MINUTES of SPECIAL Meeting #2026-S6 of the Council of the City of Whitehorse called for 5:30pm on Monday, August 31, 2026, in Council Chambers, City Hall.

PRESENT:	Mayor	Kirk Cameron
	Councillors	Dan Boyd
		Paolo Gallina
		Jenny Hamilton
		Eileen Melnychuk
		Anne Middler
		Lenore Morris

ALSO PRESENT:	A/City Manager	Lindsay Schneider
	Director of Community Services	Krista Mroz
	Director of Corporate Services	Brittany Dixon
	A/Director of Development Services	Matthew Cameron
	Director of Operations	Travis Whiting
	Director of People, Culture, and Technology	Landon Kulych

Mayor Cameron called the meeting to order at 5:30 p.m. **CALL TO ORDER**

AGENDA

2026-S6-01

It was duly moved and seconded
THAT the Agenda be adopted as presented.

Carried Unanimously

DELEGATE SUBMISSIONS

Ben Pereira, president of Neighbourly North, urged Council to reduce the fee for business licenses for additional short-term rentals not on the property of the operator's primary residence and requested that the 12-month transition period for the regulations to be enforced be reaffirmed.

Ben Pereira, President, Neighbourly North – Short-term Rental Regulations Implementation Policy and Bylaw Amendments

COMMITTEE REPORTS

City Operations Committee

As requested by Committee members, Administration explained the prioritization and schedule for crosswalk repainting and provided additional information on the types of paints used and their durability.

New Business – Crosswalk Paint

Community Services Committee

There was no report from the Community Services Committee.

No Report

Public Health and Safety Committee

Delegate Florian Boulais, president of the Wildfire Awareness Society, presented to Council about growing concerns with the insurability of land within Whitehorse due to wildfire risks and the implications. In response to questions from Committee members, the delegate clarified that meaningful action was needed to emphasize the importance of FireSmart initiatives, short of declaring a state of emergency.

Delegate Florian Boulais, President, Wildfire Awareness Society – Wildfire Risk Impacts on Insurability

Corporate Services Committee

2026-S6-02

It was duly moved and seconded
THAT Council authorize amendments totalling $50,342 to reduce the 2026 to 2029 Capital Expenditure Program.

Carried Unanimously

2nd Quarter Capital Budget Variance Reporting

A summary of operating expenditures up to the second quarter of 2026 and a forecast to the end of 2026 based on the variance were presented. As requested, Administration provided information on the budgeting for staff wages and benefits, and the overall status of the City's operating expenses.

2nd Quarter Operating Budget Variance Reporting

Administration presented the bi-monthly update on anticipated procurement projects over $100,000 for the September and October 2026 period as required by the Procurement Policy.

Upcoming Procurements (September/October) – For Information Only

2026-S6-03

It was duly moved and seconded
THAT Council authorize Administration to commence the procurement for project 650c00922 Marwell, Lift #1 & #3 Bypass and Pumps.

Carried Unanimously

Commencement Report – Marwell, Lift 1 and Lift 3 Bypass and Pumps

City Planning Committee

2026-S6-04

It was duly moved and seconded
THAT Council adopt the updated Housing Development Incentives Policy; and
THAT Council direct that Bylaws 2026-24 and 2026-28, bylaws to amend the Business License Bylaw and the Fees and Charges Bylaw, be brought forward for consideration under the bylaw process.

Carried Unanimously

Short-term Rental Regulations Implementation Policy and Bylaw Amendments

2026-S6-05

It was duly moved and seconded
THAT Council refer the matter back to Administration and request the items listed under Recommendations be incorporated into the Plan.

Highland Estates Master Plan

Carried Unanimously

Delegate Ron Berdahl presented to Council about a problem with individuals illegally occupying and leaving trash on the delegate's property, costing the owner cleanup fees. The delegate noted the property could not currently be used as a result of restrictions in the Official Community Plan and requested that an appropriate use be permitted as a more permanent solution.

