

CITY OF WHITEHORSE

SPECIAL Council Meeting #2025-24

DATE: December 30, 2025

TIME: 12:15 PM

COUNCIL CHAMBERS at City Hall

Mayor Kirk Cameron

Deputy Mayor Dan Boyd

Reserve Deputy Mayor Jenny Hamilton

SPECIAL MEETING OF COUNCIL AGENDA

CALL TO ORDER 12:15 PM

AGENDA Adoption

BYLAWS

2025-42 Interim City Manager Bylaw

1st and 2nd Reading

ADJOURNMENT

CITY OF WHITEHORSE

BYLAW 2025-42

A bylaw to amend City Manager Bylaw 2022-29

WHEREAS section 183 of the *Municipal Act* provides that a municipal council must establish by bylaw the position of chief administrative officer and appoint a person or persons to the position;

WHEREAS section 184(1) of the *Municipal Act* describes the duties of the chief administrative officer;

WHEREAS section 188 of the *Municipal Act* provides that a municipal council shall by bylaw establish the terms and conditions of employment of the chief administrative officer, including remuneration, benefits, expenses, hours of work, and manner of appointment, promotion, discipline, dismissal, and rules of conflict of interest;

WHEREAS City Manager Bylaw 2022-29 establishes the position of chief administrative officer, the powers and duties of the position, the terms and conditions of employment of the position and directs that the position be referred to as the City Manager; and

WHEREAS the position of City Manager will be vacant as of January 6, 2026, and it is deemed necessary and expedient that the position be filled by an Interim City Manager until a new City Manager has been recruited and appointed by Council; and

WHEREAS the provisions of City Manager Bylaw 2022-29 will apply to the Interim City Manager except as amended by this bylaw;

NOW THEREFORE the Council of the City of Whitehorse, in open meeting assembled, ENACTS AS FOLLOWS:

1. Section 5 of City Manager Bylaw 2022-29 is hereby deleted and replaced with a new section 5 that reads as follows:
 5. The Interim City Manager is appointed pursuant to this bylaw and shall hold office at the pleasure of Council and in accordance with the terms and conditions of employment stated in this bylaw, as contractually agreed to by the Interim City Manager pursuant to a letter dated December 19, 2025.”
2. Section 7 of City Manager Bylaw 2022-29 is hereby deleted and replaced with a new section 7 that reads as follows:
 - “7. Valerie Braga is hereby appointed Interim City Manager for the City of Whitehorse commencing January 5, 2026.”

Bylaw 2025-42

3. This bylaw shall be deemed to have been in full force and effect on and from the fifth day of January, 2026.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Kirk Cameron, Mayor

Corporate Services