 11 lots between McIntyre Drive and Boyd Crescent, from FN-FP – First Nation Future Planning to FN-CIM – Mixed Use Commercial/Industrial (Modified)**

The City received an application to rezone 11 lots between McIntyre Drive and Boyd Crescent from FN-FP – First Nation Future Planning to FN-CIM – Mixed Use Commercial/Industrial (Modified), to enable the development of government buildings.

Bylaw 2025-33 received First Reading on August 25, 2025. Notices were published in the Yukon News on August 29, 2025 and September 5, 2025. A notice sign was placed on the subject site and property owners within 100 m were notified by mail. The Government of Yukon Land Management Branch, Kwanlin Dün First Nation, and Ta'an Kwäch'än Council were notified by email.



Dylan Harris  
Senior Planner

cc: Director of Development Services  
Manager of Planning



## Minutes of the meeting of the Public Health and Safety Committee

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Anne Middler - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Jenny Hamilton	
	Councillor Eileen Melnychuk	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

### 1. **New Business – Whistle Bend Firehall**

As requested by a committee member, Administration provided an update on the Whistle Bend Fire Hall noting that design, land transfer, and construction scheduling remain outstanding and that funding will need to be considered through the upcoming Capital Budget process. The committee member emphasized the importance of first responders and urged patience and respect when they are responding to incidents.



## Minutes of the meeting of the Corporate Services Committee

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Dan Boyd - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Paolo Gallina	
Members	Councillor Jenny Hamilton	
Present	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Budget Amendment – Transit Hub**

Administration presented the request for Council approval of a budget amendment for the downtown transit hub project. Administration answered a committee member's inquiries regarding the definition of a transit hub, outlining that the hub includes a heated waiting room, public washrooms, a transit staff breakroom, and the heating system shared with City Hall.

### **The Recommendation of The Corporate Services Committee is**

THAT Council direct that Bylaw 2025-36 a bylaw to amend the 2025–2028 Capital Expenditure Program by increasing the budget for project 360c00923 Transit Hub in the amount of \$2,006,000, funded through the capital reserve until the Permanent Transit Solutions Fund contribution agreement has been signed, be brought forward through the budget process.



## Minutes of the meeting of the City Planning Committee

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Lenore Morris - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Jenny Hamilton	
	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, the City Planning Committee respectfully submits the following report:

### 1. **Subdivision Control Bylaw**

Administration presented proposed updates to the Subdivision Control Bylaw to align with Condominium Act regulations and modernize subdivision processes. Following discussion, Committee members requested additional information and clarification before the bylaw proceeds to first reading in accordance with section 26 of the Procedures Bylaw.



## **Minutes of the meeting of the Development Services Committee**

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Paolo Gallina - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Jenny Hamilton	
Present	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, there was no report from the Development Services Committee.



## Minutes of the meeting of the City Operations Committee

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Eileen Melnychuk - Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Jenny Hamilton	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, the City Operations Committee respectfully submits the following report:

### 1. **New Business – Hillcrest Reconstruction Project**

A committee member requested an update on the Hillcrest Reconstruction Project. Administration confirmed that the Project is within budget and the planned phase's timeline, and that City staff are in regular communication with residents and are making efforts to mitigate disruptions.



## **Minutes of the meeting of the Community Services Committee**

Date	September 15, 2025	2025-18
Location	Council Chambers, City Hall	
	Councillor Jenny Hamilton– Chair	
	Mayor Kirk Cameron	
Committee	Councillor Dan Boyd	
Members	Councillor Paolo Gallina	
Present	Councillor Eileen Melnychuk	
	Councillor Anne Middler	
	Councillor Lenore Morris	
	Jeff O'Farrell, City Manager	
	Krista Mroz, Director of Community Services	
Staff	Brittany Dixon, A/Director of Corporate Services	
Present	Lindsay Schneider, Director of Development Services	
	Travis Whiting, Director of Operations	
	Landon Kulych, Director of People, Culture, and Technology	

\* Indicates electronic participation

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Your Worship, there was no report from Community Services Committee.

