Whitehorse
THE WILDERNESS CITY

Minutes of the meeting of the

City Operations Committee

Date	August 18, 2026	2026-15
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Lenore Morris - Chair Mayor Kirk Cameron Councillor Dan Boyd Councillor Paolo Gallina Councillor Jenny Hamilton Councillor Eileen Melnychuk Councillor Anne Middler	
Staff Present	Valerie Braga, City Manager Krista Mroz, Director of Community Services Michael Prowse, A/Director of Corporate Services Lindsay Schneider, Director of Development Services Travis Whiting, Director of Operations Landon Kulych, Director of People, Culture, and Technology	

* Indicates electronic participation

Your Worship, the City Operations Committee respectfully submits the following report:

1. New Business – Crosswalk Paint

As requested by Committee members, Administration explained the prioritization and schedule for crosswalk repainting and provided additional information on the types of paints used and their durability.

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Minutes of the meeting of the

Community Services Committee

Date	August 18, 2026	2026-15
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Paolo Gallina - Chair Mayor Kirk Cameron Councillor Dan Boyd Councillor Jenny Hamilton Councillor Eileen Melnychuk Councillor Anne Middler Councillor Lenore Morris	
Staff Present	Valerie Braga, City Manager Krista Mroz, Director of Community Services Michael Prowse, A/Director of Corporate Services Lindsay Schneider, Director of Development Services Travis Whiting, Director of Operations Landon Kulych, Director of People, Culture, and Technology	

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Your Worship, there is no report from the Community Services Committee.

Minutes of the meeting of the

Public Health and Safety Committee

Date	August 18, 2026	2026-15
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Dan Boyd - Chair Mayor Kirk Cameron Councillor Paolo Gallina Councillor Jenny Hamilton Councillor Eileen Melnychuk Councillor Anne Middler Councillor Lenore Morris	
Staff Present	Valerie Braga, City Manager Krista Mroz, Director of Community Services Michael Prowse, A/Director of Corporate Services Lindsay Schneider, Director of Development Services Travis Whiting, Director of Operations Landon Kulych, Director of People, Culture, and Technology	

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Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Delegate Florian Boulais, President, Wildfire Awareness Society – Wildfire Risk Impacts on Insurability

Delegate Florian Boulais, president of the Wildfire Awareness Society, presented to Council about growing concerns with the insurability of land within Whitehorse due to wildfire risks and the implications. In response to questions from Committee members, the delegate clarified that meaningful action was needed to emphasize the importance of FireSmart initiatives, short of declaring a state of emergency.

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Minutes of the meeting of the

Corporate Services Committee

Date	August 18, 2026	2026-15
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Eileen Melnychuk - Chair Mayor Kirk Cameron Councillor Dan Boyd Councillor Paolo Gallina Councillor Jenny Hamilton Councillor Anne Middler Councillor Lenore Morris	
Staff Present	Valerie Braga, City Manager Krista Mroz, Director of Community Services Michael Prowse, A/Director of Corporate Services Lindsay Schneider, Director of Development Services Travis Whiting, Director of Operations Landon Kulych, Director of People, Culture, and Technology Svetlana Erickson, Manager, Financial Services Craig Van Lankveld, Manager, Water and Waste Services	

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Your Worship, the Corporate Services Committee respectfully submits the following report:

1. 2nd Quarter Capital Budget Variance Reporting

A summary of anticipated capital spending to year-end was presented with proposed amendments to the 2026-2029 Capital Expenditure Program. Administration responded to questions about specific projects, reports from previous years, and how projects under Appendix B are prioritized.

The Recommendation of the Corporate Services Committee is

THAT Council authorize amendments totalling $50,342 to reduce the 2026 to 2029 Capital Expenditure Program.

2. 2nd Quarter Operating Budget Variance Reporting – For Information Only

A summary of operating expenditures up to the second quarter of 2026 and a forecast to the end of 2026 based on the variance were presented. As requested, Administration provided information on the budgeting for staff wages and benefits, and the overall status of the City's operating expenses.

3. Upcoming Procurements (September/October) – For Information Only

Administration presented the bi-monthly update on anticipated procurement projects over $100,000 for the September and October 2026 period as required by the Procurement Policy.

4. Commencement Report – Marwell, Lift and 1 Lift 3 Bypass and Pumps

A commencement report was presented seeking authorization to proceed with procurement for the Marwell Lift 1 and Lift 3 bypass pump acquisition and bypass construction. As requested, Administration clarified what the project will entail, the external funding status, and the project timeline.

The Recommendation of the Corporate Services Committee is

THAT Council authorize Administration to commence the procurement for project 650c00922 Marwell, Lift #1 & #3 Bypass and Pumps.

