

Family Day Homes



This handout is for City of Whitehorse requirements for operation of a family day home. Family day home operators are also required to comply with the Yukon *Child Care Act* and obtain a license as required by Child Care Services. This handout does not describe the requirements to comply with the *Child Care Act*.

The information in this handout is for guidance only. For complete regulations, refer to the Zoning Bylaw, available at www.whitehorse.ca/zoning.

Definition: “FAMILY DAY HOME” means the secondary use of a dwelling, licensed under the *Child Care Act* to provide care, educational services, and supervision for children for less than 24 consecutive hours.

Location: Family day homes are permitted in most residential zones, and in conjunction with residential uses in some commercial zones.

Family day homes are allowed in single detached houses, and in multiple housing only on the ground floor. They are not allowed in duplex housing, or in triplex or townhouse housing where each unit is on a separate fee simple lot. Only one family day home is allowed in a single detached house.

Family day homes must be operated within the principal residence and may not be operated from an accessory building.

Number of Children: The number of children allowed in a family day home is regulated by the Yukon *Child Care Act*. However, you must indicate the number of children in your application in order to calculate the required size of outdoor play area.

Outdoor Play Area: A suitably landscaped outdoor play area of 5 m² per child is required, either on site or within a reasonable walking distance for the age groups involved. If the outdoor play area is off site, such as a City park or school playground, written permission must be obtained from the property owner.

Other Regulations: The operator of a family day home must comply with the regulations for a minor home-based business, except that one employee who does not live in the dwelling is allowed.

Permits: A development permit is required, to ensure compliance with the Zoning Bylaw (\$40).

A building permit is required, to ensure the family day home meets National Building Code and fire safety standards (\$150). The building official and a fire prevention officer will attend the home for an inspection. If a considerable amount of work is required to bring the home up to standard, a separate building permit may be required at an additional cost.

Business License: A business license is required to operate your family day home (\$176 annually). The business license can only be issued following approval of the development and building permits.

How to get started:

1. Apply for development permit for a change of use at https://app02.cityworksonline.ca/CLIENT_WhitehorseYT-PublicAccess/login
2. Request a building/fire inspection
3. Obtain business license

Contact Us: www.whitehorse.ca/development
Email: adminbuilding@whitehorse.ca
Phone: 668-8340
Office location: 187 Range Road