There being no further business the meeting adjourned at 7:30 p.m.

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Kirk Cameron, Mayor

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Corporate Services



# **CITY OF WHITEHORSE**

## **BYLAW 2025-36**

A bylaw to amend the 2025 to 2028 Capital Expenditure Program Bylaw 2025-06

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WHEREAS Section 238 of the *Municipal Act* (R.S.Y. 2002) provides that Council shall by bylaw adopt an Annual Operating Budget and a multi-year Capital Expenditure Program; and

WHEREAS Section 241 of the *Municipal Act* provides that no expenditure shall be made which increases total expenditures above what was approved in the Annual Operating Budget or the Capital Budget unless such expenditure is approved by bylaw; and

WHEREAS it has become necessary to increase the 2025 to 2028 Capital Expenditure Program to provide for advance re-budgeting of the below 2024 Capital Project;

NOW THEREFORE the Council of the Municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The 2025 to 2028 Capital Expenditure Program is hereby amended by increasing the 2025 Capital Budget in the amount up to \$2,006,000 to provide for the expenses related to the Transit Hub project.
2. This bylaw shall come into full force and effect upon final passing thereof.

**FIRST and SECOND READING:**

**THIRD READING and ADOPTION:**

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Kirk Cameron, Mayor

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Corporate Services

**CITY OF WHITEHORSE**  
**BYLAW 2025-35**

A bylaw to amend Fees and Charges Bylaw 2014-36

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WHEREAS section 220 of the *Municipal Act* provides that council may by bylaw amend or vary bylaws; and

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect changes required as a result of a quarterly review;

NOW THEREFORE the Council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The fee schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedules 8, 9 and 12 and substituting therefore new Schedules 8, 9 and 12, attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall come into full force and effect on and from final passage thereof.

**FIRST and SECOND READING:** September 8, 2025

**THIRD READING and ADOPTION:**

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Kirk Cameron, Mayor

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Corporate Services

**CITY OF WHITEHORSE**  
**BYLAW 2025-35**

**Explanatory Notes:**

The attached bylaw amends the Fees and Charges Bylaw to reflect changes based on the operational review performed in the framework of the Q3 fees and charges review.

The changes include new fees, fee increases, deletion of redundant fees, and amendments to fee descriptions to provide clarity. The changes are highlighted and are detailed as follows:

**Schedule 8 (Parks)**

- Remove inoperative fees for rental in designated areas for programmed activities and rental of outdoor garbage and recycling compost bins.
- Update description for memorial bench fees to improve clarity.
- Add new rental fees for the exclusive use of a field behind Takhini Arena for dog training activities, effective January 1, 2026.

**Schedule 9 (Planning)**

- Delete Official Community Plan and Zoning Bylaws reprinting fees as they are outdated and have not been used for several years.

**Schedule 12 (Waste Management)**

- Reduce curbside collection fees due to implementation of the Extended Producer Responsibility program for packaging and paper products, effective November 1, 2025.
- Eliminate tipping fees for recyclable materials at the Waste Management Facility (WMF), following the relocation of the residential recycling depot.

