

CITY OF WHITEHORSE – STANDING COMMITTEES

Tuesday, May 19, 2026 – 5:30 p.m.

Council Chambers, City Hall

CALL TO ORDER

ADOPTION OF AGENDA

PROCLAMATIONS

Apraxia Awareness Day (May 21, 2026)

Yukon Mining and Geology Week (May 19 to 23, 2026)

DELEGATIONS

Maddie Porter – A Place to Be: Community Action to End Homelessness

Grainger Thompson, Co-founder/co-Director, Wild Wolves of Canada Motorcycle Charity – Wild Wolves of Canada Motorcycle Charity Ride for Arctic

CITY OPERATIONS COMMITTEE – *Councillors Morris and Boyd*

1. New Business

COMMUNITY SERVICES COMMITTEE – *Councillors Gallina and Melnychuk*

1. New Business

PUBLIC HEALTH AND SAFETY COMMITTEE – *Councillors Boyd and Gallina*

1. New Business

CORPORATE SERVICES COMMITTEE – *Councillors Melnychuk and Middler*

1. 2026 Operating Budget Amendment – FIFA World Cup Community Celebration
2. Spring Recreation Grant Allocations
3. Capital Budget Amendment - Modernizing Whitehorse's Business Licensing & Programs
4. New Business

CITY PLANNING COMMITTEE – *Councillors Middler and Hamilton*

1. Updates to City Bylaws in Relation to Zoning Bylaw 2025-37
2. New Business

DEVELOPMENT SERVICES COMMITTEE – *Councillors Hamilton and Morris*

1. Building & Plumbing Bylaw Amendment – Temporary Tents
2. New Business



PROCLAMATION
APRAXIA AWARENESS DAY
MAY 21, 2026

WHEREAS Childhood Apraxia of Speech, a disorder that affects 1 in 1,000 children, causes children to have significant difficulty learning to speak and is among the most severe speech disabilities in children; and

WHEREAS without appropriate motor speech therapy intervention, children with apraxia will have diminished communication skills, and are also placed at high risk for secondary impacts in reading, writing, spelling, and other core skills; and

WHEREAS the City of Whitehorse would like to join the Yukon Speech Language Pathology and Audiology Association, Autism Yukon, and the LDAY Centre for Learning in raising public awareness to inspire these children and their families to access essential services that will help them form clear speech;

NOW THEREFORE I, Mayor Kirk Cameron, do hereby proclaim May 21, 2026 to be Apraxia Awareness Day in the City of Whitehorse.

Kirk Cameron
Mayor



PROCLAMATION
YUKON MINING AND GEOLOGY WEEK
May 19 to 22, 2026

WHEREAS Whitehorse has a rich, vibrant history of mining in and around the community; and

WHEREAS technology and innovation have ushered in a new era of modern and responsible mining practices that enable citizens to participate in an industry that is the largest private sector contributor to Yukon's economy; and

WHEREAS Yukon Mining and Geology Week provides educational opportunities for people to learn more about Yukon's rich geological endowment and the diversity of the citizens who work in it;

NOW THEREFORE I, Mayor Kirk Cameron, do hereby proclaim the week of May 19 to 22, 2026, to be Yukon Mining and Geology Week in the City of Whitehorse.

Kirk Cameron
Mayor

CITY OF WHITEHORSE
CITY OPERATIONS COMMITTEE
Council Chambers, City Hall



Chair: Lenore Morris

Vice-Chair: Dan Boyd

May 19, 2026

Meeting #2026-10

1. New Business

CITY OF WHITEHORSE
COMMUNITY SERVICES COMMITTEE
Council Chambers, City Hall



Chair: Paolo Gallina

Vice-Chair: Eileen Melnychuk

May 19, 2026

Meeting #2026-10

1. New Business

CITY OF WHITEHORSE
PUBLIC HEALTH AND SAFETY COMMITTEE
Council Chambers, City Hall



Chair: Dan Boyd

Vice-Chair: Paolo Gallina

May 19, 2026

Meeting #2026-10

1. New Business

CITY OF WHITEHORSE
CORPORATE SERVICES COMMITTEE
Council Chambers, City Hall



Chair: Eileen Melnychuk **Vice-Chair:** Anne Middler

May 19, 2026

Meeting #2026-10

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1. 2026 Operating Budget Amendment – FIFA World Cup Community Celebration
Presented by Krista Mroz, Director, Community Services
 2. Spring Recreation Grant Allocations
Presented by Keri Rutherford, Manager, Recreation
 3. Capital Budget Amendment - Modernizing Whitehorse's Business Licensing & Programs
Presented by Stéphanie Chevalier, Economic Development Supervisor,
Department of Economic Development
 4. New Business

ADMINISTRATIVE REPORT

TO: Community Services Committee
FROM: Administration
DATE: May 19, 2026
RE: 2026 Operating Budget Amendment – FIFA World Cup Community Celebration

ISSUE

Council approval to amend the 2026 Operating Budget to enable the FIFA World Cup Community Celebration.

HISTORY

On March 9, 2026, Council approved hosting a community celebration for the 2026 FIFA World Cup, pending external funding availability. The proposed event forms part of FIFA's "Canada Celebrates" initiative, a national community celebration tour associated with the 2026 FIFA World Cup being jointly hosted by Canada, Mexico, and the United States.

Following Council approval, the City received confirmation of funding from the Tourism Industry Association of Canada (TIAC) in the amount of \$85,000 to support the event.

ALTERNATIVES

1. Amend the 2026 Operating budget as recommended; or
2. Refer the matter back to Administration for further analysis.

ANALYSIS

The event is intended to serve as the launch of FIFA's national community celebration tour and is anticipated to generate community and economic benefits, while also providing national visibility for Whitehorse through associated media and promotional activities.

As funding for the event has now been confirmed, Council approval is required to increase the 2026 Operating Budget by \$85,000 to allow the City to proceed with the event and associated expenditures.