Delegate Ron Berdahl – Homelessness, Vacant Lots, and Tourism Potential

Delegate Gordon Lau, representing Stantec and the proponent of the Highland Estates Master Plan, provided information to Council on the process undertaken for the proposed master plan and requested that it move forward as presented. The delegate noted Administration's recommendations can be addressed at a later stage and answered questions regarding the proposed private roadway, cistern system, and cost structure.

Delegate Gordon Lau, Stantec – Highland Estates Master Plan Process to Date

Delegate Zoe Morrison, representing Stantec and the proponent of the Highland Estates Master Plan, described the concerns raised throughout the public and stakeholder engagement process and how they will be addressed. As requested, the delegate provided more information about the shared roadway with Lobird residents and firesmarting responsibilities.

Delegate Zoe Morrison, Stantec – Highland Estates Master Plan Engagement and Stakeholder Summary

Delegate Dwight Chalifour, proponent of the Highland Estates Master Plan, presented to Council on the history and intention of Highland Estates. The delegate responded to questions from Committee members about the clarity of the City's requirements and communication, and the decision to go with a cistern water system.

Delegate Dwight Chalifour, Highland Estates – Highland Estates Master Plan

Delegate Felix Robitaille spoke in support of the proposed Highland Estates Master Plan moving forward, noting there is a strong demand for country-residential housing and that the concerns raised by Administration can be addressed.

Delegate Felix Robitaille – Highland Estates Master Plan

Delegate Kyle Gonder spoke in support of the Highland Estates Master Plan moving forward, noting the development

Delegate Kyle Gonder – Highland Estates Master Plan

would create employment opportunities and provide country residential housing.

Development Services Committee

2026-S6-06

It was duly moved and seconded
THAT the renewal of the Tourism and Culture Partnership Agreement between the Government of Yukon, Department of Economic Development, Tourism and Culture, and the City of Whitehorse be referred back to Administration for further review.

Tourism and Culture Partnership Agreement

Carried Unanimously

NEW AND UNFINISHED BUSINESS

2026-S6-07

It was duly moved and seconded
THAT Council Authorize the Mayor to sign a Tri-Council Assembly MOU and Declaration of Commitment.

Tri-Council Assembly Memorandum of Understanding and Declaration of Commitment Signing

Carried Unanimously

2026-S6-08

It was duly moved and seconded
THAT Council appoint David Barrick as City Manager for the City of Whitehorse effective September 2, 2026, in accordance with City Manager Bylaw 2026-29; and
THAT Council approve the Employment Agreement with David Barrick and authorize the Mayor to execute the Employment Agreement on behalf of the City.

City Manager Appointment

Carried Unanimously

BYLAWS

2026-S6-09

It was duly moved and seconded
THAT Bylaw 2026-24, a bylaw to amend the Business License Bylaw regarding short-term rental regulations, be given First Reading.

BYLAW 2026-24
Business License Bylaw Amendment – Short-term Rental Regulations
FIRST READING

Carried Unanimously

2026-S6-10

It was duly moved and seconded
THAT Bylaw 2026-24 be given Second Reading.

BYLAW 2026-24
Business License Bylaw Amendment – Short-term Rental Regulations
SECOND READING

Carried Unanimously

2026-S6-11

BYLAW 2026-28
Fees and Charges Bylaw Amendment – Short-term Rental Regulations
FIRST READING

It was duly moved and seconded
THAT Bylaw 2026-28, a bylaw to amend the Fees and Charges Bylaw regarding short-term rental regulations, be given First Reading.

Carried Unanimously

2026-S6-12

BYLAW 2026-28
Fees and Charges Bylaw Amendment – Short-term Rental Regulations
SECOND READING

Following an amendment to reduce the proposed $352 business license fee to $176, it was duly moved and seconded
THAT the amended Bylaw 2026-28 be given Second Reading.

Carried Unanimously

There being no further business, the meeting adjourned at 7:03 p.m. **ADJOURNMENT**

THE CITY OF 19 50 WHITEHORSE

Kirk Cameron, Mayor

Corporate Services

Adopted by Resolution at Meeting #2026-16