**City of Whitehorse  
Fees and Charges Manual**

**Bylaw 2025-35 Appendix A  
Schedule 8 (Parks)**

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-35	EFFECTIVE DATE	FEE IF GST APPLICABLE
Parks	Deposit, Damage- all booking	Fully refundable if all rental conditions met	For bookings with liquor permits only	each	\$ 500.00	27-Feb-24	no gst	\$ 500.00	27-Feb-24	no gst
Parks	Shipyards Park	Non-profit rental - full day	24 hours	full day	\$ 459.72	1-Sep-25	\$ 482.71	\$ 459.72	1-Sep-25	\$ 482.71
Parks	Shipyards Park	Non-profit rental - half day	6 hours	half day	\$ 230.10	1-Sep-25	\$ 241.61	\$ 230.10	1-Sep-25	\$ 241.61
Parks	Shipyards Park	For profit rental - full day	24 hours	full day	\$ 919.43	1-Sep-25	\$ 965.40	\$ 919.43	1-Sep-25	\$ 965.40
Parks	Shipyards Park	For profit rental - half day	6 hours	half day	\$ 459.72	1-Sep-25	\$ 482.71	\$ 459.72	1-Sep-25	\$ 482.71
Parks	All Parks excluding Shipyards	Profit rental - full day	24 hours	full day	\$ 657.65	1-Sep-25	\$ 690.54	\$ 657.65	1-Sep-25	\$ 690.54
Parks	All Parks excluding Shipyards	Profit rental - half day	6 hours	half day	\$ 328.80	1-Sep-25	\$ 345.24	\$ 328.80	1-Sep-25	\$ 345.24
Parks	All Parks excluding Shipyards	Profit rental - hourly	1 hour	per hour	\$ 75.47	1-Sep-25	\$ 79.25	\$ 75.47	1-Sep-25	\$ 79.25
Parks	All Parks excluding Shipyards	Non-profit rental - full day	24 hours	half day	\$ 328.80	1-Sep-25	\$ 345.24	\$ 328.80	1-Sep-25	\$ 345.24
Parks	All Parks excluding Shipyards	Non-profit rental - half day	6 hours	full day	\$ 164.43	1-Sep-25	\$ 172.65	\$ 164.43	1-Sep-25	\$ 172.65
Parks	All Parks excluding Shipyards	Non-profit rental - hourly	1 hour	per hour	\$ 37.73	1-Sep-25	\$ 39.62	\$ 37.73	1-Sep-25	\$ 39.62
Parks	For Profit in Designated Areas only- hourly	Programmed activities in area- per hour -no staff		per hour	\$ 27.59	1-Sep-25	\$ 28.97			REMOVE FEE
Parks	Non-Profit Rental - per section of Shipyards Park Building	Section #1 kitchen; Section #2 seating area	Per section, per hour	per hour	\$ 37.89	1-Sep-25	\$ 39.79	\$ 37.89	1-Sep-25	\$ 39.79
Parks	Non-profit rental - outdoor Fire pit rental or covered stage or other portion of shipyards park	Gazebo fire pit or Riverside fire pit - includes rental, wood, fire permit and attendant (monitors and extinguish fire)	1 hour	per hour	\$ 37.89	1-Sep-25	\$ 39.79	\$ 37.89	1-Sep-25	\$ 39.79
Parks	For Profit Rental - per section of Shipyards Park Building	Section #1 kitchen; Section #2 seating area	Per section, per hour	per hour	\$ 75.79	1-Sep-25	\$ 79.58	\$ 75.79	1-Sep-25	\$ 79.58