The confirmed contribution from TIAC will support costs associated with hosting the FIFA World Cup Community Celebration in Whitehorse. Under the proposed hosting arrangement, \$50,000 of the funding will be applied toward a hosting and activation fee payable to FIFA's event delivery partner, SALT, to support facilitation and delivery of the national celebration program. The remaining funding will support local event delivery costs including rentals, staffing, entertainment, logistics, security, site servicing, and related operational requirements.

Should the budget amendment be approved, Administration will proceed with final event planning and coordination activities in partnership with FIFA, TIAC, local organizations, and funding partners.

ADMINISTRATIVE RECOMMENDATION

THAT Council amend the 2026 Operating Budget for the Parks Department by increasing revenue in the amount of \$85,000 offset by an equal increase in expenditures for the purpose of hosting the 2026 FIFA World Cup Community Celebration.

ADMINISTRATIVE REPORT

TO: Corporate Services Committee
FROM: Administration
DATE: May 19, 2026
RE: Spring Recreation Grant Allocations

ISSUE

Council approval of the recommendations for Spring Recreation Grant allocations

REFERENCE

- [Recreation Grant Policy](#)
- 2026 Spring Recreation Grants – Grant Summary (Attachment 1)
- 2026 Spring Recreation Grants – Operational Support Summary (Attachment 2)

HISTORY

Council policy governs the allocation of recreation grants, with recommendations developed through the Recreation Grant Task Force (Task Force) review process. The Task Force met on April 14, 2026, to review applications and develop funding recommendations in accordance with the Recreation Grant Policy.

The City's Recreation Grant Programs continues to be supported through funding received by the Community Lottery Program (CLP), along with an annual municipal contribution toward Operational Support grants. Of the \$285,000 received through the CLP in 2026, \$75,000 has been allocated to City initiatives, leaving \$210,000 available to support the Recreation Grant Program. Combined with the City's \$40,000 contribution towards Operational Support, a total of \$250,000 is available for the two grant intakes in 2026.

RECREATION GRANT FUNDING	
CLP FUNDING REMITTED TO THE CITY	285,000
AMOUNT RETAINED FOR CITY INITIATIVES	- 75,000
FUNDING ALLOCATED TO RECREATION GRANT PROGRAM	210,000
RECREATION GRANT FUNDING (ONGOING PROJECTS, NEW PROJECTS, TRAINING & LEADERSHIP)	210,000
RECREATION GRANT FUNDING (OPERATIONAL SUPPORT)	40,000
TOTAL FUNDING AVAILABLE FOR RECREATION GRANTS	250,000

<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th colspan="2" style="text-align: center;">SPRING ALLOCATION</th> </tr> </thead> <tbody> <tr> <td>ONGOING PROJECTS, NEW PROJECTS, TRAINING & LEADERSHIP</td> <td style="text-align: right;">126,000</td> </tr> <tr> <td>OPERATIONAL SUPPORT</td> <td style="text-align: right;">25,000</td> </tr> <tr style="background-color: #e0e0e0;"> <td>TOTAL SPRING ALLOCATION</td> <td style="text-align: right;">151,000</td> </tr> </tbody> </table>	SPRING ALLOCATION		ONGOING PROJECTS, NEW PROJECTS, TRAINING & LEADERSHIP	126,000	OPERATIONAL SUPPORT	25,000	TOTAL SPRING ALLOCATION	151,000	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th colspan="2" style="text-align: center;">FALL ALLOCATION</th> </tr> </thead> <tbody> <tr> <td>PROJECTS, TRAINING & LEADERSHIP</td> <td style="text-align: right;">84,000</td> </tr> <tr> <td>OPERATIONAL SUPPORT</td> <td style="text-align: right;">15,000</td> </tr> <tr style="background-color: #e0e0e0;"> <td>TOTAL FALL ALLOCATION</td> <td style="text-align: right;">99,000</td> </tr> </tbody> </table>	FALL ALLOCATION		PROJECTS, TRAINING & LEADERSHIP	84,000	OPERATIONAL SUPPORT	15,000	TOTAL FALL ALLOCATION	99,000
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In 2026 the City received approximately 17% less funding through the CLP than in the previous years, as a result the recreation grant levels have been adjusted accordingly. The City remains committed to supporting local recreational organizations. The City continues to acknowledge the contribution of Lotteries funding in City advertising and communications.

ALTERNATIVES

1. Approve the allocation of the grants as recommended; or
2. Refer the matter back to Administration.

ANALYSIS

The Recreation Grant Task Force received and reviewed 45 applications totalling \$214,342.50 in requests, of which 40 deemed eligible for funding consideration. Applications were submitted under the Recreation Grant Policy across four funding categories: Ongoing Projects and Initiatives, New Projects and Initiatives, Training and Leadership Development, and Operational Support. Applications were evaluated using the established criteria.

In accordance with Community Lottery guidelines, requests related to operations and maintenance (O&M) are ineligible for funding. As a result, eligible O&M requests are supported through the City's contribution to the program.

The applications received, along with the Task Force's recommendations, and any applicable conditions, are detailed in the attached materials. A total of \$150,357.50 is recommended for allocation by the Recreation Grant Task Force and is within the available funding.

Where funding recommendations do not reflect the full amount requested, it is typically due to a combination of eligibility and allocation considerations. This may include portions of the application being better suited to or eligible under another funding program, certain expenses being deemed ineligible under the policy, the maximum funding limit for the program category has been reached, or the total available funding has been fully allocated.

In a competitive intake where multiple applications are received, funding is distributed using the evaluation matrix to support equitable decision making, rather than a fixed percentage model. This approach allows for differentiation based on merit, alignment with program priorities, community impact, and demonstrated need, while also ensuring fair distribution across diverse applications and funding categories within the limits of available resources.

ADMINISTRATIVE RECOMMENDATION

THAT Council approve the allocation of \$150,357.50 for the 2026 Spring Recreation Grants as proposed in Attachment 1 and Attachment 2.