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Minutes of the meeting of the

City Planning Committee

Date	August 18, 2026	2026-15
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Anne Middler - Chair Mayor Kirk Cameron Councillor Dan Boyd Councillor Paolo Gallina Councillor Jenny Hamilton Councillor Eileen Melnychuk Councillor Lenore Morris	
Staff Present	Valerie Braga, City Manager Krista Mroz, Director of Community Services Michael Prowse, A/Director of Corporate Services Lindsay Schneider, Director of Development Services Travis Whiting, Director of Operations Landon Kulych, Director of People, Culture, and Technology Mathieu Marois, A/Manager, Planning and Sustainability Services	

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Your Worship, the City Planning Committee respectfully submits the following report:

1. Short-term Rental Regulations Implementation Policy and Bylaw Amendments

Administration presented proposed amendments to the Housing Development Incentive Policy, the Business License Bylaw, and the Fees and Charges Bylaw to implement the short-term rental (STR) regulations introduced with the Zoning Bylaw 2025-37. As requested, Administration provided information on the communications schedule, specific regulations, and how data will be collected, assessed, and reported following the changes.

The Recommendation of the City Planning Committee is

THAT Council adopt the updated Housing Development Incentives Policy; and

THAT Council direct that Bylaws 2026-24 and 2026-28, bylaws to amend the Business License Bylaw and the Fees and Charges Bylaw, be brought forward for consideration under the bylaw process.

2. Highland Estates Master Plan

A proposed land use master plan was received and presented to develop a 14.8 ha area west of Lobird Mobile Home Park into 16 country residential condominium units and a private roadway titled Highland Estates. The report outlines concerns with the proposal and provides recommendations to consider. As requested, Administration provided additional information about roadway development and maintenance, parcel-level assessments, potential impacts on the South Growth Area, and the process following the master plan.

The Recommendation of the City Planning Committee is

THAT Council refer the matter back to Administration and request the items listed under Recommendations be incorporated into the Plan.

3. Delegate Ron Berdahl – Homelessness, Vacant Lots, and Tourism Potential

Delegate Ron Berdahl presented to Council about a problem with individuals illegally occupying and leaving trash on the delegate's property, costing the owner cleanup fees. The delegate noted the property could not currently be used as a result of restrictions in the Official Community Plan and requested that an appropriate use be permitted as a more permanent solution.

4. Delegate Gordon Lau, Stantec – Highland Estates Master Plan Process to Date

Delegate Gordon Lau, representing Stantec and the proponent of the Highland Estates Master Plan, provided information to Council on the process undertaken for the proposed master plan and requested that it move forward as presented. The delegate noted Administration's recommendations can be addressed at a later stage and answered questions regarding the proposed private roadway, cistern system, and cost structure.

5. Delegate Zoe Morrison, Stantec – Highland Estates Master Plan Engagement and Stakeholder Summary

Delegate Zoe Morrison, representing Stantec and the proponent of the Highland Estates Master Plan, described the concerns raised throughout the public and stakeholder engagement process and how they will be addressed. As requested, the delegate provided more information about the shared roadway with Lobird residents and firesmarting responsibilities.

6. Delegate Dwight Chalifour, Highland Estates – Highland Estates Master Plan

Delegate Dwight Chalifour, proponent of the Highland Estates Master Plan, presented to Council on the history and intention of Highland Estates. The delegate responded to questions from Committee members about the clarity of the City's requirements and communication, and the decision to go with a cistern water system.

7. Delegate Felix Robitaille – Highland Estates Master Plan

Delegate Felix Robitaille spoke in support of the proposed Highland Estates Master Plan moving forward, noting there is a strong demand for country-residential housing and that the concerns raised by Administration can be addressed.

8. Delegate Kyle Gonder – Highland Estates Master Plan

Delegate Kyle Gonder spoke in support of the Highland Estates Master Plan moving forward, noting the development would create employment opportunities and provide country residential housing.

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Minutes of the meeting of the

Development Services Committee

Date	August 18, 2026	2026-15
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jenny Hamilton - Chair Mayor Kirk Cameron Councillor Dan Boyd Councillor Paolo Gallina Councillor Eileen Melnychuk Councillor Anne Middler Councillor Lenore Morris	
Staff Present	Valerie Braga, City Manager Krista Mroz, Director of Community Services Michael Prowse, A/Director of Corporate Services Lindsay Schneider, Director of Development Services Travis Whiting, Director of Operations Landon Kulych, Director of People, Culture, and Technology Stéphanie Chevalier, Economic Development Supervisor, Economic Development	

* Indicates electronic participation

Your Worship, the Development Services Committee respectfully submits the following report:

1. Tourism and Culture Partnership Agreement

Administration presented the Memorandum of Understanding to renew and update the Tourism and Culture Partnership Agreement between the City of Whitehorse and Government of Yukon Department of Economic Development, Tourism and Culture. Committee members expressed interest in seeing changes to the language within the agreement to improve the clarity of the City's responsibility and adjust the prioritized projects.

The Recommendation of the Development Services Committee is

THAT the renewal of the Tourism and Culture Partnership Agreement between the Government of Yukon, Department of Economic Development, Tourism and Culture, and the City of Whitehorse be referred back to Administration for further review.

There being no further business the meeting adjourned at 9:17 p.m.

Kirk Cameron, Mayor

Corporate Services