Parks	For Profit rental-Outdoor Fire Pit Rental or Covered Stage or portion of shipyards park	Gazebo fire pit or Riverside fire pit - includes rental, wood, fire permit and attendant (monitors and extinguish fire)	1 hour	per hour	\$ 75.79	1-Sep-25	\$ 79.58	\$ 75.79	1-Sep-25	\$ 79.58
Parks	Non-Profit Rental - per section of Shipyards Park Building (after hours)	Section #1 kitchen; Section #2 seating area		per hour	\$ 44.88	1-Sep-25	\$ 47.12	\$ 44.88	1-Sep-25	\$ 47.12
Parks	For Profit Rental - per section of Shipyards Park Building (after hours)	Section #1 kitchen; Section #2 seating area	4 PM to 11 PM / Per section per hour	per hour	\$ 89.77	1-Sep-25	\$ 94.26	\$ 89.77	1-Sep-25	\$ 94.26
Parks	Non-profit rental - outdoor Fire pit rental or covered stage or other portion of shipyards park (after hours)	Gazebo fire pit or Riverside fire pit - includes rental, wood, fire permit and attendant (monitors and extinguish fire)	4 PM to 11 PM / Per section per hour	per hour	\$ 44.88	1-Sep-25	\$ 47.12	\$ 44.88	1-Sep-25	\$ 47.12
Parks	For Profit rental-Outdoor Fire Pit Rental or Covered Stage or portion of shipyards park (after hours)	Gazebo fire pit or Riverside fire pit - includes rental, wood, fire permit and attendant (monitors and extinguish fire)	1 hour	per hour	\$ 89.77	1-Sep-25	\$ 94.26	\$ 89.77	1-Sep-25	\$ 94.26
Parks	Memorial Bench	Supply, install and maintenance for 10 years		each	\$ 3,000.00	1-Apr-23	\$ 3,150.00	\$ 3,000.00	1-Jan-26	\$ 3,150.00
Parks	Memorial Tree	Supply and install		each	\$ 1,792.76	1-Sep-25	\$ 1,882.39	\$ 1,792.76	1-Sep-25	\$ 1,882.39
Parks	Portable Firepits	Portable firepits		each	\$ 54.65	1-Sep-25	\$ 57.38	\$ 54.65	1-Sep-25	\$ 57.38
Parks	Picnic Tables	Delivery and pick up	Delivery and pick up	per 2 tables	\$ 252.96	1-Sep-25	\$ 265.61	\$ 252.96	1-Sep-25	\$ 265.61
Parks	Outdoor Garbage/Recycling Compost Bins	3 bin unit rental		per one waste sorting station unit	\$ 263.47	1-Sep-25	\$ 276.65			REMOVE FEE
Parks	Robert Service Camp Ground	Site rental	Nightly fee	per day	\$ 35.00	1-Apr-23	\$ 36.75	\$ 35.00	1-Apr-23	\$ 36.75
Parks	Robert Service Camp Ground	Group site rental		per day	\$ 110.41	1-Sep-25	\$ 115.90	\$ 112.62	1-Sep-25	\$ 118.20
Parks	Robert Service Camp Ground	Firewood		bundle	\$ 10.00	1-Apr-23	\$ 10.50	\$ 10.00	1-Apr-23	\$ 10.50
Parks	Robert Service Camp Ground	Showers		per 5 minutes	\$ 2.00	1-Apr-23	\$ 2.25	\$ 2.00	1-Apr-23	\$ 2.25
Parks	Robert Service Campground Building	Non- profit - Robert Service Campground room	1 hour	per hour	\$ 55.00	1-Jun-25	\$ 57.75	\$ 55.00	1-Jun-25	\$ 57.75
Parks	Robert Service Campground Building	Non-profit - Robert Service Campground kitchen	1 hour	per hour	\$ 39.03	1-Jun-25	\$ 40.98	\$ 39.03	1-Jun-25	\$ 40.98