Appendix A Spring 2026 Recreation Grants
2026 Spring Recreation Grants

#	Applicant	Priority/Type	Project	Last Funded Year	Last Funded Amount	Amount Requested	Amount Recommended
1	Boreal Adventure Running Association	Ongoing Projects and Initiatives	Yukon River Trail Marathon 2026	2024	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
2	Climb Yukon Association	New Projects and Initiatives	Gym Training Space and Youth Programming equipment	2025	\$ 11,000.00	\$ 7,000.00	\$ 5,000.00
3	Contagious Mountain Bike Club	Ongoing Projects and Initiatives	CMBC volunteer winter grooming program	N/A		\$ 7,000.00	\$ 5,500.00
4	Contagious Mountain Bike Club	New Projects and Initiatives	Kwaga Learning Program - Kwaga Bike Project	N/A		\$ 7,000.00	\$ 3,000.00
5	Flatwater Paddling North Society	Ongoing Projects and Initiatives	Canoe Kids Recreational Camp 2026	2025	\$ 1,108.00	\$ 5,000.00	\$ 5,000.00
6	Freedom Trails Therapeutic Riding Association	Ongoing Projects and Initiatives	Therapeutic Horseback Riding and Unmounted Lesson Programs	2025	\$ 5,000.00	\$ 7,000.00	\$ 5,500.00
7	Friends of Mt. Sima Society	New Projects and Initiatives	Summer Camp Shuttle	2025	\$ 12,000.00	\$ 7,000.00	\$ 5,000.00
8	Gwaandak Theatre Society	Ongoing Projects & Initiatives	Indigenous Summer Play Readings (ISPR) 2026	2025	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00
9	JAZZ YUKON	Ongoing Projects and Initiatives	JAZZ. IN THE HALL	2025	\$ 3,250.00	\$ 3,750.00	\$ 3,750.00
10	Music Yukon	Ongoing Projects & Initiative	Arts in the Park 2026	2025	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00
11	Paddlers Abreast Society	Ongoing Projects & Initiatives	Paddling gear	2024	\$ 7,000.00	\$ 6,200.00	\$ 6,200.00
12	Pivot Theatre Yukon Society	Ongoing Projects and Initiatives	Pivot Summer Puppets	2025	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
13	Special Olympics Yukon	Ongoing Projects and Initiatives	Golf program	2025	\$ 3,900.00	\$ 2,520.00	\$ 2,520.00
14	Squash Yukon	Ongoing Projects and Initiatives	Women's Squash Development Program	N/A		\$ 7,000.00	\$ 5,000.00
15	Squash Yukon	New Projects and Initiatives	2026 Aurora Junior Open(Junior National Squash Event)	N/A		\$ 7,000.00	\$ 3,000.00
16	The Guild Society	Ongoing Projects and Initiatives	Ongoing Projects and Programming	2025	\$ 11,000.00	\$ 7,000.00	\$ 5,500.00
17	The Heart of Riverdale Community Centre	Ongoing Projects and Initiatives	The Heart of Riverdale 2026 Summer Arts Camps	2025	\$ 11,000.00	\$ 7,000.00	\$ 5,500.00
18	Whistlebend Neighbourhood Association	New Projects and Initiatives	Whistle bend spring festival	N/A		\$ 2,012.50	\$ 2,012.50
19	Whitehorse Bike Kitchen Task Force	Ongoing Projects and Initiatives	Whitehorse Bike Polo	2025	\$ 5,500.00	\$ 5,500.00	\$ 5,000.00
20	Whitehorse Nordic Ski Society	New Projects and Initiatives	Whitehorse Nordic Race Bibs	2025	\$ 7,000.00	\$ 6,000.00	\$ 5,000.00
21	Whitehorse United Football Club	Ongoing Projects and Initiatives	Female Soccer Development-Free Girls soccer	2025	\$ 6,960.00	\$ 7,000.00	\$ 5,500.00
22	Yukon Art Society	Ongoing Projects and Initiatives	Arts Underground Arts and Crafts Programming	2025	\$ 7,000.00	\$ 7,000.00	\$ 5,500.00

Appendix A Spring 2026 Recreation Grants

2026 Spring Recreation Grants

#	Applicant	Priority/Type	Project	Last Funded Year	Last Funded Amount	Amount Requested	Amount Recommended
23	Yukon Arts Centre	Ongoing Projects and Initiatives	Yukon Arts Education and Transportation Program	2025	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00
24	Yukon Badminton Association	Ongoing Projects & Initiatives	Yukon Badminton Association Growth Initiative	N/A		\$ 4,000.00	\$ 4,000.00
25	Yukon Breeze Sailing Society	Training and Leadership Development	Sailing Instructor Clinic	2025	\$ 1,875.00	\$ 1,875.00	\$ 1,875.00
26	Yukon Canoe & Kayak Club	Ongoing Projects & Initiatives	Intro to Whitewater Kayaking Programs	2025	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00
27	Yukon Music Camp Society	Ongoing Projects and Initiatives	Yukon Summer Music 40th Anniversary Camp	2025	\$ 11,000.00	\$ 7,000.00	\$ 6,000.00
						Total Amount Requested:	\$ 156,857.50
						Total Amount Available-Spring	\$ 126,000.00
							\$ 125,357.50