**City of Whitehorse  
Fees and Charges Manual**

**Bylaw 2025-35 Appendix A  
Schedule 8 (Parks)**

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-35	EFFECTIVE DATE	FEE IF GST APPLICABLE
Parks	Robert Service Campground Building	Non-profit - Robert Service Campground room (daily)	Per day (10- 24 hours)	per day	\$ 550.00	1-Jun-25	\$ 577.50	\$ 550.00	1-Jun-25	\$ 577.50
Parks	Robert Service Campground Building	Non-profit - Robert Service Campground kitchen (daily)	Per day (10- 24 hours)	per day	\$ 300.00	1-Jun-25	\$ 315.00	\$ 300.00	1-Jun-25	\$ 315.00
Parks	Robert Service Campground Building	Profit rental - Robert Service Campground room	1 hour	per hour	\$ 110.00	1-Jun-25	\$ 115.50	\$ 110.00	1-Jun-25	\$ 115.50
Parks	Robert Service Campground Building	Profit rental - Robert Service Campground kitchen	1 hour	per hour	\$ 78.06	1-Jun-25	\$ 81.96	\$ 78.06	1-Jun-25	\$ 81.96
Parks	Robert Service Campground Building	Profit rental - Robert Service Campground room (daily)	Per day (10- 24 hours)	per day	\$ 1,100.00	1-Jun-25	\$ 1,155.00	\$ 1,100.00	1-Jun-25	\$ 1,155.00
Parks	Robert Service Campground Building	Profit rental - Robert Service Campground kitchen (daily)	Per day (10 - 24 hours)	per day	\$ 600.00	1-Jun-25	\$ 630.00	\$ 600.00	1-Jun-25	\$ 630.00
Parks	Book, Lost Graves			each	\$ 10.00	1-Jan-08	\$ 10.50	\$ 10.00	1-Jan-08	\$ 10.50
Parks	Equipment Charge	Lift truck	2 operators and truck	per hour	\$ 232.98	1-Sep-25	\$ 244.63	\$ 232.98	1-Sep-25	\$ 244.63
Parks	Equipment Charge	Water truck	1 operator and truck	per hour	\$ 157.73	1-Sep-25	\$ 165.62	\$ 157.73	1-Sep-25	\$ 165.62
Parks	Takhini Dog Training Field	For exclusive use of field behind Takhini Arena 6 hours			half day			\$ 75.00	1-Jan-26	\$ 78.75

City of Whitehorse  
Fees and Charges Manual

Bylaw 2025-35 Appendix A  
Schedule 9 (Planning)

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 03	2025 EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-35	EFFECTIVE DATE	FEE IF GST APPLICABLE	
Planning and Sustainability	Official Community Plan (OCP)	OCP amendment fee	Text or mapping changes to the OCP	each	\$	2,000.00	1-Jan-20	no gst	\$ 2,000.00	1-Jan-20	no gst
Planning and Sustainability	Official Community Plan (OCP)	OCP amendment	Text change to the OCP	each	\$	2,000.00	1-Jan-25	no gst	\$ 2,000.00	1-Jan-25	no gst
Planning and Sustainability	Official Community Plan (OCP)	OCP amendment	Residential mapping change to the OCP	each	\$	3,000.00	1-Jan-25	no gst	\$ 3,000.00	1-Jan-25	no gst
Planning and Sustainability	Official Community Plan (OCP)	OCP amendment	Non-residential or mixed-use mapping change to the OCP	each	\$	4,000.00	1-Jan-25	no gst	\$ 4,000.00	1-Jan-25	no gst
Planning and Sustainability	Zoning Amendment	Zoning Bylaw amendment	Text change to the Zoning Bylaw	each	\$	2,000.00	1-Jan-20	no gst	\$ 2,000.00	1-Jan-20	no gst
Planning and Sustainability	Zoning Amendment	Zoning Bylaw amendment	Residential mapping change to the Zoning Bylaw	each	\$	3,000.00	1-Jan-25	no gst	\$ 3,000.00	1-Jan-25	no gst
Planning and Sustainability	Zoning Amendment	Zoning Bylaw amendment	Non-residential and mixed-use mapping change to the Zoning Bylaw	each	\$	4,000.00	1-Jan-25	no gst	\$ 4,000.00	1-Jan-25	no gst
Planning and Sustainability	Zoning Amendment	Designated municipal historic resource		each	\$	-	27-Jan-03	no gst	\$ -	27-Jan-03	no gst
Planning and Sustainability	OCP / Zoning Amendment	Combination OCP/Zoning amendment	Similar text amendment to the OCP and Zoning Bylaw	each	\$	3,000.00	1-Jan-25	no gst	\$ 3,000.00	1-Jan-25	no gst
Planning and Sustainability	OCP / Zoning Amendment	Combination OCP/Zoning amendment	Similar residential mapping amendment to the OCP and Zoning Bylaw	each	\$	4,000.00	1-Jan-25	no gst	\$ 4,000.00	1-Jan-25	no gst
Planning and Sustainability	OCP / Zoning Amendment	Combination OCP/Zoning amendment	Similar non-residential or mixed-use mapping amendment to the OCP and Zoning Bylaw	each	\$	5,000.00	1-Jan-25	no gst	\$ 5,000.00	1-Jan-25	no gst
Planning and Sustainability	Master Plan	Review fee		each	\$	3,000.00	1-Jan-25	no gst	\$ 3,000.00	1-Jan-25	no gst
Planning and Sustainability	Master Plan	Waiver fee		each	\$	100.00	1-Jan-25	no gst	\$ 100.00	1-Jan-25	no gst
Planning and Sustainability	Official Community Plan			each	\$	20.00	1-Jan-08	\$ 21.00			REMOVE FEE
Planning and Sustainability	Zoning Bylaw			each	\$	75.00	1-Jan-08	no gst			REMOVE FEE
Planning and Sustainability	Zoning Bylaw	Individual copy		each	\$	10.00	1-Jan-08	no gst			REMOVE FEE
Planning and Sustainability	Zoning Bylaw	Initial subscription service		each	\$	50.00	1-Jan-08	no gst			REMOVE FEE
Planning and Sustainability	Zoning Maps			each	\$	5.00	1-Jan-08	\$ 5.30			REMOVE FEE

**City of Whitehorse  
Fees and Charges Manual**

**Bylaw 2025-35 Appendix A  
Schedule 12 (Waste Management)**

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-35	EFFECTIVE DATE	FEE IF GST APPLICABLE
Waste	Curbside Collection	Eligible premises - garbage, organics and recycling biweekly collection		per dwelling unit/month	\$ 27.71	1-Jan-25	no gst	\$ 15.21	1-Nov-25	no gst
Waste	Commercial Organics Collection	1 cart - weekly collection		per cart/month	\$ 38.00	1-Jan-24	no gst	\$ 38.00	1-Jan-24	no gst
Waste	Commercial Organics Collection	Additional cart - weekly collection		per cart/month	\$ 34.00	1-Jan-24	no gst	\$ 34.00	1-Jan-24	no gst
Waste	Commercial Organics Collection	Large volume - 2 yard bin - weekly collection		per bin/month	\$ 275.00	1-Jan-24	no gst	\$ 275.00	1-Jan-24	no gst
Waste	Commercial Organics Collection	Large volume - 3 yard bin - weekly collection		per bin/month	\$ 310.00	1-Jan-24	no gst	\$ 310.00	1-Jan-24	no gst
Waste	Commercial Organics Collection	Hold in service - bin removal and replacement		each	\$ 300.00	1-Jul-18	no gst	\$ 300.00	1-Jul-18	no gst
Waste	Commercial Organics Collection	Hold in service - cart removal and replacement		each	\$ 200.00	1-Jul-18	no gst	\$ 200.00	1-Jul-18	no gst
Waste	Commercial Organics Collection	Hold in service - freeze and reactivate billing		per site	\$ 50.00	1-Jul-18	no gst	\$ 50.00	1-Jul-18	no gst
Waste	Organic Waste	Organic waste	Food waste, food-soiled paper, leaf and yard waste, certified compostable containers	per tonne	\$ 72.50	1-Apr-25	no gst	\$ 72.50	1-Apr-25	no gst
Waste	Organic Waste	Woodchips and sawdust	Clean woodchips and sawdust from untreated wood - no gravel	no charge	\$ -	1-Jun-15	no gst	\$ -	1-Jun-15	no gst
Waste	Recyclable Waste	Recyclable materials - residential quantities only	Packaging and paper products, no glass, flexible plastic packaging or polystyrene	per tonne	\$ 132.50	1-Apr-25	no gst			REMOVE FEE
Waste	Household Hazardous Waste	Household hazardous waste - residential quantities	No charge if brought separately. Commercial quantities not accepted	no charge	-	1-Apr-25	no gst	-	1-Apr-25	no gst
Waste	Weighed Load	Minimum weighed load fee	Mixed loads charged at highest applicable fee	minimum fee	\$ 6.00	1-Apr-25	no gst	\$ 6.00	1-Apr-25	no gst
Waste	Controlled Waste	Animal carcasses	No slaughter waste	per tonne	\$ 143.00	1-Apr-25	no gst	\$ 143.00	1-Apr-25	no gst
Waste	Controlled Waste	Appliances and white goods (containing refrigerant)	Surcharge in addition to weighed fee	surcharge	\$ 50.00	1-Apr-25	no gst	\$ 50.00	1-Apr-25	no gst
Waste	Controlled Waste	Asbestos load fee - surcharge in addition to weighed asbestos fee	Must notify Waste Management Facility in advance prior to disposal	surcharge	\$ 190.00	1-Apr-25	no gst	\$ 190.00	1-Apr-25	no gst
Waste	Controlled Waste	Materials containing asbestos	Must notify Waste Management Facility in advance prior to disposal	per tonne	\$ 248.00	1-Apr-25	no gst	\$ 248.00	1-Apr-25	no gst