**Appendix B-Operational Support Summary
2026 Spring Recreation Grants**

#	Applicant	Priority/Type	Project	Last funded Year	Last funded Amount	Amount Requested	Amount Recommended
1	Biathlon Yukon	Operational Support	Operational Support	2025	\$ 4,000.00	\$ 5,000.00	\$ 2,750.00
2	Climb Yukon Association	Operational Support	Operations Costs	2025	\$ 4,000.00	\$ 5,000.00	\$ 2,750.00
3	Special Olympics Yukon	Operational Support	Office Electricity	2025	\$ 3,900.00	\$ 1,380.00	\$ 1,250.00
4	The Heart of Riverdale Community Centre	Operational Support	The Heart of Riverdale 2026 Summer Arts Camps (Operational Support)	2025	\$ 4,000.00	\$ 5,000.00	\$ 2,850.00
5	Whitehorse Curling Club	Operational Support	Power to Curl 6	2025	\$ 4,000.00	\$ 5,000.00	\$ 4,250.00
6	Yukon Artists at Work Society	Operational Support	Operational Grant	2025	\$ 4,000.00	\$ 4,500.00	\$ 2,850.00
7	Yukon Canoe & Kayak Club	Operational Support	Intro to Whitewater Kayaking Programs	N/A		\$ 3,105.00	\$ 2,250.00
8	Yukon Church Heritage Society	Operational Support	Assistance with operation and maintenance of the museum	2025	\$ 4,000.00	\$ 5,000.00	\$ 3,200.00
9	Yukon Music Camp Society	Operational Support	YSMC 40th Anniversary Camp Operational Support	2025	\$ 4,000.00	\$ 5,000.00	\$ 2,850.00
					Total Amount Requested:	\$ 38,985.00	
					Total Amount Available for Spring	\$ 25,000.00	\$ 25,000.00

ADMINISTRATIVE REPORT

TO: Corporate Services Committee
FROM: Administration
DATE: May 19, 2026
RE: Capital Budget Amendment – Modernizing Whitehorse’s Business Licensing & Programs

ISSUE

Council approval of a budget amendment to move a portion of the intended budget for Modernizing Whitehorse’s Business Licensing & Programs to Appendix A.

REFERENCE

- [2026-2029 Capital Expenditure Program](#)
- [Business License Bylaw](#)
- [Lease, Encroachment, and Property Use Policy](#)
- [Council Strategic Priorities](#)

HISTORY

As part of the 2026–2029 Capital Expenditure Program, Administration proposed a bundled project intended to modernize the City’s business regulatory and program framework. The original scope grouped together several interrelated initiatives to ensure long-term consistency and efficiency, including regulatory review, policy restructuring, and potential program development.

Upon further internal review, Administration has identified an opportunity to phase the work more effectively, allowing each component to be addressed with appropriate focus, timing, and resourcing. This phased approach supports clearer decision-making, reduces implementation risk, and aligns work with Council’s current strategic priorities. A targeted amendment addressing short-term rentals (STRs) will be presented to Council in advance of the broader Business License Bylaw review and subsequently incorporated into the updated bylaw.

The project was approved in the 2026–2029 Capital Budget in the amount of \$90,000, subject to external funding (Appendix B). The budget assumed \$45,000 in external funding; however, the City has not been successful in its funding application .

ALTERNATIVES

1. Amend the 2026-2029 Capital Expenditure Program as recommended; or
2. Refer the matter back to Administration for further analysis

ANALYSIS

Business License Bylaw Review as a Foundational Priority

The review and modernization of the Business License Bylaw is proposed as the primary focus of the first phase of this project. Administration initially sought external funding through the Yukon Government’s Economic Development Fund (EDF) to support this work; however, EDF administrators have indicated limited appetite for funding a review of the City’s regulatory framework, as it is considered part of regular municipal operations. As a result, Administration is proposing to advance this work using internal funding, with the opportunity to seek EDF support in a subsequent phase focused on the development of new or expanded programs.

Last updated in 2019, the Business License Bylaw no longer fully reflects the range of business models currently operating in Whitehorse. A bylaw review is also a prerequisite to advancing online business licensing, as regulatory provisions must be clarified and updated to be accurately and consistently translated into a digital system. Proceeding with the review in 2026 will establish the regulatory foundation required for online licensing, support service excellence, and improve the overall business licensing experience.

Inclusion of Short-Term Rentals (STR) regulation

The Zoning Bylaw rewrite has identified the need for an inclusion in the Business License Bylaw for short-term rental (STR) operators. Administration will bring forward the targeted amendments required to implement the new STR framework in advance of the full Business License Bylaw review. These amendments will subsequently be incorporated into the comprehensive bylaw rewrite to ensure continuity and consistency.

Creation of a Stand-Alone Economic Development Programs Policy

Alongside the bylaw review, Administration proposes to create a dedicated policy for economic development programs. At present, programs such as the mobile food vendors program are embedded within the Lease, Encroachment, and Property Use Policy. This policy however primarily addresses land use and property arrangements on public lands. Separating economic development programming into a stand-alone policy would improve governance clarity by clearly distinguishing regulatory land-use tools from program delivery objectives. It would also enhance transparency for Council, stakeholders, and program participants, and establish a clearer framework for evaluating, adjusting, or introducing economic development initiatives over time. This work can be completed internally and aligned with the outcomes of the bylaw review.

Resourcing, Timing, and Risk Considerations

Advancing the first phase of this work in 2026 allows consultant expertise to be applied where most needed, particularly for the Business License Bylaw review, while making effective use of internal capacity for policy development. Addressing the bylaw and policy framework now reduces regulatory risk and supports timely progress on Council priorities, while preserving flexibility to sequence additional components of the original project in future years.

ADMINISTRATIVE RECOMMENDATION

THAT Council amend 2026-2029 Capital Expenditure Program by moving project 700c00626 Modernizing Whitehorse’s Business Licensing & Programs to Appendix ‘A’ in the amount of \$45,000, funded by the Capital Reserve.

CITY OF WHITEHORSE
CITY PLANNING COMMITTEE
Council Chambers, City Hall



Chair: Anne Middler

Vice-Chair: Jenny Hamilton

May 19, 2026

Meeting #2026-10

-
1. Updates to City Bylaws in Relation to Zoning Bylaw 2025-37
Presented by Mathieu Marois, Senior Planner, Planning and Sustainability Services
 2. New Business

ADMINISTRATIVE REPORT

TO: City Planning Committee
FROM: Administration
DATE: May 19, 2026
RE: Updates to City Bylaws in Relation to Zoning Bylaw 2025-37

ISSUE

Proposed amendments to the Fees and Charges Bylaw, Animal Control Bylaw, and Maintenance Bylaw for alignment with the recently adopted Zoning Bylaw 2025-37.

REFERENCE

- [Whitehorse 2040 Official Community Plan](#)
- [Zoning Bylaw 2012-20](#)
- [Zoning Bylaw 2025-37](#)
- [Fees and Charges Bylaw](#)
- [Proposed Fees and Charges Bylaw Redline](#)
- [Animal Control Bylaw](#)
- [Proposed Animal Control Bylaw Redline](#)
- [Maintenance Bylaw](#)
- [Proposed Maintenance Bylaw Redline](#)
- Proposed Bylaw 2026-22 – Amend the Fees and Charges Bylaw (Attachment 1)
- Proposed Bylaw 2026-18 – Amend the Animal Control Bylaw (Attachment 2)
- Proposed Bylaw 2026-19 – Amend the Maintenance Bylaw (Attachment 3)

HISTORY

Zoning Bylaw 2025-37 (Zoning Bylaw) was adopted by Council on May 11, 2026. Changes to Fees and Charges Bylaw, the Animal Control Bylaw, and the Maintenance Bylaw are now needed to ensure coordination and alignment with the new Zoning Bylaw.

Changes to the Fees & Charges Bylaw will update the fee descriptions to align the Zoning Bylaw and introduce a new fee for development permit appeals. Changes to the Animal Control Bylaw will help remove overlaps and improve coordination with the Zoning Bylaw, with regards to dogs and cats, hens, and livestock. Changes to the Maintenance Bylaw will improve coordination regarding parking and storing of motor vehicles, recreational vehicles, trailers, and boats.

Other changes to the Business License Bylaw, the Housing Development Incentives Policy, and further changes to the Fees and Charges Bylaw will be required to implement the new regulatory framework for short-term rentals; these changes will be brought forward separately at a later date and are expected to be in place in time for the short-term rental regulations in the Zoning Bylaw coming into force on October 1, 2026.

ALTERNATIVES

1. Bring forward amendments to the Fees & Charges Bylaw, Animal Control Bylaw, and Maintenance Bylaw as recommended; or
2. Refer the Bylaw amendments back to Administration.

ANALYSIS

Fees & Charges Bylaw

Updates to the fee descriptions are required for new small-scale housing developments, suites, and for secondary uses of a residence. For small-scale housing developments, the description is proposed to be revised to capture any configuration of up to four dwelling units on a lot, as permitted by the Zoning Bylaw, rather than listing specific housing forms. The flat, per-unit fee amount is not proposed to be changed. A separate line is also proposed for suites, as in some cases suites can be provided on lots with more than four units. The fee itself would remain the same.

A new fee is proposed for development permit appeals. Zoning Bylaw 2025-37 introduces a new process for appealing a development officer's decision. The proposed fee of \$500 is intended to recover a portion of the administrative costs of processing an appeal, and to discourage frivolous appeals.

Animal Control Bylaw

Changes to the Animal Control Bylaw include updating how limits on the number of dogs and cats per dwelling are applied, clarifying regulations on the keeping of hens and coops, and revising the regulations for dog teams.

Number of Dogs and Cats

The Animal Control Bylaw currently distinguishes the number of permissible dogs and cats between urban residential and country residential zoned properties. It is proposed to amend the Animal Control Bylaw so that the limits on dogs and cats per dwelling unit is based on whether the property is inside or outside the Urban Containment Boundary (UCB), rather than by zoning category, with two dogs and two cats allowed per dwelling inside the UCB, or three dogs and three cats per dwelling outside the UCB. A revised exemption is also proposed for temporary visitors.

Dog Teams

The Zoning Bylaw only allows dog teams to be kept in the Parks – Recreation Node (PRN) zone. The Animal Control Bylaw currently allows dog teams to be parked or kept in country residential subdivisions. Section 25(1) of the Animal Control Bylaw is therefore proposed to be amended to only allow dog teams to be parked or kept in the city where permitted by the Zoning Bylaw. Section 25(2) is also proposed to be amended to allow dog teams to be kept within the downtown area if temporarily traveling through the city.

Keeping of Hens

The Animal Control Bylaw currently restricts a property to no more than six hens, and only in certain low-density urban residential zones. It is proposed to amend provisions relating to hens and coops to allow one coop with up to six hens per lot on a broader range of lots throughout the city, and to more clearly distinguish between small-scale hen keeping and larger scale agriculture uses which, if permitted by zoning, could comprise more than six hens.

Section 6.5.1 of Zoning Bylaw 2012-20 included provisions relating to the design of hen coops. These provisions were removed from the Zoning Bylaw, with the intent to have them added to the Animal Control Bylaw, as they relate more to the purpose of this bylaw, respecting the control, health, and safety of, and protection from, wild and domestic animals.

Poultry and Livestock Exemption

The Animal Control Bylaw prohibits poultry and livestock within the city, except for urban hens as described above, and poultry or livestock in country residential subdivisions. The proposed revisions would retain the exemption for urban hens, and clarify that poultry (beyond one coop with up to six hens) and livestock are only permitted when they are kept in association with an agriculture use permitted by the Zoning Bylaw. The Zoning Bylaw allows minor agriculture as a secondary use in country residential zones (subject to permitting) and allows major agriculture in the Other – Agriculture (OAG) zone. The latter is not currently captured by the existing country residential exemption.

Maintenance Bylaw

Section 5.5.3.1 of Zoning Bylaw 2012-20 included provisions relating to the storage of recreational vehicles, trailers, and boats on residentially zoned properties, including when and where such vehicles could be stored. These provisions were removed from the Zoning Bylaw and are proposed to be incorporated into the Maintenance Bylaw instead, as they relate more directly to the purpose of this bylaw: to establish and enforce minimum standards for the cleanliness, state of repair and maintenance of property within the city. The proposed regulations require recreational vehicles, trailers, and boats to be stored primarily in the side or rear yard over the winter months, with a limited allowance for such vehicles to project up to 2.0 metres into a front-yard driveway. During the summer months, these vehicles may be stored in a front yard driveway.