Waste	Controlled Waste	Materials containing asbestos from outside City boundaries	Must notify Waste Management Facility in advance prior to disposal	per tonne	\$ 435.00	1-Apr-25	no gst	\$ 435.00	1-Apr-25	no gst
Waste	Controlled Waste	Boxsprings, mattresses	Surcharge in addition to weighed fee	surcharge	\$ 20.00	1-Apr-24	no gst	\$ 20.00	1-Apr-24	no gst
Waste	Controlled Waste	Clean wood and brushing	Untreated, unpainted, unglued, uncontaminated brush or dimensional lumber, unpainted pallets	per tonne	\$ 72.50	1-Apr-25	no gst	\$ 72.50	1-Apr-25	no gst
Waste	Controlled Waste	Concrete	Concrete, bricks, masonry	per tonne	\$ 143.00	1-Apr-24	no gst	\$ 143.00	1-Apr-24	no gst
Waste	Controlled Waste	Construction and demolition (C&D) waste, bulky items	Cupboards, countertops, carpet, fixtures, gypsum, siding, insulation, treated, painted, glued or stained wood and other construction materials	per tonne	\$ 143.00	1-Apr-24	no gst	\$ 143.00	1-Apr-24	no gst
Waste	Controlled Waste	Clean fill	Soil with analytical test results showing acceptable contamination levels	no charge	-	30-May-12	no gst	-	30-May-12	no gst
Waste	Controlled Waste	Designated municipal historic resource		no charge	-	28-Jun-99	no gst	-	28-Jun-99	no gst
Waste	Controlled Waste	Grubbing material	Grubbing material including roots, stumps, embedded logs and branches and bushes greater than 1.5 cm in diameter	per tonne	\$ 79.00	1-Apr-23	no gst	\$ 79.00	1-Apr-23	no gst
Waste	Controlled Waste	Scrap metal	Clean scrap metal, appliances and white goods	per tonne	\$ 143.00	1-Apr-24	no gst	\$ 143.00	1-Apr-24	no gst
Waste	Controlled Waste	Tires - off rim with an inner diameter less than 99.06 cm (39 in)	Tires on rims not accepted	no charge	-	1-Apr-23	no gst	-	1-Apr-23	no gst
Waste	Controlled Waste	Tires - off rim with an inner diameter greater than 99.06 cm (39 in)	Tires on rims not accepted	each	\$ 300.00	1-Apr-25	no gst	\$ 300.00	1-Apr-25	no gst
Waste	Residual Waste	Household waste, industrial, commercial and institutional (ICI) waste	No organics, cardboard, clean wood, scrap metal, hazardous waste or e-waste	per tonne	\$ 132.50	1-Apr-25	no gst	\$ 132.50	1-Apr-25	no gst
Waste	Residual Waste	Sorted residual waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA	per tonne	\$ 355.00	1-Apr-25	no gst	\$ 355.00	1-Apr-25	no gst
Waste	Residual Waste	Volume equivalent for properly sorted residual or C&D waste		cubic metre	\$ 16.00	14-Apr-20	no gst	\$ 16.00	14-Apr-20	no gst
Waste	Mixed Waste	Soil mixed with other controlled or banned waste		per tonne	\$ 315.00	1-Apr-24	no gst	\$ 315.00	1-Apr-24	no gst
Waste	Mixed Waste	Unsorted large load - to be weighed	Loads containing controlled waste or banned landfill waste that exceeds 10% of the total load	per tonne	\$ 315.00	1-Apr-24	no gst	\$ 315.00	1-Apr-24	no gst
Waste	Mixed waste	Unsorted residual waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA	per tonne	\$ 468.00	1-Apr-24	no gst	\$ 468.00	1-Apr-24	no gst
Waste	Mixed waste	Unsorted additional item fee - load contains white goods, electronic waste, hazardous waste or tires		per item	\$ 50.00	14-Apr-20	no gst	\$ 50.00	14-Apr-20	no gst