ADMINISTRATIVE RECOMMENDATION

THAT Council direct that Bylaws 2026-22, 2026-18, and 2026-19, bylaws to amend the Fees and Charges Bylaw, the Animal Control Bylaw, and the Maintenance Bylaw with respect to implementing Zoning Bylaw 2025-37, be brought forward for consideration under the bylaw process.

CITY OF WHITEHORSE

BYLAW 2026-22

A bylaw to amend Fees and Charges Bylaw 2014-36

WHEREAS section 220 of the *Municipal Act* provides that council may by bylaw amend or vary bylaws; and

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect the new Zoning Bylaw 2025-37;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The fee schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedules 1 (Land and Building) and substituting therefore new Schedule 1 attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall come into full force and effect upon final passage thereof.

**FIRST and SECOND READING:
THIRD READING and ADOPTION:**

Kirk Cameron, Mayor

Corporate Services

CITY OF WHITEHORSE

BYLAW 2026-18

A bylaw to amend Animal Control Bylaw 2001-01

WHEREAS section 265 of the *Municipal Act* provides that a council may adopt bylaws for municipal purposes respecting the control, health, and safety of, and protection from, wild and domestic animals, including insects and birds; and

WHEREAS section 266 of the *Municipal Act* provides that a council may in such bylaws regulate, control or prohibit, and provide for a system of licences, inspections, permits or approvals; and

WHEREAS it is deemed desirable that the Animal Control Bylaw be amended to align with the new Zoning Bylaw 2025-37;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The DEFINITIONS section of Animal Control Bylaw 2001-01 is hereby amended by modifying the definition for “COOP” to read as follows:

““COOP” means a structure intended for the keeping of hens.”

2. The DEFINITIONS section of Animal Control Bylaw 2001-01 is hereby amended by adding a new definition for “DWELLING UNIT” to read as follows:

““DWELLING UNIT” has the same definition as in the City of Whitehorse Zoning Bylaw.”

3. The DOG AND CAT LICENSES section of Animal Control Bylaw 2001-01 is hereby amended by modifying the existing section 25 to read as follows:

“25. Every owner of more than two dogs for the purpose of maintaining a dog team that is in existence at the time this bylaw comes into force shall apply to the Manager of Bylaw Services in writing for an exemption from the licensing provisions herein. Where the Manager of Bylaw Services provides such exemption, the Owner shall pay the fee prescribed in the Fees and Charges Bylaw for the owner of a dog team within the City.

(1) No owner or any person in care and control of a dog team shall either park or keep a dog team within any area of the city except where permitted by the City of Whitehorse Zoning Bylaw.

(2) For the purposes of facilitating their participation in special events such as the Yukon Quest or the Yukon Sourdough Rendezvous or if they are temporarily in the city, an owner or any person in care and control of a dog team may, for a period not exceeding five days, keep a dog team within the downtown area that encompasses any part of the waterfront from Shipyards Park to Robert Service Campground,

and from the waterfront to Sixth Avenue.”

4. The APPLICATION FOR A PERMIT TO KEEP HENS section of the Animal Control Bylaw 2001-01 is hereby amended by modifying section 36 to read as follows:

“36. Except as provided in subsection (5), a person shall not keep hens on any property within the city unless that person holds a valid permit issued by the City, and subject to compliance with the following:

- (1) The applicant shall be the registered owner of the subject property, or shall provide written authorization from the registered owner permitting the keeping of hens on the property.
- (2) The applicant shall make an application to the City in a form determined by the Designated Officer and shall provide written authorization for the City to circulate the application to property owners within three metres on all sides of the subject property;
- (3) The applicant shall provide a written declaration acknowledging that they have read, understand, and will comply with the rules respecting the keeping of hens in the City, as set out in an information hand-out provided by the Designated Officer; and
- (4) The permit holder shall notify the City in writing of any changes to the information provided in the application within 72 hours of such change.
- (5) This section, and sections 37 to 42, do not apply where hens are kept as part of a lawfully established agricultural use for which a permit has been issued under the Zoning Bylaw.”

5. The KEEPING OF HENS AND COOPS section of the Animal Control Bylaw 2001-01 is hereby amended by modifying section 40 to read as follows:

“40. Where a permit has been issued under section 36, one coop housing up to six hens may be permitted per lot in any residential or commercial zone, or within the Other – Public Services (OPS) zone. Roosters are not permitted at any time.”

6. The KEEPING OF HENS AND COOPS section of the Animal Control Bylaw 2001-01 is hereby amended by deleting existing subsection 40(1).

7. The KEEPING OF HENS AND COOPS section of the Animal Control Bylaw 2001-01 is hereby amended by adding a new section 41 and subsections (1) to (9) to read as follows and renumbering the remaining sections accordingly:

“41. A coop must include both a walled, roofed structure and an outdoor pen. Any coop must:

- (1) Be securely enclosed to prevent the escape of hens and the entrance of any other animal;
- (2) Be no more than 10 m² in floor area;

- (3) Be no more than 2 m high;
 - (4) Be no less than 1.5 m from any property line;
 - (5) Provide at least 0.37 m² of interior floor area per hen;
 - (6) Provide at least 0.92 m² of outdoor pen area per hen;
 - (7) Provide a floor of any combination of vegetated or bare earth in the outdoor pen area;
 - (8) Provide at least one nest box and perch per hen. Each perch must be at least 15 cm long; and
 - (9) Conform to all other accessory structure regulations specified in the Zoning Bylaw 2025-37.”
8. The KEEPING OF HENS AND COOPS section of the Animal Control Bylaw 2001-01 is hereby amended by deleting existing subsection 41(1) and renumbering the remaining subsections accordingly.
9. The SPECIAL PERMITS section of Animal Control Bylaw 2001-01 is hereby amended by modifying existing section 43 and subsections (1) to (3) to read as follows:
- “43. The following maximum numbers of dogs and cats may occupy a dwelling unit in the city:
- (1) Within the Urban Containment Boundary, as identified in Map 3 of the Official Community Plan, a maximum of two dogs and two cats per dwelling unit;
 - (2) Outside of the Urban Containment Boundary, as identified in Map 3 of the Official Community Plan, a maximum of four dogs and four cats per dwelling unit;
 - (3) Subsections (1) and (2) do not apply where the owner of the dogs or cats is temporarily visiting a dwelling unit or other accommodation for a period not exceeding 14 consecutive days, provided that the dogs or cats remain at all times under the owner’s care and control.”
10. The SPECIAL PERMITS section of Animal Control Bylaw 2001-01 is hereby amended by modifying existing section 44 to read as follows:
- “44. Notwithstanding any other provision of this bylaw, the Manager of Bylaw Services may issue a special permit authorizing the owner to keep, have or allow three dogs or three cats per dwelling unit within the Urban Containment Boundary, or six dogs and six cats per dwelling unit outside of the Urban Containment Boundary, upon receipt of a written application and payment of a non-refundable fee as set out in the Fees and Charges Bylaw, and after conducting a review as follows:”
11. The SPECIAL PERMITS section of the Animal Control Bylaw 2001-01 is hereby amended by deleting existing section 47 and renumbering the remaining subsections accordingly.
12. The SPECIAL PERMITS section of the Animal Control Bylaw 2001-01 is hereby amended by deleting existing section 48 and renumbering the remaining subsections accordingly.
13. The SPECIAL PERMITS section of the Animal Control Bylaw 2001-01 is hereby amended by modifying existing section 49 to read as follows:

“49. No person shall own, or permit on their property, any pigeons in the city except in country residential zones as indicated in the City of Whitehorse Zoning Bylaw.”

14. The SPECIAL PERMITS section of the Animal Control Bylaw 2001-01 is hereby amended by modifying existing section 50 and adding new subsections (1) and (2) to read as follows:

“50. No person shall own, or permit on their property, any poultry or livestock in the city except:

- (1) hens, where a permit has been issued under section 36; or
- (2) as part of a lawfully established agricultural use for which a permit has been issued under the Zoning Bylaw.”

15. The Animal Control Bylaw 2001-01 is hereby amended by deleting Schedule “B” – List of Zones in Which Urban Hens Are Permitted.

16. This bylaw shall come into force and effect upon the final passing thereof.

**FIRST and SECOND READING:
THIRD READING and ADOPTION:**

Kirk Cameron, Mayor

Corporate Services

CITY OF WHITEHORSE

BYLAW 2026-19

A bylaw to amend Maintenance Bylaw 2017-09

WHEREAS section 265 of the *Municipal Act* provides that a council may adopt bylaws for municipal purposes to establish and enforce minimum standards relating to the cleanliness, state of repair and maintenance of property in the City of Whitehorse.

WHEREAS section 266 of the *Municipal Act* provides that a council may in such bylaws regulate, control or prohibit, and provide for a system of licences, inspections, permits or approvals; and

WHEREAS it is deemed desirable that the Maintenance Bylaw be amended to align with the new Zoning Bylaw 2025-37;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The ACCUMULATIONS PROHIBITED section of Maintenance Bylaw 2017-09 is hereby amended by modifying section 11 and adding new subsections (1) to (5) to read as follows:

“11. The following applies to all residential zones, unless otherwise specified:

- (1) No person shall store chattels in the front yard of any property in a residential zone, with the exception of motor vehicles that are validly registered and licensed in accordance with the Motor Vehicles Act and that are located in a parking space or driveway that is established in conformity with the Zoning Bylaw.
- (2) At all times of year, recreational vehicles, utility trailers, and boats may be parked or stored outdoors on a residential property only if they are located:
 - (a) primarily in the rear yard or interior side yard, with no more than 2.0 m projecting into a front yard driveway, or
 - (b) on a corner lot, in the exterior side yard, provided the area is screened from view by fencing or landscaping.
- (3) Despite subsection (2), between May 1 and October 31, recreational vehicles, utility trailers, and boats may be parked or stored on a front yard driveway, provided no part of the vehicle, trailer, or boat is located closer than 1.0 m to:
 - (a) the interior edge of a sidewalk, or
 - (b) where no sidewalk exists, the curb or edge of the roadway.
- (4) Except for recreational vehicles and vehicles actively engaged in loading or unloading, no person shall park or store a motor vehicle with a gross vehicle weight rating greater than 7,257 kg on any lot in a residential zone for a period exceeding 48 hours
- (5) Despite subsection (4), one motor vehicle with a gross vehicle weight rating greater than 7,257 kg may be parked or stored on a lot in the RC1 or RC2 zones.

2. The ACCUMULATIONS PROHIBITED section of Maintenance Bylaw 2017-09 is hereby amended by modifying section 13 and subsections (1) to (3) to read as follows:

“13. No person shall park or store outside on any property, unless otherwise permitted under the Zoning Bylaw:

- (1) a motor vehicle that is not validly registered and licensed in accordance with the Motor Vehicles Act;
- (2) chattels that are offered, or intended to be offered, for sale; or
- (3) solid fuels such as wood, where the amount of solid fuel so stored is in excess of two winter seasons' supply for consumption on site.