City of Whitehorse  
Fees and Charges Manual

Bylaw 2025-35 Appendix A  
Schedule 12 (Waste Management)

DEPARTMENT	FEE TYPE	DESCRIPTION	ADDITIONAL DETAILS	UNIT	BYLAW 2025-03	EFFECTIVE DATE	FEE IF GST APPLICABLE	BYLAW 2025-35	EFFECTIVE DATE	FEE IF GST APPLICABLE
Waste	Mixed waste	Volume equivalent for unsorted residual or construction and demolition waste		cubic metre	\$ 50.00	1-Apr-18	no gst	\$ 50.00	1-Apr-18	no gst
Waste	Other	Clean-up of waste not disposed of properly or spilled on street or lane		each	actual	22-Jun-98	no gst	actual	22-Jun-98	no gst
Waste	Other	Load inspection fee		per inspection	\$ 100.00	1-Jan-10	no gst	\$ 100.00	1-Jan-10	no gst
Waste	Other	Removal of condemned waste receptacle		each	actual	28-Jun-99	no gst	actual	28-Jun-99	no gst
Waste	Other	Removal of waste receptacle on street other than collection day		each	actual	28-Jun-99	no gst	actual	28-Jun-99	no gst
Waste	Other	Testing weigh scale for accuracy		each	actual	28-Jun-99	no gst	actual	28-Jun-99	no gst
Waste	Other	Unsecured load		each	\$ 250.00	23-Feb-09	no gst	\$ 250.00	23-Feb-09	no gst
Waste	Compost Sale	1-9 cubic yard bulk blended sand/compost		cubic yard	\$ 50.00	1-Apr-23	no gst	\$ 50.00	1-Apr-23	no gst
Waste	Compost Sale	10+ cubic yard bulk blended sand/compost		cubic yard	\$ 35.00	1-Apr-23	no gst	\$ 35.00	1-Apr-23	no gst
Waste	Compost Sale	1-9 cubic yard bulk compost		cubic yard	\$ 50.00	1-Apr-23	no gst	\$ 50.00	1-Apr-23	no gst
Waste	Compost Sale	10 + cubic yard bulk compost		cubic yard	\$ 35.00	1-Apr-23	no gst	\$ 35.00	1-Apr-23	no gst
Waste	Compost Sale	Bagged compost		20L bag	\$ 6.00	1-Apr-23	no gst	\$ 6.00	1-Apr-23	no gst
Waste	Compost carts	Ability to purchase additional household carts		each	\$ 200.00	1-Jan-10	\$ 210.00	\$ 200.00	1-Jan-10	\$ 210.00
Waste	Restricted Waste	Evaluation of restricted / over-strength waste		each	actual	8-Mar-99	actual	actual	8-Mar-99	actual
Waste	Restricted Waste	Overstrength oil and grease, B.O.D. and T.S.S. surcharge		per Kg	\$ 0.20	8-Mar-99	no gst	\$ 0.20	8-Mar-99	no gst