3. This bylaw shall come into force and effect upon the final passing thereof.

FIRST and SECOND READING:
THIRD READING and ADOPTION:

Kirk Cameron, Mayor

Corporate Services

CITY OF WHITEHORSE
DEVELOPMENT SERVICES COMMITTEE
Council Chambers, City Hall



Chair: Jenny Hamilton

Vice-Chair: Lenore Morris

May 19, 2026

Meeting #2026-10

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1. Building & Plumbing Bylaw Amendment – Temporary Tents
Presented by Stéphanie Chevalier, Economic Development Supervisor,
Department of Economic Development
 2. New Business

ADMINISTRATIVE REPORT

TO: Development Services Committee
FROM: Administration
DATE: May 19, 2026
RE: Building & Plumbing Bylaw Amendment – Temporary Tents

ISSUE

Modernize the City’s regulatory framework to provide an exemption for temporary tents under the Building and Plumbing Bylaw.

REFERENCE

- [Council Strategic Priorities 2025-2028](#)
- [Lease, Encroachment, and Property Use Policy](#)
- [Placement of Temporary Tents Policy](#)
- [Building and Plumbing Bylaw](#)
- [Building and Plumbing Bylaw Redline](#)
- Proposed Bylaw 2026-21 (Attachment 1)

HISTORY

Under the City’s current Building and Plumbing Bylaw, building permits are generally required for structures exceeding 12 square metres. While appropriate for permanent or semi-permanent construction, this regulatory approach does not reflect contemporary practices adopted by major Canadian cities, which typically exempt temporary tents from building permit requirements up to a larger size threshold, most commonly 60 square metres.

In addition, the City currently has a Tent Placement Policy – Temporary Tents (1993), which was developed in a different regulatory context and does not clearly define its scope, thresholds, or relationship to current bylaws and policies. Together, these factors highlight the need to both modernize the City’s regulatory approach to temporary tents and repeal an outdated policy that no longer provides clear or effective guidance

ALTERNATIVES

1. Bring forward amendments to the Building and Plumbing Bylaw and repeal the Tent Placement Policy as recommended; or
2. Refer back to Administration for further analysis.

ANALYSIS

Amendment to the Building and Plumbing Bylaw – Exemption for Temporary Tents

The City’s current Building and Plumbing Bylaw generally requires a building permit for structures exceeding 12 square metres. While appropriate for permanent or semi-permanent construction, this framework does not adequately distinguish temporary,

fabric-based tents used for short-duration activities such as festivals, markets, and community events. Applying the same permitting requirements to these installations results in a level of regulation that is disproportionate to their risk and temporary nature.

Most major Canadian municipalities have adopted a more contemporary, risk-based approach by exempting temporary tents from building permit requirements up to a defined size threshold, most commonly 60 square metres (typically 20' x 30' tents), while maintaining oversight through fire inspections, land-use approvals, and limits on duration and occupancy. Amending the Building and Plumbing Bylaw to introduce a similar exemption would align Whitehorse's regulatory framework with current municipal practice, improve clarity and consistency for applicants and staff, and reduce administrative burden for low-risk, short-term uses without compromising public safety.

Repeal of the Tent Placement Policy – Temporary Tents (1993)

The Tent Placement Policy – Temporary Tents was adopted in 1993 and reflects a regulatory context that has since changed significantly. The policy does not clearly define its scope, does not reference contemporary regulatory tools, and lacks clear thresholds or distinctions between low-risk and higher-risk tent installations. As a result, it overlaps with and, in some cases, conflicts with current bylaws and policies governing land use, building permits, fire safety, and business licensing.

Following the repeal of the Tent Placement Policy, oversight of temporary tents would continue to be provided through modern regulatory instruments that are clear, current, and better suited to managing risk. When combined with a size-based exemption for temporary tents in the Building and Plumbing Bylaw, repeal of the policy supports a consistent and modern approach to regulating temporary tents in the City of Whitehorse.

This regulatory change aligns with Council's Strategic Priority of 'Service and Organizational Excellence' by improving permitting efficiency and cutting red tape.

ADMINISTRATIVE RECOMMENDATION

THAT Council direct that Bylaw 2026-21, a bylaw to amend the Building and Plumbing Bylaw with respect to temporary tents, be brought forward for consideration under the bylaw process; and

THAT Council repeal the Tent Placement Policy – Temporary Tents.

CITY OF WHITEHORSE

BYLAW 2026-21

A bylaw to amend the Building and Plumbing Bylaw 99-50.

WHEREAS section 220 of the *Municipal Act* provides that the power to adopt a bylaw or pass a resolution includes the power to amend or repeal the bylaw or resolution unless the Act or any other Act expressly provides otherwise; and

WHEREAS section 265(b) of the *Municipal Act* RSY 2002, c.154 provides that council may pass bylaws for municipal purposes respecting municipal utilities, facilities, works, and improvements on private and public land including quarries, and sand and gravel pits; and

WHEREAS section 266(c) of the *Municipal Act* provides that, without restricting section 265, council may by bylaw provide for a system of licenses, inspections, permits, or approvals; and

WHEREAS it is deemed desirable that the Building and Plumbing Bylaw is amended to provide for the exemption of erecting temporary tents up to 60 square metres;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Section 10 of Bylaw 99-50 is hereby amended to add subsection (6) which reads as follows:
 - (6) A temporary tent or group of temporary tents is exempt from a building permit if all the following are met:
 - (a) The tent or combination of tents is not more than 60 square metres in aggregate ground area;
 - (b) The tent is not attached to a building;
 - (c) The tent shall be constructed more than three metres from all other structures, including buildings on the same property; and
 - (d) The installation is temporary and does not exceed 14 days, unless otherwise authorized by the Authority Having Jurisdiction.

Regardless of the exemption for a building permit, the structure and its components, connections and fabric must be designed to resist snow and wind loads for Whitehorse. As per the National Building Code, an allowance for the removal of the snow should not form part of the design. All fabric, textile or film is required to be certified to CAN/ULC-S109 "Flame Tests of Flame-Resistant Fabrics and Films" or NFPA 701 "Fire Tests for Flame Propagation".

AMENDING BYLAW 2026-21

2. This bylaw shall come into full force and effect upon final passage thereof.

FIRST and SECOND READING:
THIRD READING and ADOPTION:

Kirk Cameron, Mayor

Corporate Services